

Town of Huntington — Town Hall Committee Meeting
 Thursday, November 19, 2015
 Huntington Town Office
 APPROVED MINUTES



Agenda	<ul style="list-style-type: none"> • Approval of last month's minutes • Status of accessibility modification contract and work • New grants • Business plan activities • Other business <p style="text-align: right;">RECEIVED RECEIVED DATE DATE February 15, 2015</p>
Members present:	Mariah Riggs (chair), Aaron Worthley, Terry Boyle, Barbara Felitti
Others present	None
Call to order	The meeting was called to order at 7:08 pm.
MOTION: APPROVAL OF MINUTES	<ul style="list-style-type: none"> • Terry moved and Barbara seconded to approve minutes of the Oct 22, 2015 Town Hall Committee. Passed unanimously.
Status of renovation work	<ul style="list-style-type: none"> • Mariah will contact Michelle about the Andrew Crane letter and get that for VCDP • New Leaf installation contract has been signed- needs scheduling.. But has to happen before January because of spray foam. • Approaching Bugbee about their quote after New Leaf so that they can start. Over budget on the installation but only by a couple of hundred dollars. • Bill from chimney work. Dave Oakalita- Barbara will check on it • Heating system to be done in the spring.
New grants	<ul style="list-style-type: none"> • Barbara budget letter to Karen Freeman • Historic preservation grant will know about that in February for plaster work on interior walls and door work. • Do we need competitive bids for plaster work? Aaron wants to find one more price. Elliot has a person from the Northeast Kingdom. Preservation Trust directory.
Business plan activities	<ul style="list-style-type: none"> • Setting up agreements and policies- Look at other Town Halls and see what they have done so we can our own up by March. Present options at next meeting to determine what direction we want to take. • Mariah and Linda will work on this.
Other Business	Topics discussed: <ul style="list-style-type: none"> • Building condition for winter- Aaron got a hold of Bruce about the water heater. Looking for a key wrench for turning off the water. Will be done this weekend. Reports it's an easy process. • Maintenance projects wait until spring • Town telephone cost • Will keep revenue line in the town budget as well as the costs • We will have to start accounting for income as well the costs in budget. • Check on the funding for the budget for this year. • Plaque- Aaron will work on it and get frame detentions from Terry for posting. • Aaron- another grant from Barbara E that might work. Regional economic grant. • Annual report- due
MOTION: ADJOURNMENT	<ul style="list-style-type: none"> • Terry moved and Barbara seconded to adjourn the meeting at 8:20 pm.
	12/17/15 – Next regular Town Hall Committee meeting Next meeting chair: Terry Boyle