

APPROVED

Town of Huntington — Town Hall Committee Meeting



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DATE July 22, 2015

Thursday, June 25, 2015
Huntington Town Hall

Agenda	<ul style="list-style-type: none"> • Approval of last month's minutes • Status of accessibility modification contract and work • New grants • Business plan activities • Other business
Members present:	Aaron Worthley (AW), Linda Fickbohm (LF), Terry Boyle (TB)
Members Absent:	Mariah Riggs (MR), Barbara Felitti (BF)
Others present	None
Call to order	AW called the meeting to order at 7:10 pm
MOTION: APPROVAL OF MINUTES	<ul style="list-style-type: none"> • Approval of May 2015 minutes tabled until the next meeting
Status of accessibility modification contract and work	<ul style="list-style-type: none"> • Hose bib has been installed- which was last outstanding item from New Leaf punchlist. • The trim around the lift door has not been removed as requested by Chad (lift installer) and per Code. • Still in discussion with New Leaf regarding electric change order for Code compliant work • AW will print lift instruction signs to laminate and post • AW will look for elevator/handicap access and bathroom signs to post on doors • Chad has stated he will paint lift doors to cover footprints. Terry to pick color that matches stained doors and appropriate for steel doors. TB will relay paint choice to Barbara Felitti to pass on to Chad. • Mariah Riggs- does Vt Arts Council want a walk through? • Front Door- BF was to contact contractor Eliot Lothrop AW will seek status update. Eliot was also to provide estimate for structural work • Clean up: LF will schedule new clean up day for final downstairs work. Kitchen still needs deep clean, LF would like to remove wallpaper from stairway • LF requests a Wish-list be generated to ask the public for donations of needed items: First items: Refrigerator (will see if existing works first), microwave, coffee maker. LF will send out wish list this summer. • Heating System- Chimney needs "certification". TB will contact a mason about a quote to review/repair. • Posts for protection of front railing: TB figured out prices of ~\$200 for posts, concrete and rental of post hole auger. When we have budget update, we will decide how to proceed.
New grants	<ul style="list-style-type: none"> • VHCB informed us we can begin working with contractors • Roof: AW to meet with Jon Tomb about add on items including repair of roof trims, timing with masonry contractor for chimney repair

	<ul style="list-style-type: none"> • Discussion of merits of an energy audit at this stage- may provide access to some incentives- TB will explore. • Insulation: AW to ask New Leaf for an estimate for building insulation. Tom Perry from New Leaf may be able to provide info on energy incentives • Windows: TB to contact Portland Glass for a second estimate for interior storm windows. • Vt. Dept of Historic Preservation Grant (October deadline). Need structural estimate from Eliot to prepare grant application. AW to follow up with contact status with BF •
Business plan activities	<ul style="list-style-type: none"> • Telephone: MR made previous contacts re. telephone hookup. Agreed we should get phone hooked up now, but wait on internet until use ramps up. • MR assigned to make contact about phone hookup. • Charges for Gary Starcheski to use building for classes will remain the same this season. Revisit in the fall. Gary has provided labor and outreach which has been a big help. • Donor Plaque- Agreed on a framed printed sign for now, perhaps engraved plaque later when donor list is more complete. AW will layout donor sheet, LF will check on frames she has available. TB will provide sheet size to AW and do the framing.
Other Business	<ul style="list-style-type: none"> • Requested that BF bring construction budget update to next meeting • Grand Opening Event: Library BBQ cancelled this year. Will hold TH Grand Opening around same time- Early September. TB will look at options to co-schedule with HHCT annual meeting. •
MOTION: ADJOURNMENT	<ul style="list-style-type: none"> • AW moved and LF seconded to adjourn the meeting at 8:35 pm. Passed unanimously
	<p>7/23/15 – Next regular Town Hall Committee meeting Next Meeting Topics: Vt DHP Grant Application, May & June minutes. Next meeting chair: Terry Boyle</p>