

APPROVED

Town of Huntington — Town Hall Committee Meeting

Thursday, May 28, 2015

Huntington Town Hall



RECEIVED

DATE

*[Handwritten signature]*  
*July 27, 2015*

<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Approval of last month's minutes</li> <li>• Status of accessibility modification contract and work</li> <li>• New grants</li> <li>• Business plan activities</li> <li>• Other business</li> </ul>
<b>Members present:</b>	Barbara Felitti (meeting chair), Aaron Worthley, Linda Fickbohm, Terry Boyle, Mariah Riggs
<b>Others present</b>	Dick Kellogg, Helen Keith
<b>Call to order</b>	Barbara called the meeting to order at 7:05 pm
<b>MOTION: APPROVAL OF MINUTES</b>	<ul style="list-style-type: none"> <li>• Terry moved and Mariah seconded to approve minutes of the April 23, 2015 Town Hall Committee as amended. Passed unanimously.</li> </ul>
<b>Status of accessibility modification contract and work</b>	<ul style="list-style-type: none"> <li>• Started with a walk-through of the Town Hall.</li> <li>• A site walk through with Lu (New Leaf), Aaron, Terry and Barbara is scheduled for 9:00 am on Friday, May 29th.</li> <li>• Tree work done and supervised by Terry.</li> <li>• Barbara will contact VCDP about what is needed to close out the grant.</li> <li>• Electrical inspection happened recently. Inspector talked about exit lights not working properly. Aaron will follow-up with Barbara E to have it checked by the people who inspect the fire extinguishers.</li> <li>• Need to invoice VCDP and VT Arts Council. Barbara will work with Barbara Elliott.</li> </ul>
<b>New grants</b>	<ul style="list-style-type: none"> <li>• VHCB – waiting for lawyer to execute closing. Told by Barbara Elliott that the Selectboard plans to have Dori sign Monday, June 1<sup>st</sup>.</li> <li>• Walter Cerf Foundation grant (Addison County) opportunity – did not get estimate from Eliot re: structural work so could not apply. Next application VT Community Foundation Small and Inspiring grants (\$2500 not \$5000) due Aug 3<sup>rd</sup> and Oct 1<sup>st</sup>. Can coordinate with DHP in fall. Barbara will follow-up with Eliot for an estimate.</li> <li>• Lighting and electrical power to stage could be an option for a future grant.</li> </ul>
<b>Business plan activities</b>	<ul style="list-style-type: none"> <li>• Mariah updated about contacts with other towns. She talked with Lincoln, can make a Friday work to meet in June.</li> <li>• Ripton Coffee House – they suggested meeting at Bristol Bakery to talk about their process and plans. Try for June 12<sup>th</sup>.</li> <li>• Need to review insurance, alcohol and contracts. For August meeting.</li> <li>• Sub-group will get a draft policy together for August meeting.</li> </ul>
<b>Other Business</b>	<ul style="list-style-type: none"> <li>• Other events reported by Linda – Gary starts martial Arts class on 25<sup>th</sup> of June. He will help with clean-up. Linda will get in contact with Chris about the camp the last week in August. Robin Worn and Nancy expressed interest in holding a garage sale. A musician is interested to book an event in early Nov.</li> <li>• Opening event – Sept. Include HHCT annual meeting, check about chicken</li> </ul>

	<p>bar-b-q. Linda can be lead person. Invite all organizations who worked. Mariah will check about plaque. Organizing event for "opening" – ribbon cutting for lift to invite donors.</p> <ul style="list-style-type: none"> <li>• Clean-up June 7<sup>th</sup> – 8:00 am – 4:00 pm. Aaron can arrive early, Linda can stay late, others will fill in.</li> <li>• To do: Paint bathroom and foyer. Clean kitchen. Patch back wall and then paint.</li> <li>• Needed for clean-up: Murphys, mop, broom, sponges, paper towels, sand paper, magic erasers, disposable gloves.</li> <li>• Terry will do paint supplies and bring brushes and rollers.</li> <li>• We should assess refrigerator to see if we can still use it. If not, check about appliance free day for disposal.</li> <li>• Invitation to Selectboard to see building- Monday June 15<sup>th</sup>.</li> <li>• Exit light not working. Have people who do extinguishers check exit light and replace batteries if needed. Over front door and upstairs (over stairs). Aaron will tell Barbara Elliott.</li> </ul>
<b>MOTION: ADJOURNMENT</b>	<ul style="list-style-type: none"> <li>• Linda moved and Mariah seconded to adjourn the meeting at 8:47pm.</li> </ul>
	<p>June 25, 2015 – Next regular Town Hall Committee meeting  Next meeting chair: Aaron Worthley</p>