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Huntington Town Hall Committee Meeting Minutes prepared by Aaron Worthley
Thursday, March 24, 2014 7:00 pm - Huntington Town Office, lower level

Present: Aaron Worthley, Terry Boyle, Dick Kellogg, Linda Fickbohm, Mariah Riggs, Barbara Felitti,
Helen Keith

Summary of discussion:

1. Minutes- approved as amended (Kellogg)

2. Potential New THC member introductions: Helen Keith
Process of appointment was discussed

3. Current Construction Plans & Grants update

Current budget review

Barbara & Mariah have a phone conf. scheduled with Lisa Ryan at VCDP
Reviewed budget layout & potential numbers
Terry noted the structural work might be less, but that is proposed for DHP
funding which comes in October/December
Bidding will probably be delayed until after April
Mariah expressed concern about getting on contractors schedules
Dick suggests putting a notice out about upcoming project to alert contractors
Aaron will let contractors know that the project is upcoming
Dick suggests posting in "works in progress"
Others will let Aaron know if they know of any contractors we should include
Announcement in Times Ink when VCDP \$ is confirmed- may know after Weds
phone call
Aaron will send Dick the prelim door schedule
Front door refurbish is still up in the air- add to VHCB project funding to
include with insulation
On plans- Aaron to take out plumbing parts, add in note about all plumbing
parts need to be included
AW will send electronic plans to DK & TB

Tom Barden- plan review & estimate

TB will follow up when info is complete

Lift Vendor- decision?

not needed at this time, Tom Barden may have input on which to choose
TB will check with Barden on lift installer recommendation

Septic permit/planning

Mariah has spoken with Bill Z at DEC wastewater
municipal bldg- no problem with pumping- priority to keep use open
MR will provide plan, costs from Env. Solutions-
Permit is not expected to be an issue- Bill will permit from Env Solutions info
Topic of second bathroom- brought up by PC during Site Plan Review

Uses will need flexibility for future water/wastewater system
AW to add tees for connecting future second bathroom to plans

Fire Marshal plan review

DK will get application and fees

Bid Specs Status

BF plans to have by Thursday

Single Contractor Project Components (roof, insulation, front door etc.)

THC will contract directly with mechanical contractors

Engineering review

Get Elliot to open ceiling before Katie Hill comes

AW will assist or open

AW will touch base with Elliot

Chimney inspection/code requirements

Boiler inspector? DK will contact to find out requirements related to chimney

AW will open access to chimney when warmer

4. Additional Construction Projects Update

Send comments to Barbara ASAP on VT Housing and Conservation Board concept

Insulation Estimate

Bugbee provided estimate

They will drill holes in wall- recommend exterior

5. Long term planning-

Programs & policies

LF has been talking to people, incl. folks at volunteer fair

There appears to be lots of excitement for use of building

Lots of interest in coffee shop type facility

No place in to meet with people, do special project, etc.

Local food service- not prep, coffee shop, classes

Space that can be used every day- becomes part of fabric of town

LF, MR and HK will plan to visit some THs in other towns to look at uses

Staffing? How do other towns manage their space?

School, listers or other municipal use

possibility of future surveys targeted to specific groups- to be discussed

Other Business

Chair at next meeting Terry Boyle

minutes submitted by Aaron Worthley