Town of Huntington — Town Hall Committee Meeting

Thursday, Nov 20, 2014
at the Huntington Town Office

Agenda	• Approval of last month's minutes • Status of accessibility modification contract and work • New grants • Status of business plan development • Other business: – communications RECEIVED DATE 1.26.15
Members present:	Terry Boyle (meeting chair), Aaron Worthley, Linda Fickbohm, Barbara Felitti
Others present	none
Call to order	Terry called the meeting to order at 7:15 pm
MOTION: TABLING OF MINUTES	• Linda moved and Aaron seconded to table approval of the October 2014 until the December meeting as the minutes were received today and not all committee members had a chance to review them. Passed unanimously.
Status of accessibility modification contract and work	• Aaron waiting to hear from Envirotech about septic tank alarm system • As of today footings for ramp and stairs front and back are in place awaiting concrete and parking area nearly complete. • Change order for New Leaf: Empty kerosene tank and install removable ramp segment for possible future sewerage storage tank. • A dialer is needed that goes on bathroom wall connected to septic tank alarm. • New Leaf's schedule projects substantial completion by February 15th • Lift shop drawings to be reviewed on site with Chad (AccessMobility), Lou (New Leaf)and Aaron.
New grants	• Plan to apply for Historic Preservation Grant due next October 2015 using $10,000 from the Conservation Fund money given to the Town Hall as part of match. Start prep in spring with structural estimates. • VHCB Grant : Barbara to follow up with Karen for return of Easement Document in time for Select board to sign at December 1st meeting.
Status of business plan development	• The business plan was presented to the Select board at their November 3rd meeting as part of discussion about the VHCB grant and easement.
Other Business: Communications	• Progress photos and other construction related items are being placed on Google drive. • Linda offered to draft progress report for Times Ink due by December 1st and to prepare draft of TH activities report for annual Town Report due in January.
MOTION: ADJOURNMENT	• Barbara moved and Linda seconded to adjourn the meeting at 8:15 pm.
	12/18/14 – Next regular Town Hall Committee meeting Next meeting chair: Aaron Worthley