

Town of Huntington — Town Hall Committee Meeting

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Thursday, June 26, 2014—7:00 pm

DATE September 10, 2014

Town Office - downstairs

Agenda	<ul style="list-style-type: none"> • Approve May Minutes • Structural Report & Implementation • VDCP Bidders / Proposal evaluation forms • VHCB Grant • Selectboard Finance subcommittee/ Town Hall funds • Use strategy/business plan/preconstruction use • Other business
Members present:	Linda Fickbohm (June meeting Chair), Aaron Worthley, Terry Boyle, Barbara Felitti (via Skype)
Others present	Dick Kellogg, Helen Keith
Call to order	Linda Fickbohm called the meeting to order at 7:00 pm
MOTION: Approval of Minutes	MOTION: May minutes were not available and will be approved at the July meeting
Topic: Structural Report & Implementation	<p>Topic</p> <ul style="list-style-type: none"> • Katie Hill's bill will be paid by HHCT and with VCDP funds. Terry will follow-up with Dan about splitting the invoice. • The report with 2 options for the lift foundation was emailed to the nine contractors who received the Request for Proposal (RFP) • Terry may ask Elliot's opinion. We may want to look at the 2nd floor beam further
Topic: VCDP Bidders/ Proposal evaluation forms	<p>Topic</p> <ul style="list-style-type: none"> • Barbara has info on what to ask bidders during competitive negotiation • Bidder references will be checked by committee members • The committee will evaluate references on July 10th
Topic: VHCB Grant	<p>Topic</p> <ul style="list-style-type: none"> • Need easement requirements and deadlines from Mariah
Topic: Selectboard Finance Subcommittee/ Town Hall Funds	<p>Topic</p> <ul style="list-style-type: none"> • Town Hall has 2 funds (Town Hall Fund and Town Hall Insurance Fund). SB forms were discussed & edited • Aaron will final edit by July 15th
Topic: Use Strategy/business plan/pre-construction use	<p>Topic</p> <ul style="list-style-type: none"> • Sub committee of Linda, Mariah, & Helen will meet. • Business plan has been started • If construction starts after August, there may be activities at the Town Hall. Will know after meeting with bidders
Topic: Other Business	<ul style="list-style-type: none"> • Building permit has been submitted
Adjournment – MOTION	MOTION: Aaron moved and Terry seconded to adjourn the meeting at 9:00pm. Passed unanimously.