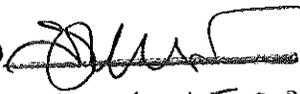


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DATE September 5, 2013

Town Hall Committee Meeting Minutes: July 25, 2013

Prepared by Barbara Felitti
Meeting at the Town Hall
Members Present: Barbara Felitti, Aaron Worthley, Mariah Riggs, and Dick Kellogg (part of meeting)

Summary of Discussion:

- 1) Approval of June Minutes
- 2) Submission of Minutes – After minutes are approved, Barbara will take care of making any changes voted by the Committee and sending the minutes to Heidi Racht for posting.
- 3) Grant Updates:
 - VCDP-
 - Target date for submission is September 7th for a November meeting, however the application is not yet available on-line.
 - ⇒ Barbara will check with VCDP about how firm the schedule is.
 - Discussed other requirements for grant submission and schedule – Selectboard resolution, CCRPC documentation, public hearing. Depending on what VCDP says about the schedule, we will lay out a timeline.
 - ⇒ Mariah can go to the Aug. 5th SB meeting, if needed.
 - ⇒ Barbara will contact CCRPC for grant documentation.
 - VT Arts Council
 - Decision will be made Aug. 15th.
- 4) Estimates for Accessibility Work
 - Reviewed latest drawings that Aaron developed. The revised rear exit should reduce overall costs. The drawings are now set for new estimates which can be used for the grant applications. Aaron has already sent the drawings to one contractor. Feedback from VDP about deadline will determine how soon we need input.
 - ⇒ Aaron send drawings to a second contractor for estimates.
- 5) Schedule
 - Discussed rough schedule for accessibility work, pending grant funds from VT Arts Council and VCDP:

Nov 2013 – Jan 2014	secure permits, prepare bid documents
Jan/end or early Feb 2014	documents out to bid
Feb/March 2014	select contractor
April – July 2014	Construction
- 6) Summer Programs
 - Gary Starecheski stopped by after martial arts class. He commented how perfect the location is for classes, particularly the floor. He expressed interest in year-round use of the space if it were available.
- 7) Other: Ed Booth Post Painting Clean up – Terry was not at the meeting, so will need to discuss in August. Top Dog has agreed to pay for materials.

Next meeting: August 22nd, Linda Fickbohm chairs