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March 4, 2013  
JLW

**Town Hall Committee Meeting Minutes**  
*prepared by Barbara Felitti*  
Thursday, Jan 17, 2013 – meeting held at the Town Office

Present: Aaron Worthley, Terry Boyle, Linda Fickbohm, Barbara Felitti, Dick Kellogg and Roman Livak

**Summary of discussion:**

**Town Hall Article for Town Meeting**

There was a lengthy discussion with Roman Livak, Selectboard member, about the pros and cons of having an article at Town Meeting related to the Town Hall. We discussed the value of having a discussion to gain more input from citizens vs. an Australian ballot item, upcoming plans for renovations and sources of grant funding. Roman will take the input under advisement. All agreed that the Town Hall Committee and the Selectboard should work more closely on issues related to the Town Hall.

**Accessibility Plans**

- We have the preliminary report from Andrew Crane, but not any drawings or attachments. We would like to see these before finalizing the bathroom plans.
- Terry did some preliminary sketches of the lift and rear fire escape. There was discussion about the overall plan and how best to enclose the stairs so that they remain clear of snow in winter. A three-sided shed-type structure may work. We will need an architect and engineer to help finalize the design.

**Electrical**

The Selectboard had questions about the electrical safety of the building based on the Town Hall Committee request to replace the electrical service to the building. It was noted that the comments from the Fire Marshall should not be considered when assessing electrical safety. Currently the electrical service is turned off.

- ⇒ **Follow-up:** Aaron will consult with an electrician over the upcoming months about the issue, before we start activities again.

**Town Hall Development Plan**

Based on discussion with Roman and other discussions with the Selectboard, we realize we need to provide more detail about plans for repairs and renovations and associated costs. Barbara will update and revise the existing plan. Aaron suggested grouping work by different "systems". Currently we are working on systems for accessibility. After this we will look at other systems such as structural, electrical and energy efficiency.

**Meeting Time**

It was agreed to change the meeting time to the 4<sup>th</sup> Thursday of the month because one committee members has a conflict with the 3<sup>rd</sup> Thursday.

- ⇒ **Follow-up:** Barbara will confirm with the Town Administrator that the 4<sup>th</sup> Thursday is free.

Next meeting **February 28, 2013** from 7:00 – 8:30 pm at the Town Office. Mariah Riggs is chair for the meeting.