

**Town Hall Committee Meeting Minutes prepared by Linda Fickbohm**  
**Thursday, Oct. 18, 2012 – meeting held at the Town Office**

Present: Linda Fickbohm, Barbara Felitti, Aaron Worthley

**Summary of discussion:**

**1 – Oct. 4 minutes approved**

**2 – Usage Income.** Building use funds are going into the General fund. This is the policy for all Town buildings. The proceeds from the Craft Fair went to this also, but as we promoted it as a Fundraiser we would like to have that differentiated so it will go to the Town Hall Fund.

Action: Barbara will contact Jim Christianson.

**3 – Maintenance.**

-The Painters have pushed the scheduled painting to Spring due to the rainy Fall. This is still in the approved fiscal year.

-Discussed resolving roof issues

-Dick continues to work on design approval for ADA approved bathroom.

**4 – Annual Report.** Barbara put together a comprehensive outline.

Action: Linda will write a report for Town Meeting and a Town Hall season wrap-up for the Times Ink.

**5 – 2013 Budget.** Budget will go down from last year due to last year's \$6000 painting line item. We will be adding \$3000 for a new electric service (box, etc.) as the current set-up is in poor condition. We will only rent a port-o-let for 4 months, down from 5 months this year. Other line items stayed relatively the same with "other repairs/maintenance" going down and a couple of goods/services increasing slightly.

Action: Barbara will submit 2013 budget.

RECEIVED [Signature]  
DATE December 20, 2012