

## Town Hall Committee Meeting Minutes

prepared by Barbara Felitti

Thursday, Oct 4, 2012 – meeting held at the Town Hall

Present: Mariah Riggs, Aaron Worthley, Terry Boyle, Linda Fickbohm, Barbara Felitti, Dick Kellogg

### *Summary of discussion:*

#### **Debrief of Arts & Craft Event**

- About 100 people came through and we made \$62
- Complements to Linda on managing and improving the event.
- What worked – having the table with sample craft at the Chicken BBQ and linking with the BBQ event, quality of crafts and overall how the Town Hall was laid out. FPF and Terry and Linda's personal connections were the best resources for finding crafter.
- Lessons – need to increase foot traffic, which dropped off as the BBQ ended. For next time:
  - Place signs with the BBQ signs at key places (e.g., Hollow Road)
  - Other ways to advertise: church announcements, free ad in 7 Days with enough notice, more planning to make the Times Ink deadline which is EARLY due to summer schedule, and give flyers to B&Bs in the area for guest who may be interested in something to do.

#### *Follow-up:*

- ⇒ Barbara to contact Library Trustees about meeting to discuss better coordination

### **MAINTENANCE ISSUES**

#### **1. Trim Board Repair & Painting**

- New Leaf Design/Tom Perry's crew completed work. There were additional costs above the \$1500 limit, which they donated. Lead abatement was an issue and something we need to consider for future projects.
- Top Dog plans to start painting by the end of October, weather permitting.
- Aaron plans to work on replacing the drip cap on the south side.

#### *Follow-up:*

- ⇒ Aaron will confirm amount of donated services from Tom Perry and also provide estimates for time for his services (carpentry, tree removal)
- ⇒ Barbara will contact P&P Septic about removing the port-o-let

#### **2. Bathroom**

Dick has sent a letter requesting a variance to the Handicap Board regarding the headroom issue. We need to wait for a response. If a variance is not given, an option will be to put the bathroom on the other side where the kitchen is, which has more room. Andrew Crane is an ADA consultant in Enosburg Falls who works with the VT Arts Council. Once the bathroom design is approved, we should be in touch with him to get him on board with the plan.

#### **3. Roof**

When replacing the trim boards the contractors noted that there are holes in the roof near the eave, so we are looking at replacement of the roof, not painting. Aaron is researching options for roof replacement including an option for a solar system on the roof. Devin Colman at VT Historic Preservation said that solar was okay for historic buildings. Discussed an option for a solar installation that could pay back cost of a new roof and the solar system in 16 years through net metering. More verification and cost info is needed

#### *Follow-up:*

- ⇒ Mariah will check with Roland to see if he is interested in conduct a pro bono structural assessment of the roof. If yes, she will put him in touch with Aaron.
- ⇒ Aaron will check current estimate details and get other quotes to compare.

⇒ Aaron will follow-up with the Energy Committee to get their assistance

**OTHER**

**Budget**

Discussed options for the budget. The Selectboard has requested drafts by Nov. 2<sup>nd</sup>.

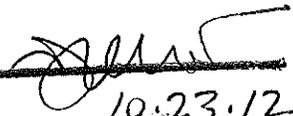
**Follow-up:**

⇒ Barbara will prepare a draft budget for the next meeting (regularly scheduled for Oct. 18)

**Fundraising**

⇒ Barbara and Mariah need to schedule a meeting outside of regular meeting time to discuss fundraising

Next meeting **October 18, 2012** from 7:00 – 8:30 pm at the Town Office

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