

Town Hall Committee Meeting Minutes
May 31, 2012

*Received for Record
July 16, 2012
J. D. W.
Town Clerk*

Present: Terry Boyle, Linda Fickbohm, Dick Kellogg, Amy Dohner

Summary of Discussion:

1. Meeting minutes – April 2012 meeting minutes approved. Linda to send approved meeting minutes to Heidi Racht at town.
2. Structural Analysis – Engineer Katie Hill met with Dick and Terry to review building structure. Dick sent summary of the meeting to the committee. She requests \$800 to issue a report. Question arose whether we need a third inspection since Engineering Ventures issued the initial report and Roland Van Dyke inspected the building with Mariah. Mariah should confirm whether Roland Van Dyke will issue a report and the cost of the report. If we need to pay for a report, can we access the insurance funds?
3. HHCT Funds – Huntington Historical and Community Trust (HHCT) received a designated gift of \$500 for the town hall. These funds can be applied to any expense for the renovation of the town hall including the structural report. The town hall committee should initiate conversation. Terry will draft a letter to HHCT with updates of the town hall activities.
4. Bathroom Renovations - Dick and Terry met with the state code official to discuss the renovations of the town hall including the bathroom. Dick sent summary to the committee. Improvements to the bathroom were discussed and they will require a permit application. Dick revised the bathroom plan and is waiting on a response from the code official with a follow-up to the meeting. Aaron is working on getting an estimate for the work and should use the revised plan. Amy needs to clarify the VCDP accessibility grant requirements. Terry needs to contact Yogi for information on the water to the building.
5. Painting/exterior repairs – The \$6K contract with Top Dog Painting has not been signed. Terry is waiting on the cost for the exterior repairs. Aaron received a quote from Tom Perry and the cost appears to be high. The committee agreed to get 2 more quotes for the work and make sure we're getting competitive pricing. Fred Bisbee was contacted but he was not interested in the work. We'd like to brainstorm of other possibilities at the June meeting with other committee members. Any contractors need to carry insurance.
6. Events – Linda sent information on the upcoming summer events. The flea market was cancelled due to lack of substantial interest (only 4 signed up) but rescheduling the event to the weekend of the chicken BBQ was discussed. Terry

- ' is planning to teach water coloring classes and needs to advertise. Mariah is working on the Wine and Beer Tasting event in June. Amy will send an e-mail to Mariah and ask for an update on the event and if she needs assistance in planning it.
7. Vermont Arts Council – Mariah was planning to schedule a visit from a representative from VAC. She should provide update on this item at the next meeting.
 8. Next meeting scheduled for Thursday, June 21st. Draft meeting agenda includes: additional structural report, carpenters to bid on bathroom improvements and exterior repairs, summer events and Vermont Arts Council visit.