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Town Clerk

Town Hall Committee Meeting Minutes prepared by Linda Fickbohm  
Thursday, April 19, 2012 – meeting held at the Town Office

Present: Terry Boyle, Linda Fickbohm, Barbara Felitti, Mariah Riggs, Amy Dohner, Aaron Worthley,  
Dick Kellogg

**Summary of discussion:**

**1 - 2012 Events**

**May 5<sup>th</sup> Clean-up.** Time will be 1:00 – 4:00 due to conflict with Green Up Day. We will be doing basic indoor & outdoor cleaning and setting up for the Flea Market. May do a work day for other projects later in the season. Port-o-let in place. Would like to move location of port-o-let to the back yard if possible.

⇒ Action: Amy will talk to port-o-let company about location.

**May 12<sup>th</sup> Flea Market.** Decided to have a Town Hall benefit table. Will also sell coffee & cookies. We have 5 sign-ups, including TH table at this time. Decided we need a minimum of 8 to go forward. Committee members will post more flyers & Times Ink will have a notice. Linda will do more posts on Front Porch Forum. Barbara will take 1<sup>st</sup> shift at TH table, Mariah will take 1:00 – 4:00, others as they can.

⇒ Action: Linda will e-mail Jim Christianson about the event. Committee members may bring table items/cookies the night before or at 7:30 day-of. Linda will make flyer without sign-up info for Burlington & closer to event. Barbara will bring cash bank. Linda will bring coffee maker & supplies.

**June 23<sup>rd</sup> Wine & Beer Tasting.** Mariah found out it is OK to hold event w/alcohol in town buildings as long as it's served by a state licensed caterer. She will go to the May 7<sup>th</sup> Select Board meeting to let them know. Skinny Pancake will cater with very little charge thanks to Mariah's working relationship with them. Maple Wind Farm may sell food. Other food for sale may be provided by Skinny Pancake and/or snacks provided by the TH committee. There was discussion about logistics of the tasting and cost, and about wine & beer vendors.

⇒ Action: Mariah & other committee members will go to the SB meeting to inform, see what else we might need for the town & to get feedback. Mariah will come to the May meeting with pricing & vendor ideas.

**Other Summer Events, classes & workshops.** Terry scheduled Watercolor workshops 3 Wed. in July (11<sup>th</sup>, 18<sup>th</sup>, & 24<sup>th</sup>). Gary Starcheski scheduled Martial Arts Classes on Thurs. evenings from June 28 – end of Aug. Chris Billis scheduled a Kid's Arts & Craft Camp Aug. 27 – 31.

⇒ Action: We will discuss possibility of Movie Nights at the May meeting.

**ADA Bathroom & Lift Update.** July 1 ADA grant deadline. Questions: Can we do ADA for just one floor? Are some code issues grandfathered as this is a historic building? We discussed the option of doing the bathroom without grants. The water supply is unknown. There was water

when the library was there. We need to know where it is & how easy it will be to have it back in the building. We'll look into to who might know, possibly Yogi.

⇒ Action: Amy will look into just doing the 1<sup>st</sup> floor for ADA grant & about grandfathered code issues. Aaron & Dick will look more into the bathroom design & possibly get estimates. Terry will talk to Yogi about the water supply.

**VT Arts Council/Cultural Facility Grant – Summer meeting with Sonia Rae.** We will not be applying for this grant this year. Sonia will help us with planning for the grant. We plan to meet with her at the Town Hall. This grant generally does not cover ADA issues but we will ask about it in the context of being able to use the space.

⇒ Action: Mariah will talk to Sonia & set up meeting.

**Painting update.** We have a contract with Top Dog. The contract is for \$6000 (all of the budget for this item), but does not include repairing the needed woodwork. We decided that we want to have the repairs done before the painting so as to not incur the cost of having to have more painting done later. We need a price for the carpentry so we can either scale back the painting or find other money.

⇒ Action: Terry will talk to Fred --- about carpentry quote.

**2<sup>nd</sup> Floor Engineering.** Mariah met with Structural Engineer Roland Van Dyke. He thought that the building was sound for a historic building. Waivers can be given because of this. He said he would meet with the Fire Marshall for a walk through with us. He was also asked about the roof treatment & said that a coating could possibly make the roof last 20 – 25 years.

⇒ Action: Dick will contact the Fire Marshall for a walk through. Also need to ask about sprinklers.

**Next meeting May 17<sup>th</sup> facilitated by Aaron.**