

Received for Record
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Town Clerk

Town Hall Committee Meeting Minutes prepared by Barbara Felitti
Thursday, Mar 15, 2012 – meeting held at the Town Office

Present: Aaron Worthley, Terry Boyle, Linda Fickbohm, Barbara Felitti, Amy Dohner, Dick Kellogg

Summary of discussion:

1. Bathroom

Amy summarized information on the permit – we will need a permit for construction from the Division of Fire safety, William Brown contact. We should submit a drawing which shows compliance with ADA requirements with the construction permit application. The septic tank is 1000 gallons. This will need to be capped and have sensor installed. We discussed other specifications – low-flush toilet and auto faucet shut off to reduce water use. To go forward with the bathroom renovation we need to:

- Submit an application for the construction permit
- Check about the water connection to the building, e.g., where is the water turned off?
- Develop a scope and specifications to go with the drawing
- Get bids from a general contractor

Follow-up:

- ⇒ Amy will work on the permit application
- ⇒ Aaron will start a scope for the bathroom and circulate for comment
- ⇒ Barbara will check about the Cultural Facilities grant for the bathroom

2. Lift

Terry presented information about the lift and there was discussion about pros and cons of where it might be located (exterior south side or at the back of the building). No agreement was reached about the lift location.

Follow-up:

- ⇒ Aaron will provide drawings of the lift
- ⇒ Amy will talk with Nancy Boone at VT Historic Preservation about options for the lift.
- ⇒ Mariah – will work on getting a second opinion from a structural engineer about the floor

3. May 12th Flea Market

Linda is taking the lead for organizing the Flea market. We discussed set-up and will use existing tables, people can bring their own if all TH tables are rented. Cost will be \$5 per table. Discussed status of wastewater assessment working group, currently working on applications and contacts with other towns.

Follow-up:

- ⇒ Linda will check about number and size of available tables
- ⇒ Linda will circulate a flyer for people to sign up for tables and to promote the flea market

4. May 5th Clean Up

Barbara is taking the lead for planning the clean-up. We will do light work inside, possibly oil the interior sills and exterior work – yard work and exterior railings.

Follow-up:

- ⇒ Barbara will check with Mike Gilbert about help from the Boy Scouts
- ⇒ Barbara Will send out and post notices

5. Painting

We discussed the painting bids. There are questions the trim replacement that will be needed and how this will be paid for. No decision was reached.

6. Other

Summer schedule - Amy sent an email about summer activities and several people responded. Linda will maintain the summer schedule calendar.

Gmail account – Barbara will set up a gmail account that can be used for Town Hall activities

Next meeting **April 19, 2012** from 7:00 – 8:30 pm at the Town Office