

Town Hall Committee Meeting Minutes

June 16, 2011

Attended:

Aaron Worthley, Linda Fickbohm, Mariah Riggs, Barbara Felitti, Terry Boyle, Amy Dohner

Discussed:

Meeting Minutes – May's minutes were sent to Heidi. In the future, minutes will be approved at the meeting before distributing to others.

Participant forms – Mariah drafted release of liability form that was reviewed and approved by committee with minor revision. Mariah will make changes. Linda will complete sign-in form.

Key – Key will be given to participants rather than having someone from the committee manage building access and usage. Aaron will get additional keys made and one to Gary.

Classes – Gary will hold martial arts classes every Thursday in the summer starting July 7th. Chris Billis will hold an art camp for one week this August.

Contact person – Linda volunteered to be a contact person for the users of the building.

Facilities – Amy will arrange for a portable toilet. Terry will arrange for water usage for washing hands, etc.

Participant fee – All agreed that a fee of \$10 per event will be charged.

Additional building usage – Aaron is corresponding with zoning administrator on usage of the building. He will follow-up to recent letter issued by administrator that appeared to limit usage.

Promotional materials – no update

Building clean-up – event was a success and Mariah donated theater lights for the stage (thank you, Mariah!).

Huntington Historical and Community Trust (HHCT) – committee will send a formal invitation to HHCT board to attend the August meeting and discuss potential collaboration. Also, HHCT has funds that may be available for the building. Committee will discuss letter and possible request for funds to pay for signage.

Neighborhood meeting – Aaron will invite adjoining neighbors to next month's meeting. They will be included on the agenda from 7 to 7:30 for committee to update them on progress.

Town hall parking – Mariah will check with Heidi whether town hall can use the parking in front of the town office for events and classes.

Cost estimate – Tom Barden completed the cost estimate for the building that will be reviewed and discussed at next month’s meeting. Comments will be sent to Tom who will revise estimate.

Preservation Trust retreat - Deadline for retreat is June 27th. Mariah will confirm her attendance.

July 22nd agenda – review estimate, letter to HHCT, funding request to HHCT for signage, neighborhood meeting.

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