

Town Hall Committee Meeting Minutes
December 15, 2011

RECEIVED

DATE

[Handwritten signature]
2012.12.17.2012

Present: Terry Boyle, Aaron Worthley, Mariah Riggs, Barbara Felitti, Amy Dohner

Summary of Discussion:

1. Meeting minutes - November meeting minutes approved. Linda to send approved meeting minutes to Heidi Racht at town.
2. Cost estimates – Aaron will follow-up with Fred Bisbee. Terry is meeting REAP to review roof this weekend. Question for REAP is whether we can paint/preserve existing roof or do we need to consider replacement? REAP will provide estimate for exterior painting and associated trim replacement. Sills can be stabilized rather than replaced for purposes of painting.
3. Electrical improvements – Terry received a quote from Randy Richland of \$636 for electrical improvements related to safety and fire hazards. Will use funds for building maintenance (mowing) in current FY budget and request excess funds from town. Mowing will be done by committee members.
4. ADA requirements – Terry will confirm current ADA requirements for building with Dick Kellogg who completed original design years back. Terry will ask REAP for cost of improvements. Terry to confirm with Yogi at town the location of the water shut-off valve.
5. Structural improvements – Mariah to Roland Van Dyke of Concepts in Structure for a second opinion of the structural improvements proposed by Engineering Ventures. NTE cost of \$500 for the engineering work.
6. Planning grant application – Mariah to meet with preservationist Tommy Thompson to discuss planning grant application and strategy for capital campaign. HART Family Fund grant application is due on February 1st.
7. Huntington Annual report - Town hall report for Huntington Annual report is due on January 19th. Linda to distribute draft for committee members to review and Amy to submit to town.
8. Town hall events – Potential 2012 events include (1) beer and wine tasting, (2) movie series and (3) camps and classes. (1) Mariah researched options for tasting. Outside vendor or caterer with beer license may host event. Non-profit could host event to reduce cost. Need to comply with any town municipal policies for alcohol. (2) Mariah can provide movie projector. May need to pay licensing fee for movies. (3) Chris and Gary expressed interest in using hall this summer for continuation of art camp and martial arts class. Linda to follow-up on potential dates.

9. Chairperson – Barbara will be away from January through March. Amy to serve as interim chairperson.
10. January meeting – Scheduled for Thursday, January 19th. Terry will facilitate. Draft meeting agenda includes: update on cost estimates, update on structural work, update on grants and discuss events schedule.