

Town of Huntington Selectboard

Monday, February 6, 2017
7:00 pm – Town Office, Lower Level

** UNAPPROVED** MINUTES

| | |
|---------------------------------|---|
| Agenda | <ul style="list-style-type: none"> • Highway: Clean Water Advisory Committee Update; General Updates • Public Comment • Administration & Planning: Appointments; CCRPC Bylaw Amendments and Updates; BPMS Water System Source Protection Map; Race 4 Sundaes Traffic Control Request; VLCT Selectboard Institute • Financial Reporting & Town Meeting Planning: Professional Audit Engagement Letter; Notes for Town Report Financial Charts; Notes for Town Meeting General Fund Summary; Other/New Business • Olga Hallock Award |
| SB Members present: | Dori Barton (<i>Chair</i>), Andrew Hendrickson, Chris Norris , Roman Livak, Nancy Stoddard (<i>Vice-Chair</i>) |
| Staff/Officials Present: | Barbara Elliott (<i>Town Administrator</i>), Heidi Racht (<i>Town Clerk</i>) |
| Others Present: | Ruth Blodgett, Darlene Palola |
| Call to Order | Barton called the meeting to order at 7:00 pm. |
| Highway | <p><u>Clean Water Advisory Committee(CWAC) Update – Darlene Palola</u></p> <ul style="list-style-type: none"> • Palola, the Town’s representative to the CCRPC CWAC, presented an update on implementation plans for Act 64 – VT Clean Water Act. • CCRPC conducted 8 road erosion inventories, including Huntington’s. • Municipal Road General Permit (MRGP) <ul style="list-style-type: none"> ○ 07/2017: draft municipal permit to be available ○ 12/2017: final permit to be available ○ 07/2018: municipalities apply for permits and pay fees ○ 01/2018: municipalities submit semi-annual compliance updates ○ 09/2020: final road erosion inventories, implementation plans & implementation schedules due to State ○ New inventory and implementation plans due every 5 years • Fees were set by the legislature, but actual funding mechanism have not been determined (e.g.: PTTR tax; fees per property). Livak noted concern about the MRGP impact on property taxes. The fee schedule is: <ul style="list-style-type: none"> ○ \$ 400: the one time municipal application review fee ○ \$ 240: administrative processing fee – to be paid every 5 years ○ \$2,000: annual operating fees • State Treasurer’s report <ul style="list-style-type: none"> ○ \$2.30 billion est. 20-year compliance cost (\$115.6 M per year) ○ \$1.06 billion estimated 20-year revenue (\$ 53.0 M per year) ○ \$1.25 billion estimated 20-year gap (\$ 62.4 M per year) • Some municipal officials have stated that the State Treasurer’s estimate of the cost to implement the act at \$2.3 billion over 20 years is too low. |

| | |
|--|--|
| | <ul style="list-style-type: none"> The State Treasurer’s Clean Water report is available at: http://dec.vermont.gov/watershed/cwi/cwf/future <p><u>Other Legislation under consideration related to Clean Water:</u></p> <ul style="list-style-type: none"> S.159: An act relating to establishing a regenerative agriculture certification program – which would be issued to applicants who demonstrate one of the following over a 3-year period: <ul style="list-style-type: none"> (1) topsoil on the applicant’s land increased in each successive year; (2) the applicant’s farming methods are sequestering carbon in each successive year; or (3) soil on the applicant’s land contains an increasing percentage of organic material in each successive year. |
| <p>Public Comment</p> | <p>No members of the public offered comment.</p> |
| <p>Administration & Planning</p> <p>MOTION: APPOINTMENTS</p> | <p><u>Appointments</u></p> <ul style="list-style-type: none"> <u>MOTION – FIRE CHIEF, EMS HEAD OF SERVICE/ASST. CHIEF, & ENERGY COMMITTEE APPOINTMENTS:</u> Livak moved and Stoddard seconded that the Huntington Selectboard approve the appointment of Tate Jeffrey as Fire Chief and Brian Valentine as Assistant Chief/EMS Head of Service as recommended by the members of the Huntington Volunteer Fire Department at their January 9, 2017 Annual Meeting, and Miranda Keir and Nayo Ogilvie as recommended by members of the Energy Committee at their January 16, 2017. Passed unanimously with 5 members present and voting. Elliott has contacted all volunteers with expiring terms to determine if the individuals are interested in continuing to serve for an additional term. Appointment paperwork will be presented to the Selectboard on 2/20 along with a listing of all open positions and recruitment plans. <p><u>CCRPC (Chittenden County Regional Planning Commission)</u></p> <ul style="list-style-type: none"> Bylaws – Proposed Amendments are open to municipalities for comment. The CCRPC Board will vote to approve/disapprove. <ol style="list-style-type: none"> Authorizing CCRPC to enter into inter-municipal service agreements (enabled by the legislature, if a majority of members vote to approve e.g.: allowing MS4 <Municipal Separate Storm Sewer Services> permittee municipalities to enter into an agreement to provide stormwater public education & involvement series). Add the Clean Water Advisory Committee as a CCRPC Standing Committee (it is currently an ad-hoc committee). Revise term limits for CCRPC officers from two years to four years. Detailing that all CCRPC Board Members are expected to participate in a minimum of at least one standing committee. (“expected” used to be worded “encouraged”) All Hazard Mitigation Plan <ul style="list-style-type: none"> The Regional Plan as well as the Huntington Annex are available on the CCRPC website for review & comment. Updated Population Projections <ul style="list-style-type: none"> Huntington is the only town in Chittenden County with a negative projected growth: 2010 = 2,031; 2020 & 2040= 1,884 |

| | |
|---|--|
| <p>MOTION – RACE TRAFFIC ENFORCEMENT</p> <p><i>Follow-up: Elliott to register one slot</i></p> <p>MOTION – CERTIFICATE OF NO APPEALS</p> <p>MOTION - MINUTES</p> | <p><u>BPMS Water System Source Protection map</u></p> <ul style="list-style-type: none"> Sandy Heyman forwarded the Water System Source Protection map to the Selectboard, Planning Commission, Health Officer and Town Clerk with a request that protection of this area be used as a management and planning tool. <p><u>Race 4 Sundaes – Neighbor Helping Neighbor</u></p> <ul style="list-style-type: none"> <u>MOTION – RACE TRAFFIC ENFORCEMENT:</u> Norris moved and Livak seconded that the Huntington Selectboard continue support of the annual Race 4 Sundaes by providing coverage under the Town’s Vermont State Police (VSP) contract for traffic enforcement. Passed unanimously with 5 members present and voting. <p><u>VLCT Selectboard Institute – 3/11 Registration Deadline</u></p> <ul style="list-style-type: none"> Elliott will register one slot for the program to be held Saturday 3/18 in Montpelier. <p><u>Certificate of No Appeals</u></p> <ul style="list-style-type: none"> <u>MOTION – CERTIFICATE OF NO APPEALS:</u> Norris moved and Stoddard seconded that the Huntington Selectboard accept the Certificate of No Appeal or Suit Pending from the Huntington Listers, and sign accordingly. Passed unanimously with 5 members present and voting. <p><u>Warrants</u></p> <ul style="list-style-type: none"> 5 warrants, as presented, were signed by all 5 Selectboard members during the meeting. <p><u>Minutes Approval</u></p> <ul style="list-style-type: none"> <u>MOTION – MINUTES:</u> Stoddard moved and Norris seconded to approve the January 16, 2017 Selectboard meeting minutes as amended. Passed unanimously with 5 members present and voting. |
| <p>Financial Reporting & Town Meeting Preparations</p> <p><i>Follow-up: Elliott to contact Town Auditors re: FY 16-17 Professional Audit</i></p> | <p><u>Professional Audit for FY 2016 - 2017</u></p> <ul style="list-style-type: none"> The Selectboard reviewed the proposed engagement letter from Fothergill, Segale & Valley (FSV) for a FY 2016-2017 professional audit at a cost of \$12,800. The Board requested that Elliott forward the letter to the Town Auditors with a statement that the Selectboard endorses continuing the contract with FSV as proposed. <p><u>Town Meeting Articles</u></p> <ul style="list-style-type: none"> The Selectboard reviewed supporting documents prepared by Elliott for Town Meeting Articles. Article introductions will be made as follows: <ul style="list-style-type: none"> Article 5 – Dump Truck – Stoddard Article 6 – Excavator - Livak Article 7 – Engineering Construction Plans - Barton Article 8 – Traffic Enforcement - Hendrickson Article 9 – General Fund Budget – Barton |

| | |
|----------------------------|--|
| | <ul style="list-style-type: none"> • Appreciation for Service <ul style="list-style-type: none"> ○ Selectboard member Chris Norris informed the Board that he withdrew his name from consideration for the upcoming election. Members expressed appreciation to Norris for stepping in this past year to fill the Selectboard vacancy and thanked him for his thought-provoking questions and contributions to the Selectboard's discussions and deliberations. |
| Olga Hallock Award | The Selectboard reviewed nominations for the 2017 Olga Hallock Service Award. The recipient will be announced when the award is presented at Town Meeting on March 7. |
| MOTION: ADJOURNMENT | <u>MOTION:</u> Livak moved and Stoddard seconded to adjourn the meeting at 8:55 pm. Passed unanimously with 5 members present and voting. |
| | 02/06/17– Meeting date 02/09/17 – Draft/unapproved minutes distributed and posted on website. xx/xx/17 – Final/approved minutes approved xx/xx/17 – Approved minutes to Town Clerk for recording & web posting |