

Town of Huntington Selectboard

Tuesday, January 3, 2017
7:00 pm – Town Office, Lower Level



APPROVED MINUTES RECEIVED FOR RECORD DATE January 19 2017

<p>Agenda</p>	<ul style="list-style-type: none"> • Public comment • Highway • Financial & Town Meeting Planning: Capital Plan, General Fund Budget, Draft Town Meeting Articles, Draft Town Report Narratives • Administration & Planning: Warrants; Minutes (12/19/16), 2017 IRS Mileage Rate, Legislative Round Table, CCRPC Annual Work Plan / Grant Opportunities for FY 17-18, Selectboard Calendar, Correspondence & Communications, General Updates & Other/New Business
<p>SB Members present:</p> <p>Staff Present:</p> <p>Others Present:</p>	<p>Dori Barton (<i>Chair</i>), Andrew Hendrickson, Chris Norris , Roman Livak, Nancy Stoddard (<i>Vice-Chair</i>)</p> <p>Barbara Elliott (<i>Town Administrator</i>)</p> <p>Duncan Keir</p>
<p>Call to Order</p>	<p>Barton called the meeting to order at 7:00 pm.</p>
<p>Public Comment</p> <p><i>Follow-up: Barton to check on expansion process & requirements</i></p> <p><i>Follow-up: Kier to research</i></p>	<p><u>3-Phase Electric Power – Duncan Keir</u></p> <ul style="list-style-type: none"> • Keir attended to bring the issue of Huntington’s lack of 3-phase power to the Selectboard’s attention, and to request the Selectboard lobby Green Mountain Power to run this to our community. He noted that the new 3-phase heating system planned for Brewster-Pierce Memorial School requires we pay extra for electrical conversion since we do not have 3-phase. This will be an additional cost to taxpayers. • 3-Phase is usually more economical than an equivalent single-phase at the same line-to-ground voltage because it uses less conductor material to transmit electrical power. It’s used to power large motors and other heavy loads. • Keir noted that our Town Plan calls for promoting a diverse and viable economy and that 3-phase power would allow for more commercial development. • Keir also noted that a ½ dozen residents had expressed interest in participating in a community solar system, however this requires the availability of 3-phase power. While VEC has 3-phase available to a small part of Huntington along short sections of Mayo Road & Sherman Hollow Road, it is not available to the vast majority of the town. • Barton noted that 3-phase power can also bring with it other commercial uses, including large scale energy projects. • The Selectboard noted that this would be a good topic for Keir to bring to both the Huntington Energy Committee and the Huntington Planning Commission. • Barton offered to check with her contacts on what the requirements and/or process would be for expanding 3-phase power availability.

<p><i>impact to BPMS heating system cost</i></p>	<ul style="list-style-type: none"> • Keir will investigate what the additional cost is expected to be to convert the new BPMS heating system to single-phase.
<p>Highway</p>	<ul style="list-style-type: none"> • No new items.
<p>Financial & Town Meeting Planning</p> <p><i>Follow-up: Elliott to forward spreadsheets.</i></p> <p><i>Follow-up: SB comments due back by 1/9/17 morning.</i></p> <p><i>Follow-up: Elliott to forward draft articles to Town Auditors</i></p> <p><i>Follow-up: Elliott to forward draft narratives.</i></p> <p><i>Follow-up: SB comments due back by 1/9/17 morning.</i></p>	<p><u>Capital Plan & General Fund Budget</u></p> <ul style="list-style-type: none"> • The Selectboard reviewed feedback on the Capital Plan & General Fund Budget spreadsheets offered by Town Auditor Patty Baumann. None of the recommended changes impacted the final numbers reported in the Capital Plan and General Fund Budget previously passed by the Selectboard • Elliott will forward the revised spreadsheets to the Selectboard for a final review. All Selectboard member comments must be submitted to Elliott no later than Monday morning 1/9/17. <p><u>Draft Town Meeting Articles</u></p> <ul style="list-style-type: none"> • Elliott presented draft Town Meeting Articles for review by the Selectboard. The Board will approve the articles at the January 16, 2017 meeting. In the event last minute petitions are submitted for articles, the Board will hold a special meeting to approve the revised set of final articles prior to passing them on to the Town Clerk and Town Auditors. • Elliott will send the draft Town Meeting articles to the Town Auditors for their input/review. <p><u>Draft Town Report Narratives</u></p> <ul style="list-style-type: none"> • Prior to the meeting, Elliott prepared and circulated a draft narrative introduction along with a comprehensive outline of Selectboard, Highway and Town Administrator special projects, accomplishments, activities, etc. from the past year. Barton prepared an edited version of this listing, which the Selectboard reviewed at the meeting. • Board members will submit proposed highlights from the past year as well as upcoming projects to Elliott for inclusion in the narrative no later than Monday morning January 9.
<p>Administration & Planning</p> <p>MOTION – MINUTES</p> <p>MOTION – MILEAGE RATES</p>	<p><u>Warrants</u></p> <ul style="list-style-type: none"> • 5 warrants, as presented, were signed by all 5 Selectboard members during the meeting. <p><u>Minutes Approval</u></p> <ul style="list-style-type: none"> • <u>MOTION – MINUTES:</u> Livak moved and Stoddard seconded to approve the December 19, 2016 Selectboard meeting minutes as presented. Passed unanimously with 5 members present and voting. <p><u>2017 IRS Mileage Rate</u></p> <ul style="list-style-type: none"> • <u>MOTION – MILEAGE REIMBURSEMENT:</u> Livak moved and Hendrickson seconded that the Town of Huntington adopt the new IRS optional standard mileage rate of \$0.535 per mile for use in calculating mileage reimbursement for miles traveled beginning 01/01/2017. Passed unanimously with 5 members present and voting. <p><u>Legislative Round Table Potential Topics</u></p> <ul style="list-style-type: none"> • Huntington’s State Senators and Representatives will be attending the

<p><i>Follow-up: SB proposed topics due back by 1/9/17 morning.</i></p> <p><i>Follow-up: Elliott to forward topics to legislators</i></p> <p><i>Follow-up: Elliott to get COD details from Listers</i></p> <p>MOTION – APPRAISAL CONTRACT</p> <p>MOTION – ENERGY COMMITTEE APPOINTMENT</p>	<p>1/16/2017 Selectboard meeting. Potential topics include: Rural 3-Phase Electricity; cell coverage; impact of Camels Hump State Park trailheads on local residents; Pilot funds (1/4 of our land mass is State land); highway funding (Structures & Town Highway grants used to be awarded about every 2-3 years, now they are awarded every 3-4 years); CUSI funding</p> <ul style="list-style-type: none"> • Board members will submit proposed Round Table topics to Elliott no later than Monday morning January 9 so she can forward them to the legislators. <p><u>2016 Equalization Study</u></p> <ul style="list-style-type: none"> • Livak would like to see the breakdown by individual category for the Town’s Coefficient of Dispersion. Elliott to follow up with Listers. <p><u>VT Appraisal Contract</u></p> <p><u>MOTION – CONTRACT:</u> Livak moved and Stoddard seconded that the Selectboard sign the FY 16-17 contract for appraisal services with Vermont Appraisal Company. Passed unanimously with 5 members present and voting.</p> <p><u>Appointment</u></p> <p><u>MOTION – ENERGY COMMITTEE APPOINTMENT:</u> Livak moved and Hendrickson seconded that in response to the request from the Huntington Energy Committee, the Huntington Selectboard appoint Duncan Keir as a member of the Huntington Energy Committee. Passed unanimously with 5 members present and voting.</p> <p><u>Miscellaneous</u></p> <ul style="list-style-type: none"> • Elliott to check in with Forest Parks & Rec regarding progress on addressing Camels Hump Road trailhead access concerns. • Possible grant idea for CCRPC: assistance with developing a municipal ADA Self-Evaluation / Transition Plan.
<p>MOTION: ADJOURNMENT</p>	<p><u>MOTION:</u> Livak moved and Stoddard seconded to adjourn the meeting at 9:00 pm. Passed unanimously with 5 members present and voting.</p>
	<p>01/03/17– Meeting date 01/05/17 – Draft/unapproved minutes distributed and posted on website. 01/16/17 – Final/approved minutes approved 01/19/17 – Approved minutes to Town Clerk for recording & web posting</p>