

Town of Huntington Selectboard

Tuesday, September 06, 2016  
7:00 pm – Community Church Annex

APPROVED MINUTES



Agenda

RECEIVED  
FOR RECORD  
DATE September 22  
2016

- **Town Hall Committee – rental agreement**
- **Highway**
  - Project prioritization (including Lower Village test)
  - Vehicle towing – postponed
  - Hourly rate for CDL drivers – postponed
  - Capital Plan
  - General Updates / New Business
- **Stormwater Mitigation Project / Recreation Committee**
- **E 911 Numbering for Teal Farm**
- **Public Comment**
- **Administration**
  - CHNSA Act 250 application
  - Bond Bank Certificate of Purchase
  - Minutes (8/15, 8/22, 8/29) & Warrants
  - Planning & Budgeting
  - Calendar Reviews
  - Open Items, General updates & Other Business

SB Members present:

Dori Barton (Chair), Andrew Hendrickson, Roman Livak, Chris Norris, Nancy Stoddard (Vice-Chair)

Staff Present:

Clinton 'Yogi' Alger (Road Foreman), Barbara Elliott (Town Administrator)

Others Present:

Ruth Blodgett (Times Ink!), Knox Cummin, Pam Cummings, Todd Cummings, Barbara Felitti, Melissa Hoffman, Duncan Keir, Helen Keith, Lonnie Lacaille, , Brett Lindemuth, David Merchant, Tammy Merchant, Darlene Palola, Heidi Racht, John Scott, Shawn Smith, Paul Stephens, Shirley Stephens, Tim Taft, Lisa Tripp (CESU Bus Driver), Robin Worn, Aaron Worthley

Call to Order

Barton called the meeting to order at 6:34 pm.

Town Hall Committee –  
Rental Agreement

- Worthley and Felitti presented data collected from 14 towns on their requirements for town hall renters insurance. 5 towns require no insurance; 6 require renters insurance only for events where alcohol is served; and 3 require renters insurance for all rentals. Half the towns require \$500,000 coverage and the other half require \$1,000,000.

MOTION – RENTERS  
INSURANCE

- **MOTION – TOWN HALL RENTERS INSURANCE:** Livak moved and Stoddard seconded that a requirement to purchase additional renters liability insurance not be required for Huntington Town Hall building rentals for purposes that do not include alcohol. Passed unanimously with 5 members present and voting.

Follow-up: Elliott to schedule

- Selectboard concurred that the rental agreement as proposed by the

<p>1-year review of the Town Hall Rental Agreement</p>	<p>Town Hall Committee is sufficient and will be revisited in one year.</p>
<p>Highway – Lower Village Traffic Calming Test</p>	<p><u>Introductions/Overview</u></p> <ul style="list-style-type: none"> <li>• Barton thanked the dozen+ people who attended the Selectboard meeting to discuss issues related to the traffic calming/safety test currently underway at the Main Road/East Street intersection. She noted the significant value to the Selectboard of qualitative data that is collected from residents.</li> <li>• Barton outlined the history behind the tests and the Selectboard’s intent to test various alternatives before making permanent changes.</li> <li>• Barton noted that the Selectboard does not consider Front Porch Forum (FPF) postings to be formal engagement with the Board – and instead, people should share comments directly with the Selectboard via phone calls, emails or by attending the public comment section of Selectboard meetings.</li> <li>• Elliott prepared a summary for the Selectboard of comments gleaned from 1 office visit, 2 phone calls, 12 emails and 24 Front Porch Forum postings, as well as a summary of concrete suggestions that people had provided to date.</li> <li>• It was recommended that additional reconfiguration tests be initiated now – however the Road Crew schedule is extremely packed and it is not likely they can accommodate more tests this fall.</li> </ul> <p>Information provided by attendees will be reviewed by the Selectboard. Comments included:</p> <ul style="list-style-type: none"> <li>• Enforcement <ul style="list-style-type: none"> <li>○ More police presence is requested</li> <li>○ More tickets should be written</li> </ul> </li> <li>• Speed Feedback Sign <ul style="list-style-type: none"> <li>○ Is helpful and effective</li> <li>○ Wish it had a camera</li> </ul> </li> <li>• Speed B/Hump / Rumble Strips / Paint on road <ul style="list-style-type: none"> <li>○ Request that the bump be removed before the corn trucks are in town</li> <li>○ It’s effective at slowing traffic</li> <li>○ It’s a danger to vehicles</li> <li>○ Current temporary bump does not accommodate trucks</li> <li>○ Would prefer wider speed table that accommodates 25mph for cars, trucks &amp; buses</li> <li>○ Buses have to come to a complete stop before the bump</li> <li>○ Recommended using rumble strips instead of speed tables</li> <li>○ Recommended speed tables or rumble strips be used in place of speed b/humps and that they also be installed at the southern entrance to the village – and that if this were done at the southern end, perhaps it would not be necessary to reconfigure the intersection</li> <li>○ Paint 25 MPH and additional markings on the pavement</li> </ul> </li> <li>• Traffic Reconfiguration – Main Road &amp; East Street</li> </ul>

	<ul style="list-style-type: none"> <li>○ Current barricades don't accommodate trucks and farm equipment (for example, some trucks have to use Bridge to Pond to Mayo instead of the Village Green in order to turn around)</li> <li>○ Houses on East St. Extension are difficult to get to with the current one-way configuration</li> <li>○ 3-way stop signs were recommended, however Barton indicated that use of them has not been supported by prior traffic engineering studies</li> <li>○ Make a rotary around the Village Green</li> <li>● Village Hill <ul style="list-style-type: none"> <li>○ Biggest problem is traffic coming too fast down the hill</li> <li>○ Big problem is cars cutting across Main Road to East Street without accommodating traffic that is going the speed limit coming down the hill</li> </ul> </li> <li>● Communication <ul style="list-style-type: none"> <li>○ Appreciation was expressed to the Selectboard and Road Crew for testing options and soliciting feedback</li> <li>○ Appreciation expressed for the notices posted on Front Porch Forum &amp; in emails</li> </ul> </li> </ul>
<p><b>Stormwater Mitigation Project – Town Garage &amp; Rec Field Areas</b></p> <p><i>Follow-up: Palola &amp; Elliott – confirm deadlines</i></p> <p><i>Follow-up: Palola &amp; Elliott – confirm practicality of dual swales</i></p>	<p><b><u>The Rec Committee joined the Selectboard to review proposals for the Stormwater Mitigation Project. The goals were:</u></b></p> <ol style="list-style-type: none"> <li>1. Rec Committee's vision for the future and their input on the stormwater mitigation project</li> <li>2. Highway input on solutions for mitigating stormwater erosion</li> <li>3. Selectboard decision on revised site plan for the Stormwater Mitigation Project</li> </ol> <ul style="list-style-type: none"> <li>● A draft site plan map and a drone image of the Recreation Field &amp; Town Garage area were reviewed by members of the Rec Committee, the Road Foreman and the Selectboard.</li> <li>● While the Rec Committee has not yet developed a vision of the future, their hope is that whatever is done as part of this project would not preclude changes/enhancements down the road and would not encroach on any of the existing recreation acreage.</li> <li>● Barton noted that the proposed plans are low-tech, low-cost options.</li> </ul> <p><b><u>Next Steps</u></b></p> <ol style="list-style-type: none"> <li>1. Confirm the 'drop dead' date for when the Selectboard needs to approve a final plan in order to meet the timelines outlined in the grant, which includes accommodating the Town's budget planning process and grant funding deadlines. Note: The Selectboard's next meetings are 9/19 and 10/03.</li> <li>2. Check in with project engineer regarding the practicality of the suggestions made by Rachel Beauregard (Better Roads) and Racht of having a second swale that goes straight past the horseshoes to the river, in addition to extending the other swale around the back parking lot, through a level spreader directed at the treeline next to the</li> </ol>

<p><i>Follow-up: Palola &amp; Elliott – clarification on drainage area design</i></p> <p><i>Follow-up: Elliott-add project approval to 9/19 agenda</i></p>	<p>grilling/picnic area.</p> <p>3. Get clarification on the design (more detailed description) of the recommendation for the ‘drainage area’ by the picnic grills (between the river and the back parking lot) as opposed to the previously discussed directing into the treeline from a level spreader.</p> <p>4. Elliott to add this to the 9/19 Selectboard Agenda</p>
<p><b>E 911 Numbering – Teal Farm</b></p>	<ul style="list-style-type: none"> <li>• E 911 Coordinator Heidi Racht requested input from the Selectboard on how the Teal Farm property (410 Camels Hump Road) should be listed. For E 911 location purposes. While this does not fall under the purview of the Selectboard, Racht was looking for impartial feedback from the board.</li> <li>• Property owners Shawn Smith &amp; Melissa Hoffman presented their case for not wanting their one-mile long driveway to become a named private road or treated as separate numbers, which implies that it is a subdivision/separate properties rather than one ‘estate’. Selectboard concurred with the property owners.</li> <li>• Racht and the property owners will work out a solution that addresses the need for emergency services to be able to locate a specific building among the 4 structures on the estate where an emergency might be taking place.</li> <li>• Racht also noted that the Driveway Ordinance needs updating.</li> </ul>
<p><b>Public Comment</b></p>	<p>No members of the public presented comment (except as noted above).</p>
<p><b>Highway Items</b></p> <p><i>Follow-up: Elliott to send SB current hourly rates</i></p> <p><i>Follow-up: Alger &amp; Elliott-capital plan &amp; FY 17-18 work plan updates due 9/19</i></p>	<p><b><u>Project status review &amp; prioritization</u></b></p> <ul style="list-style-type: none"> <li>• Postponed</li> </ul> <p><b><u>Vehicle towing</u></b></p> <ul style="list-style-type: none"> <li>• Postponed</li> </ul> <p><b><u>Hourly rate for temporary CDL drivers</u></b></p> <ul style="list-style-type: none"> <li>• Elliott to provide Selectboard with current highway CDL driver hourly rates.</li> </ul> <p><b><u>Highway Capital Plan</u></b></p> <ul style="list-style-type: none"> <li>• Alger &amp; Elliott are to present the draft Highway Capital Plan – with updated purchase costs, trade in values, and timeframes along with an updated Highway work plan for FY17-18 at the Selectboard’s 9/19 (preferred) or 10/3 (absolute latest) meeting.</li> </ul>
<p><b>Administration</b></p>	<p><b><u>Act 250 Application for Camels Hump Nordic Ski Association</u></b></p> <ul style="list-style-type: none"> <li>• A copy of the application is available at the Town Office. It is the Planning Commission, and not the Selectboard, who ordinarily provides comment on Act 250 applications.</li> </ul> <p><b><u>Bond Bank Certificate of Purchase</u></b></p> <ul style="list-style-type: none"> <li>• The Selectboard signed the Bond Bank’s certificate of purchase paperwork for the new fire truck.</li> </ul>

<p><b>MOTION - MINUTES</b></p>	<p><u>Minutes Approval</u></p> <ul style="list-style-type: none"> <li>• <b>MOTION – MINUTES:</b> Livak moved and Hendrickson seconded to approve the Selectboard minutes of August 15, 2016 as corrected; of August 22, 2016 with no changes; and of August 29 with no changes. Passed unanimously with 5 members present and voting.</li> </ul> <p><u>Warrants</u></p> <ul style="list-style-type: none"> <li>• 7 warrants were signed as presented.</li> </ul>
<p><b>General Updates</b></p> <p><i>Follow-up: Hendrickson to report anticipated date for FY17-18 budget request</i></p>	<p><u>Chittenden Unit for Special Investigation (CUSI) – Andrew Hendrickson</u></p> <ul style="list-style-type: none"> <li>• Hendrickson reported that CUSI appreciated that Huntington paid the full FY 2016-2017 funding request, which was based on a revised strategy of allocating costs based on population.</li> <li>• Hendrickson will find out when the CUSI Board expects to determine the FY 2017-2018 budget allocations (which will be done on the same revised allocation formula used last year).</li> </ul> <p><u>Chittenden Solid Waste District (CSWD) – Roman Livak</u></p> <ul style="list-style-type: none"> <li>• Livak reported that CSWD is looking into finding additional towns that would like to 'host' drop-off centers. The towns would donate the property and CSWD would manage the centers.</li> <li>• The Selectboard noted that this would require significant public input – especially since it is not likely that anyone would want a drop-off center in their neighborhood.</li> </ul>
<p><b>MOTION: ADJOURNMENT</b></p>	<p><u>MOTION:</u> Livak moved and Norris seconded to adjourn the meeting at 9:05 pm. Passed unanimously with 3 members present and voting.</p>
	<p>09/06/16 – Meeting date  09/09/16 – Draft/unapproved minutes distributed and posted on website.  09/19/16 – Final/approved minutes approved  09/20/16 – Approved minutes to Town Clerk for recording &amp; web posting</p>