

Town of Huntington Selectboard

Tuesday, August 15, 2016
 6:30 pm – Site Visit @ Moody Road Bridge area
 7:00 pm – Town Office (downstairs)



APPROVED MINUTES

RECEIVED
 FOR RECORD

DATE: September 9, 2016

<p>Agenda</p>	<p>Site Visit – Moody Road Realignment Project</p> <ul style="list-style-type: none"> • Site Visit @ Moody Road <p>Regular Selectboard Meeting Agenda</p> <ul style="list-style-type: none"> • Highway <ul style="list-style-type: none"> ○ Correspondence (Road closures; Economou Road gully erosion; Green Mt. Stage Race on 9/5) ○ Stormwater Mitigation proposal for Town Garage/ Rec field ○ Moody Road Realignment ○ Traffic Calming (Main Road speed bump; Radar sign; Village Green reconfiguration) ○ Work Schedule (including vacation carry over plans) ○ General Updates / New Business • Committees, Boards & Commissions <ul style="list-style-type: none"> ○ Town Hall Committee – Rental Agreement ○ Library Trustees - Salaries • Public Comment • Administration <ul style="list-style-type: none"> ○ Administration (7/18 Minutes; Warrants; Grant reimbursements) ○ Correspondence & Communications (Cell coverage; Notice of Violation – Gerald Bilodeau) • Planning <ul style="list-style-type: none"> ○ August 22 Community Forum ○ August 29 Selectboard/Planning Commission Forum ○ Capital Planning & FY 17-18 Budget Schedules ○ September Meeting Schedule
<p>Moody Road Site Visit</p>	
<p>SB Members Present: Staff / Officials Present: Residents Present:</p>	<p>Dori Barton (Chair), Roman Livak Clinton 'Yogi' Alger (Road Foreman), Barbara Elliott (Town Administrator) Joe Perella (Moody Road)</p>
<p>Comments</p> <p><i>Follow-up: Elliott to confirm regulations re: ROW</i></p>	<ul style="list-style-type: none"> • The site visit convened at 6:15 pm north of the Moody Road bridge to consider a proposed new realignment. As staked in consultation and agreement with property owner Shawn Chambers, it is fully on Chambers' property and within the Town's current Right-of-Way (ROW). Elliott will confirm the regulations for moving the road within the Town's ROW. All agreed that the new proposed realignment meets the Town's needs.

'Regular' Selectboard Meeting	
SB Members present:	Dori Barton (Chair), Roman Livak, Nancy Stoddard – via teleconference (Vice-Chair)
SB Members absent:	Andrew Hendrickson, , Chris Norris
Staff / Officials Present:	Clinton 'Yogi' Alger (Road Foreman), Barbara Elliott (Town Administrator)
Others Present:	Jay Centerbar, Vicki Centerbar, Cara LaBounty, Brett Lindemuth, Noe Lindemuth, Darlene Palola, Mariah Riggs, Doug St. Amour, Linda St. Amour, Aaron Worthley
Call to Order	Barton called the meeting to order at 7:01 pm.
<p>Highway</p> <p><i>Follow-up: Alger, Livak & Stoddard – Site Visit</i></p> <p><i>Follow-up: Elliott, Alger & Palola to investigate potential funding</i></p> <p><i>Follow-up: Possible inclusion in FY 17-18 budget</i></p> <p>APPROVAL: GMSR 9/5/16</p>	<p><u>Road Closures</u></p> <ul style="list-style-type: none"> Elliott shared feedback from residents who were disappointed with the Main Road detour (Mayo Rd – Bridge St) for culvert replacement (both in general and specifically that it occurred on an election day). <p><u>Gully Erosion on Economou Road – Doug & Linda St. Amour</u></p> <ul style="list-style-type: none"> The St. Amours addressed ongoing culvert issues on Economou Road adjacent to their property that are causing gully erosion and appear to be undermining the integrity of the roadway. Alger, Livak and Stoddard will hold a site visit on Thursday 8/18. Elliott & Alger will check with Rachel Beauregard from Better Roads to see if there is funding available for addressing the erosion. Darlene Palola will check with Friends of Winooski River regarding potential funding sources for addressing the erosion. The Selectboard will consider including funds to address this in the FY 2017-2018 budget. Barton noted that the Town has a clear policy that we do not do work outside of the Town ROW. <p><u>Green Mountain Stage Race</u></p> <ul style="list-style-type: none"> Barton signed the consent form for the annual race, to be held on 9/5. Elliott has already confirmed with GMSR that there are unpaved sections where culverts have been replaced. <p><u>Stormwater Mitigation Project (Town Garage/Rec Field)</u></p> <ul style="list-style-type: none"> Through the Friends of Winooski River (FWR) / Lake Champlain Basin Program (LCBP) a proposed stormwater improvement plan developed by Andres Torizzo was reviewed. Discussion points included: <ul style="list-style-type: none"> The stormwater project needs to proceed in order to address current problems. A request that the project not preclude future recreational options in the event the Recreation Committee develops plans for a more vibrant community area. At least 50 parking spaces are needed to accommodate soccer and horseshoe tournaments. Can Alger's proposal for extending the swale replace the need for the dry well?

Follow-up: Lindemuth will work with Rec Committee to develop a vision to present at the 9/6 SB meeting

Follow-up: Rec Committee/SB meeting 9/6 @ 6:30pm

- We are looking for low cost improvements that can be made.
- Need to re-look at the grades to assess possibilities.

- **Next Steps**

- The Rec Committee will work over the next couple of weeks to develop a vision for future area needs/activities that would increase the area's contribution to the vibrancy of the community.
- Members of the Rec Committee and Selectboard will meet from 6:30pm to 7pm pm on Tuesday 9/6 at the Town Office to review the Recreation Committee's vision for the future and possible solutions for stormwater mitigation.

Moody Road Realignment

- The property owner of the 137 sq ft property needed for the original roadway proposal rejected the Selectboard's offer. Based on that, Alger proceeded with organizing the Site Visit for the alternate plan.
- Selectboard concurred that the new alignment plan proposed by Alger, that maintains the full roadway on the Chamber's property, will meet the needs of the Town.

Traffic Calming

- Elliott shared feedback from Lower Village residents that encourages moving the speed bump closer to the Richland's house and installing an additional speed bump across from the Grover's barn (just before Blackbird Swale).
- We are still waiting for the solar panel brackets for the speed feedback radar sign to arrive.
- The need to initiate the Lower Village Green reconfiguration test was stressed.
- Livak will consult with Dean Grover and Duncan Keir. Livak and Alger will then develop a finalized plan based on input from Grover, Keir and the Scoping Report. This will be implemented next week (8/22).

CESU Stagecoach Road Bussing

- Lindemuth has requested CESU provide bus service to Stagecoach Road. Lindemuth noted that Superintendent Alberghini said bus service stops at the Bert White Road Handy Road intersection due to safety concerns. Lindemuth believes that is invalid; he does not want his kindergarten child walking 1 mile to get to the bus stop; that 10 children in the afternoon would possibly use the bus; and that he is willing to file a law suit against the District to make this happen. Lindemuth further stated that since busses go to the top of Stagecoach Road in Richmond there is no reason why they cannot go further up Bert White Road.
- Alger stated that extending the route would increase the plow route by 15 – 30 minutes; that he believes the safety concerns—especially in winter—are valid; that the road condition is not good during mud season; and that significant road work would need to be done to make this feasible.

	<p><u>Vacation Carry Over</u> – postponed until 9/6.</p> <p><u>Other Business</u></p> <ul style="list-style-type: none"> Alger has been renting a jumping jack for \$100/day for pavement work. The leasing company has offered that he could purchase the unit for \$1,000. The Selectboard concurred that Alger should proceed with the purchase.
<p>Committees, Boards, Commissions</p> <p>MOTION – TOWN HALL RENTAL AGREEMENT</p> <p><i>Follow-up: Elliott to send agreement to Town Atty</i></p>	<p><u>Town Hall Committee – Draft Town Hall Rental Agreement</u></p> <ul style="list-style-type: none"> Riggs and Worthley presented the draft rental agreement for use of the Town Hall. The proposed fee structure was established based on research for what other Towns charge, the condition of the building, and a desire to make this a viable option for Townspeople. MOTION – RENTAL AGREEMENT: Livak moved and Barton seconded that the Huntington Selectboard approve the Town Hall Rental Agreement with changes as noted and concurrence by the Town Attorney. Passed unanimously with 3 members present and voting. Elliott will forward the agreement to the Town Attorney for comment.
<p>Public Comment</p>	<p><u>Hazard Mitigation Grant Program – House Elevation</u></p> <ul style="list-style-type: none"> The Centerbars and LaBounty attended to express frustration over the HMGP process, progress, and project management services provided by CCRPC. LaBounty asserted that she is having to train CCRPC staff and that she is not satisfied with the quality of the work produced so far. Stoddard, who serves as the Selectboard liaison for this project, had not been notified prior to the meeting of LaBounty’s current issues nor had CCRPC been contacted. Stoddard further noted that it appears there is a disconnect in expectations, although she had believed that everyone was “on the same page” after the last meeting. Barton stated that she heard LaBounty’s frustration and requested that LaBounty provide a list of deficiencies on behalf of the homeowners so that their specific issues can be addressed.
<p>Administration & Planning</p> <p>MOTION – LIBRARY SALARIES</p>	<p><u>Library Salaries</u></p> <ul style="list-style-type: none"> The Library Trustees notified Elliott that subsequent to the FY 16-17 budget season and approval of the General Fund Budget at Town Meeting, the Library Director requested a 5 hour/week leave for the full fiscal year, with the reduction in hours to be filled by the Assistant Librarian. This was approved by the Trustees. Additionally, based on the change in scope for the Assistant’s job responsibilities, the Trustees approved a pay increase from \$13.26 hour/ to \$17/hour for the full 20 hours/week worked. (Note: The Librarian’s hourly rate is \$18.35/hour.) The Library Trustees further proposed that the actual salary expenses be reflected in the General Ledger and Town Report – but that the overall Library budget amount would not be increased and any amount over the approved budget would be paid out of Library special reserves. MOTION – LIBRARY SALARIES: Livak moved and Stoddard seconded that the Huntington Selectboard authorize that a change be made to the FY 16-17 Library Salaries as outlined in the document titled “Salary Increases – FY 2016-201”, signed on June 6, 2016, be modified to

MOTION - MINUTES

reflect the following:

- Library Director's annual salary of \$19,082.14 based on a 20 hour work week be reduced to \$14,313 for a 15 hour work week (hourly rate of \$18.35 to remain the same);
- Assistant Library Director's annual salary of \$10,347.52 for a 15 hour work week be increased to \$17,680 for a 20 hour work week (hourly rate increasing from \$13.26/hour to \$17/hour).

Passed unanimously with 3 members present and voting.

Minutes

- **MOTION - MINUTES:** Livak moved and Stoddard seconded to approve the Selectboard Meeting minutes of July 18, 2016 as presented. Passed unanimously with 3 members present and voting.

Warrants Approval

- 3 warrants were approved and signed as presented.

Grant Reimbursements

- Elliott reported that the final requisition for funds in the amount of \$16,678.12 has been submitted to the Vermont Housing Conservation Board for Town Hall restoration.
- Elliott reported that the requisition for funds in the amount of \$1,994.90 has been submitted to PACIF for Fire Department vests and Town Garage safety equipment.
- FEMA reporting information required for submitting a request for the reimbursement of the State's funding share is pending.
- Final requisition for Municipal Planning Grant funds for the Lower Village Scoping Study will be submitted soon.

Cell Coverage

- Dan Krymnowski submitted an email requesting information on the status of cell coverage. Livak noted that perhaps cell coverage is not in the best interest of public safety given the existing problems related to distracted driving.

Notice of Violation – GERAL BILODEAU

- Zoning Administrative Officer Ed Hanson submitted a copy of the notice of violation he issued to Bilodeau regarding failure to obtain zoning permits for construction on his East Street property. No action is required by the Selectboard at this time.

Upcoming Meetings

- **Camels Hump Road Community Forum – Monday, August 22 @ 7pm @ the Community Church Annex**
 - Stoddard will facilitate the public forum, with guests from the Vermont State Police and the Vermont Agency of Forests, Parks & Recreation.
- **Selectboard / Planning Commission Joint Planning Meeting – Monday,**

	<p>August 29 @ 7pm</p> <ul style="list-style-type: none"> ○ Stoddard will co-facilitate the meeting with the HPC Chair Everett Marshall. ● September Selectboard Meeting Schedule <ul style="list-style-type: none"> ○ Tues. 09/06: Selectboard Regular Meeting ○ Mon. 09/19: Selectboard Regular Meeting <p>FY 17-18 Schedule for Developing Capital Plan & General Fund Budget</p> <ul style="list-style-type: none"> ● Notification letters with the Capital Plan and General Fund Budget calendar have been sent to all committee, board, commission and department heads. <ul style="list-style-type: none"> ○ Deadline for Capital Plan input is 9/15. ○ Deadline for General Fund budget requests is October 13.
MOTION: ADJOURNMENT	MOTION: Livak moved and Stoddard seconded to adjourn the meeting at 9:00 pm. Passed unanimously with 3 members present and voting.
	<p>08/15/16 – Meeting date 08/19/16 – Draft/unapproved minutes distributed and posted on website. 09/06/16 – Final/approved minutes approved 09/07/16 – Approved minutes to Town Clerk for recording & web posting</p>