

**Town of Huntington Selectboard**

Tuesday, July 18, 2016  
7:00 pm – Town Office (downstairs)

APPROVED MINUTES

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| <p><b>Agenda</b></p>   | <ul style="list-style-type: none"> <li>• <b>Highway</b> <ul style="list-style-type: none"> <li>○ Moody Road Realignment</li> <li>○ Main Road Speed Bump</li> <li>○ Communications</li> <li>○ Work Schedule (including vacation carry over plans)</li> <li>○ General Updates</li> </ul> </li> <li>• <b>E 9-1-1- Numbering</b></li> <li>• <b>Public Comment</b></li> <li>• <b>Administration</b> <ul style="list-style-type: none"> <li>○ Administration: Minutes of 7/5, Warrants, Open Meeting Law</li> <li>○ Committees, Boards, Commissions, Correspondence &amp; Communications: CCRPC/Planning Commission Agreement; VLCT Inquiry; August 22 Community Forum; August 29 Selectboard/Planning Commission Forum</li> <li>○ General Updates &amp; Other/New Business</li> </ul> </li> <li>• <b>Planning</b> <ul style="list-style-type: none"> <li>○ September Meeting Schedule; Capital Planning &amp; FY1-18 Budget Schedules; Strategic Planning</li> </ul> </li> </ul>                                    |
| <p><b>SB Members present:</b></p> <p><b>Staff / Officials Present:</b></p> <p><b>Present for Main Road Traffic discussion:</b></p> <p><b>Others Present:</b></p> | <p>Dori Barton (Chair), Andrew Hendrickson, Roman Livak, Chris Norris, Nancy Stoddard (Vice-Chair)</p> <p>Barbara Elliott (Town Administrator)</p> <p>Jeanine Carr, Dean Grover, Nancy Grover, Annelies McVoy, Zoe McVoy, Randy Richland, Deborah Worthley</p> <p>Ruth Blodgett</p>  |
| <p><b>Call to Order</b></p>  | <p>Barton called the meeting to order at 7:01 pm.</p>  |
| <p><b>Highway</b></p>  | <p><b><u>Moody Road Realignment</u></b></p> <ul style="list-style-type: none"> <li>• Background/Discussion:             <ul style="list-style-type: none"> <li>○ The proposed road realignment would place the new roadbed on 137 square feet (or 0.0031 of an acre) of a resident’s property. According to our Town Listers, the assessed value of this 137 square foot corner of property is \$4.96. The realigned roadbed and proposed new right-of-way would be on 1,293 square feet (or 0.0296 of an acre), which has an assessed value of \$47.32 according to our Town Listers.</li> <li>○ The property owner is requesting \$10,000 for compensation on the impact to his property and land, which is an amount many times greater than what the Selectboard had anticipated.</li> <li>○ One option available to the Selectboard is to redesign the proposed realignment so that it does not impact this property owner’s property and to have our survey updated accordingly –</li> </ul> </li> </ul> |

**MOTION – MOODY RD  
REALIGNMENT  
COMPENSATION**

at an estimated cost to the Town of \$200.00.

- **MOTION – MOODY ROAD REALIGNMENT COMPENSATION:** Livak moved and Hendrickson seconded that the Huntington Selectboard authorize Dori Barton, Selectboard Chair, after consultation with the Road Foreman, to negotiate a compensation amount with Ryan Gadhue for the impact the proposed Moody Road realignment would have on his property for an amount, if necessary, not to exceed \$500. Passed unanimously with 5 members present and voting.

**Main Road Speed Bump & Radar Sign – Lower Village**

- 7 Lower Village residents attended to share concerns and suggestions regarding the installation of the newly purchased speed radar feedback sign and the moveable speed hump. Comments included:
  - Southbound traffic needs to be slowed before it reaches homes in the Lower Village
  - Need to address the difficulty of getting out of Raven Ridge due to excessive vehicle speed
  - Need to purchase additional speed humps so there is at least one at the north and the south entrances to the Lower Village
  - Request to move the 25 mph sign that is currently on the Park & Ride sign further north (just past Jeanine Carr’s barn)
  - Request to move the 25 mph sign at the south end of the village further south from Raven Ridge
  - Need to communicate ahead of time via Front Porch Forum before we actually make traffic changes (such as new devices)
  - Additional modifications to speed limits in a number of areas in Town should be made – such as reducing the speed by the Audubon parking lot. Based on this and the fact that the last speed study was conducted in 2009, it would be good to investigate getting an updated study.
- The Selectboard indicated that the following actions would be taken:
  - The new speed feedback sign is capable of tracking data both in the ‘off mode’ and when it is flashing motorists’ speed. The Selectboard will be collecting baseline data in addition to collecting data while the sign is operating in order to analyze the effectiveness of different traffic calming devices (for example, it can be used to collect data on the impact of the speed hump).
  - Research indicates that changing locations of traffic calming devices can be more effective than leaving them stationary, which is why the Selectboard purchased moveable devices.
  - There is \$6,000 in the FY16-17 budget for traffic calming devices (signs, humps, pavement markings, etc.). The new devices will be tested for a month before decisions are made on what additional devices are to be purchased.
  - The determination of speed zones must be based on a traffic engineering study – the Selectboard cannot modify the speed limits at will. Elliott will research the cost of having a new Traffic Engineering Study done for the Town.
  - When possible, announcements will be made on Front Porch

*Follow-up: Elliott to research cost of traffic engineering study in order to address speed limit zones*

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| <p><i>Follow-up: Elliott to request that Racht investigate other Towns' policies</i></p> | <p>Forum prior to implementing traffic flow changes. There may be occasions when this will not be possible, such as emergency road closures. It was clarified that the Selectboard is responsible for initiating/approving Town policy and employees then implement those policies. If residents have concerns about the policies, they should contact the Selectboard.</p> <ul style="list-style-type: none"> <li>○ The proposed initial location for the newly purchased speed hump is just south of the Maplewood Cemetery (approximately at the drainage area).</li> <li>○ The proposed initial location for the newly purchased speed feedback radar sign is at the reduced 'speed ahead' warning sign just south of Raven Ridge.</li> <li>○ The Selectboard reviewed and revised a draft Front Porch Forum announcement, which will be posted once the device installation dates are finalized. The message will include Selectboard members' phone numbers.</li> </ul> <p><b><u>Vacation Carry Over</u></b> – postponed since Alger could not attend the meeting.</p> <p><b><u>E 9-1-1 Numbering</u></b> – postponed since the parties could not attend.</p> <ul style="list-style-type: none"> <li>● The Selectboard requested that Racht research how other Towns have handled similar situations. They would also like to know how complexes such as IBM that have multiple buildings are handled.</li> </ul> |
| <p><b>Public Comment</b></p>   | <ul style="list-style-type: none"> <li>● No members of the public presented additional comment.</li> <li>● Norris requested information on how instances of people setting off fireworks are handled. <ul style="list-style-type: none"> <li>○ No Fire Chiefs in Chittenden County issue permits – since they would have to predetermine that the operator is competent, un-impaired, etc. and that the weather conditions and location of the fireworks are safe.</li> <li>○ Residents who are disturbed by fireworks can contact the Vermont State Police who may issue a fine to the fireworks operator.</li> </ul> </li> </ul>  |
| <p><b>Administration &amp; Planning</b></p> <p><b>MOTION - MINUTES</b></p>               | <p><b>Minutes</b></p> <ul style="list-style-type: none"> <li>● <b><u>MOTION - MINUTES:</u> Livak moved and Norris seconded to approve the Selectboard Meeting minutes of July 5, 2016 with attendance titles corrected. Passed unanimously with 5 members present and voting.</b></li> </ul> <p><b>Warrants Approval</b></p> <ul style="list-style-type: none"> <li>● 4 warrants were approved and signed as presented.</li> </ul> <p><b>Open Meeting Law Changes</b></p> <ul style="list-style-type: none"> <li>● Electronic Participation at Meetings: In the event a non-unanimous vote is taken at a meeting at which a member is attending by teleconference (phone, skype, etc.) there must be a roll call recorded for that vote.</li> <li>● Minutes: Minutes must be posted within 5 calendar days. (It was previously unclear whether it was business or calendar days.)</li> <li>● Correcting Violations of the Law: There are new determinations for how</li> </ul>  |

**MOTION – CCRPC / HPC AGREEMENT AUTHORIZATION**

a public body can ‘cure’ a violation of the law.

**CCRPC / Planning Commission Zoning, Subdivision & Floodplain Regulation Agreement**

- **MOTION – AGREEMENT AUTHORIZATION:** Livak moved and Hendrickson seconded that Barbara Elliott be authorized to sign the agreement with CCRPC for the project to provide assistance with the rewriting of the zoning, subdivision and floodplain regulations. Passed unanimously with 5 members present and voting.

**VLCT E 911 Dispatch Service Questionnaire**

- The questionnaire will be completed by the Fire Chief.

**Camels Hump Road Community Forum – Monday, August 22 @ 7pm @ the Community Church Annex**

- Stoddard volunteered to facilitate the meeting and to prepare a statement of the purpose, process and anticipated outcomes for the meeting. This will be sent to the Selectboard, VSP and Forest Parks & Rec before it is distributed to the residents.

**Selectboard / Planning Commission Joint Planning Meeting – Monday, August 29 @ 7pm**

- Stoddard volunteered to co-facilitate the meeting with the HPC Chair (Everett Marshall) and to prepare a statement of the purpose, process and anticipated outcomes for the meeting.

**Upcoming Selectboard Calendar:**

Mon. 08/01: No Selectboard Meeting (quorum not available)

Mon. 08/15: Regular Selectboard Meeting  
Town Hall Rental Agreement  
Strategic Planning

Mon. 08/22: Camels Hump Road Community Forum

Mon. 08/29: Selectboard/HPC Joint Planning Meeting

Tues. 09/06: Selectboard Regular Meeting

Mon. 09/19: Selectboard Regular Meeting

**FY 17-18 Schedule for Developing Capital Plan & General Fund Budget**

- Elliott will prepare an updated schedule based on last year, with the exception that an initial notice to board, committees, commissions and departments will be sent out the last week of July in order to give them more notice for their planning.

**Strategic Planning** - Postponed

**New Business**

- Livak asked if the culvert database had been updated with all the work that had been done last year (eg: Huntington Woods). This is still pending. He also indicated that the culvert at Beane Road by Charles

*Follow-up: Elliott to update & disseminate FY 17-18 Capital Plan & Budget schedule*

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|                            | Godfrey's house seems to be missing from the database.   |
| <b>MOTION: ADJOURNMENT</b> | <b>MOTION:</b> Livak moved and Stoddard seconded to adjourn the meeting at 9:01 pm. Passed unanimously with 5 members present and voting.  |
|                            | 07/18/16 – Meeting date<br>07/21/16 – Draft/unapproved minutes distributed and posted on website.<br>08/15/16 – Final/approved minutes approved<br>08/17/16 – Approved minutes to Town Clerk for recording & web posting |