

Town of Huntington Selectboard Meeting

Monday, May 16, 2016
7:00 pm – Town Office (downstairs)

APPROVED MINUTES



<p>Agenda</p> 	<ul style="list-style-type: none"> • Highway: <ul style="list-style-type: none"> • Projects (Moody Road realignment, Bridge 32 inspection report) • Work schedule (Road Crew & Bridge 30/32) • General updates (Stagecoach Road intersection) • Hazard Mitigation Grant Program (HMGP) House Elevation Project • Public Comment • Administration & Planning <ul style="list-style-type: none"> • Admin (Minutes, warrants, Local Emergency Operations Plan) • Committees (Conservation Commission Clerk, Town Hall Asbestos Removal Contract; Update on HPC Land Use Public Meeting) • Correspondence & Communications • General Updates • Other/New Business
<p>SB Members present:</p> <p>Staff / Officials Present:</p> <p>Others Present:</p>	<p>Dori Barton (Chair), Andrew Hendrickson, Chris Norris, Roman Livak, Nancy Stoddard (Vice-Chair)</p> <p>Clinton 'Yogi' Alger (Road Foreman), Barbara Elliott (Town Administrator)</p> <p>Jay Centerbar, Vicki Centerbar, Cara LaBounty</p>
<p>Call to Order</p>	<p>Barton called the meeting to order at 7:03 pm.</p>
<p>Highway Department</p> <p><i>Follow up: Meeting with Gadhue</i></p> <p><i>Follow up: Re-evaluate Moody/Carse intersection</i></p>	<p><u>Moody Road Realignment</u></p> <ul style="list-style-type: none"> • The initial draft survey prepared by LaRose Surveys was reviewed. Elliott will contact them to fix legend discrepancies identified by Livak. • Alger, Elliott & Livak will meet at 6pm Tuesday, 5/17 with Ryan Gadhue to discuss the impact the proposed road realignment would have on his property. • Alger will look at intersection redesign to facilitate traffic flow. He will be contacting Dick Hosking (VTrans District 5) for recommendations. <p><u>Bridge 30</u></p> <ul style="list-style-type: none"> • Bridge 30 work is on schedule. <p><u>Bridge 32 (Camels Hump Road) Inspection Report</u></p> <ul style="list-style-type: none"> • The Town received the Bridge 32 State Bridge Inspection Report, which showed significant deterioration and a need for corrective action. Fortunately, as part of the Bridge 30 project, Parent Construction is shoring up Bridge 32 in order to move heavy equipment to the Bridge 30 work site. Elliott spoke with State Bridge Inspection Program Manager Pam Thurber who reported that Bridge 32 is ranked 16th for State-assisted bridge replacement and 5th for moving to the 'Front of the Book'. The work currently being done by Parent Construction is expected to 'tide us over' until a full replacement can be done.

**EMERGENCY OPERATIONS
PLAN APPROVAL**

Huntington Selectboard approve the 2016 Local Emergency Operations Plan as drafted by Elliott. Passed unanimously with 5 members present and voting.

**MOTION – HANDYPERSON
ADVERTISEMENT**

Advertisement for ‘Handyperson’

- In order to have a fair list of ‘pre-qualified’ people we can call when we have emergency needs, the Selectboard will post a notice on Front Porch Forum advertising this opportunity. The posting will also be sent to Richmond, Bolton, Hinesburg & Starksboro for posting on their forums as well.
- VLCT recommends the Town require a valid certificate of insurance. In the event qualified candidates do not apply, the Selectboard will re-evaluate this requirement.
- **MOTION - ADVERTISEMENT:** Livak moved and Hendrickson seconded to request that the Town Administrator post the draft notice on Huntington’s and surrounding towns’ Front Porch Forums in order to pre-qualify a list of potential ‘handypersons’ that can be used for small and/or Town emergency jobs and to ask the HR Committee to review applications and develop a ‘pre-authorized’ list for handyperson services. Passed unanimously with 5 members present and voting.

MOTION – HCC CLERK

Huntington Conservation Commission

- **MOTION – HCC CLERK:** Livak moved and Stoddard seconded that based on the unanimous recommendation of the Huntington Conservation Commission (HCC), the Huntington Selectboard appoint Natalie Beckwith to serve as Huntington Conservation Commission Clerk at the compensation amount determined annually by the Selectboard for the position. Passed unanimously with 5 members present and voting.
- Livak noted that for the upcoming budget season, the HCC will be looking to change the HCC Clerk compensation structure to mirror that used by the Planning Commission and the DRB. Stoddard noted that we will need a job description for the position.
- HCC also noted to the Selectboard via email that Camel’s Hump Nordic Ski Association cleared the trail on the Town Forest property that had been previously approved.

**MOTION – TOWN HALL
ASBESTOS REMOVAL
CONTRACT**

Town Hall Committee

- **MOTION – TOWN HALL ASBESTOS REMOVAL CONTRACT:** Livak moved and Stoddard seconded that the Huntington Selectboard authorize Aaron Worthley, current Chair of the Town Hall Committee, to sign the contracts with Alderson Environmental Services and/or Clay Point Associates, and other contractors as needed, in order to complete the Town Hall asbestos abatement project for a total amount not to exceed \$13,750. Passed unanimously with 5 members present and voting.

Huntington Planning Commission

<p><i>Follow up: Elliott to report on new legislation re: town plans</i></p> <p><i>Follow up: Elliott to contact HPC Chair re: combined meeting</i></p> <p>MOTION – CSWD BOARD APPOINTMENT</p> <p><i>Follow up: Elliott to contact HEC and send SB Richmond documents</i></p> <p><i>Follow up: Livak, Norris & Hendrickson to recommend traffic device locations 6/6</i></p> <p><i>Follow up: Elliott to research MUTCD requirements</i></p>	<ul style="list-style-type: none"> • Livak reported that there was a good public discussion at the Village / Neighborhood District meeting held by the HPC on 5/3. • Livak noted that there were legislative changes to the requirements for revising Town Plans. Elliott will report back to the Selectboard on the specifics of the new legislation. • The Selectboard expressed interest in holding a combined meeting with the HPC to explore Town Plan implementation, the link between the Town Plan and the Capital Plan, the implications of density regulations on infrastructure such as water/waste water, etc. A tentative date of August 29th was recommended. Elliott was asked to reach out to Everett Marshall, HPC Chair. <p><u>Chittenden Solid Waste District (CSWD) Appointment</u></p> <ul style="list-style-type: none"> • <u>MOTION – CSWD BOARD:</u> Stoddard moved and Hendrickson seconded that the Huntington Selectboard re-appoint Roman Livak as the Town of Huntington’s representative to the Chittenden Solid Waste District Board of Commissioners for an additional two year term ending May 2018. Passed unanimously with 5 members present and voting. <p><u>Correspondence & Communications</u></p> <ul style="list-style-type: none"> • <u>PACE:</u> The Selectboard asked Elliott to contact the Energy Committee to ask that they assess community interest in participating in the PACE program. Given that implementing the program is not a trivial matter the Selectboard does not want to proceed if there is no interest. The Selectboard also asked Elliott to send them a copy of the Richmond application and contract. • <u>Highway Admin:</u> Stoddard is working with Alger and Elliott on a process for addressing highway administrative work. <p><u>NEW BUSINESS</u></p> <ul style="list-style-type: none"> • <u>Traffic Devices:</u> Livak, Hendrickson & Norris will make a recommendation on 6/6 for the placement location for the speed hump and the speed feedback radar sign. The Selectboard requested Elliott research MUTCD (Municipal Uniform Traffic Control Devices) requirements for speed hump signage and pavement markings.
<p>MOTION: ADJOURNMENT</p>	<p><u>MOTION:</u> Stoddard moved and Hendrickson seconded to adjourn the meeting at 9:01 pm. Passed unanimously with 5 members present and voting.</p>
	<p>05/16/16 – Meeting date 05/19/16 – Draft/unapproved minutes distributed and posted on website. 06/06/16 – Final/approved minutes approved 06/07/16 – Approved minutes to Town Clerk for recording & web posting</p>

AGENDA

HUNTINGTON SCHOOL BOARD

June 14, 2016

6:30 pm

Meeting to be held at Brewster-Pierce Memorial School

1. Public Comment
 - a) Comments from the community
2. Old/New Business
 - a) HVAC update and consider system approval
 - b) Tax Anticipation Note approval
 - c) Discuss CESU assessment information
 - d) Review preliminary 2016-17 bus schedule
 - e) Approve draft 2016-17 board work calendar
3. Superintendent's Report - See written report
4. Consent Agenda
 - a) Approve previous meeting minutes (5/10/16, 5/24/16)
 - b) Principal's Report
 - c) Committee Reports
5. Approve monthly warrants.
6. Other Business
7. Plan Next Meeting Agenda
 - a) Set date and time for next meeting
 - b) Future agenda items
8. Executive Session: Title 1, Sec 313(a)3,1 Personnel/Negotiations (if needed)

MMMUSD/CESU Committee Meeting Minutes: CESU Assessment Committee 5/18/16, MMM/CESU Governing Board 5/16/16, Finance Committee 5/26/16

UPCOMING MEETING DATES

(Please go to www.cesu.k12.vt.us or www.bpms.k12.vt.us for meeting updates, agendas and minutes.)

6/20/16	MMMUSD & CESU Governing Board meeting, 6:30 pm, Mt. Mansfield Union High School
6/16/16	MMMUSD/CESU Finance Committee meeting, 6:30 pm, Central Office, Richmond Town Center
6/15/16	CESU Assessment Committee meeting, 8:30 am, Central Office, Richmond Town Center