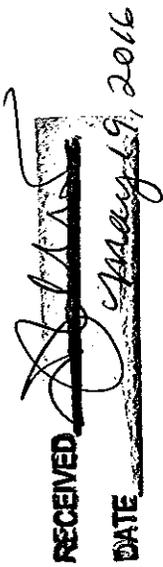


Town of Huntington Selectboard Meeting

Monday, May 2, 2016  
7:00 pm – Town Office (downstairs)



APPROVED MINUTES

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| <p>Agenda</p>   | <ul style="list-style-type: none"> <li>• <b>Vermont State Police – Lieutenant Garry Scott</b></li> <li>• <b>Highway:</b> Moody Rd realignment; Bridge 30 schedule; general updates</li> <li>• <b>Public Comment</b></li> <li>• <b>Property-Assessed Clean Energy (PACE) Program:</b> Responsibilities; pros/cons for residents and the municipality</li> <li>• <b>Town Hall Asbestos Removal:</b> funding alternatives</li> <li>• <b>Chittenden Solid Waste District (CSWD):</b> Budget review and approval</li> <li>• <b>Administration &amp; Planning</b> <ul style="list-style-type: none"> <li>• <b>Admin:</b> Minutes, warrants, correspondence &amp; communications</li> <li>• <b>Strategic Planning</b></li> <li>• <b>Other/New Business</b></li> </ul> </li> </ul>   |
| <p>SB Members present:<br/><br/>Staff / Officials Present:<br/>Others Present:</p>  | <p>Dori Barton (Chair), Andrew Hendrickson, Chris Norris, Roman Livak, Nancy Stoddard (Vice-Chair)<br/>Barbara Elliott (Town Administrator)<br/>Barbara Felitti, Helen Keith, Tom Moreau (CSWD), Ross Ogilvie, Lt. Garry Scott (VSP), Aaron Worthley</p>   |
| <p>Call to Order</p>  | <p>Barton called the meeting to order at 7:00 pm. Barton expressed appreciation to Norris for stepping forward to serve on the board.</p>  |
| <p>VSP (Vermont State Police) Discussion</p> <div style="text-align: center;">  </div> | <p>Lieutenant Garry Scott, Station Commander at the Williston Barracks introduced himself to the Selectboard. Dialogue included:</p> <ul style="list-style-type: none"> <li>• <b>Background:</b> Scott has been station commander for approximately 6 months. His prior experience includes: stationed at the Williston barracks for 16 years; commander of the traffic safety unit; member of the crash reconstruction team; legislative testimony; working with VTrans, MUTCD compliance and Title 23.</li> <li>• <b>Traffic Enforcement:</b> Scott recommended visual clues such as narrowing roadways, signage, and pavement markings as effective tools for traffic calming. He noted that enforcement tends to work only when officers are present. New apps are available, such as Google Waze, that alert drivers to upcoming radar, thereby lessening enforcement effectiveness. Scott noted that speed feedback radar signs are most effective if they are periodically moved. Speed humps are effective but cause issues for trucks. Livak noted that concern has already been raised about speed humps being in place during harvesting season.</li> <li>• <b>Ticketing:</b> Scott noted that the funds the town receives from tickets is dependent on factors such as different violations having different reimbursements amounts and percentages; ticket offenses being changed during court proceedings; fines not being paid; and/or a portion of the fine being allocated for special programs such as victim's advocacy and assistance services. The Judicial Bureau court clerk, Gabrielle LaPointe, is an excellent resource for additional information.</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>• <b>VSP Communication &amp; Outreach:</b> Scott noted that he sent his officers Elliott's email with citizen comments on speeding. Scott also invited Selectboard members to ride with an officer and/or visit the barracks to get a better first-hand look at the workings of the department.</li> </ul>   |
| <b>Highway Department</b>                                   | <p><b><u>Moody Road Realignment</u></b></p> <ul style="list-style-type: none"> <li>• Alger, Stoddard and Elliott met with the surveyor to kick off that portion of the realignment project. Stakes have been replaced outlining the proposed realignment.</li> </ul> <p><b><u>Bridge 30</u></b></p> <ul style="list-style-type: none"> <li>• Elliott reported that work on Bridge 30 is schedule to begin next week. The project office trailers are located at the Town Garage as there is not room at the bridge site for them. Work should be completed by the end of October. One lane of traffic will remain open for the duration of the work however there will be delays of up to 10 minutes.</li> </ul> <p><b><u>Traffic Calming</u></b></p> <ul style="list-style-type: none"> <li>• Elliott reported that the solar speed feedback sign and the moveable speed hump are on order. Delivery dates should be available soon.</li> </ul>  |
| <b>Public Comment</b>                                       | No members of the public offered comment.   |
| <b>PACE (Property-Assessed Clean Energy) Program</b>        | <p><b><u>Research Findings – Helen Keith</u></b></p> <ul style="list-style-type: none"> <li>• Former Selectperson Helen Keith took the lead for the Selectboard on the PACE program Town Meeting article. At the Selectboard's request, she agreed to continue her research of the program's pros and cons for residents and the municipality and to more clearly outline the Town's program responsibilities. Barton thanked Keith for agreeing to research and evaluate the program further.</li> <li>• Keith prepared an extensive manual with program research, analysis and possible next steps. She also presented a written brief review of the roles and responsibilities and a handout on the scope of services outlined in a PACE program administrator's agreement.</li> <li>• PACE offers residents low interest loans, although the rates are subject to change in June. Alternatives to PACE funding include loans from the VT State Employees Credit Union, conventional banks, Opportunities Credit Union, and home equity programs. A primary difference from these is that a PACE loan is attached as a lien on the property.</li> <li>• The Town is primarily responsible for promoting the program, recording paperwork and certifications, and debt collection for payments that are more than 90 days delinquent.</li> <li>• If the Town decides to enter the program, the Town can withdraw from PACE at any time – although it must follow-through with its responsibilities for any loans that have already been made.</li> </ul> <p><b><u>PACE Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• The Selectboard may decide to conduct a survey to determine if there are residents interested in exploring program participation.</li> <li>• Elliott will research what the Town's obligation is regarding putting delinquent payment properties up for tax sale. Ordinarily the Town uses a threshold amount before initiating a tax sale.</li> </ul> |
| <i>Follow-up: Elliott to research tax sale requirements</i> |   |

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| <p><i>Follow-up: Elliott to contact Town Attorney</i></p>                                      | <ul style="list-style-type: none"> <li>Elliott will check with our Town Attorney to determine if he has worked on reviewing legal documents for the PACE program for any other town. The Selectboard expressed appreciation for Keith's research, presentation and the comprehensive binder of materials she prepared.</li> </ul>  |
| <p><b>Town Hall Asbestos Funding</b></p> <p><b>MOTION: ASBESTOS CLEAN-UP FUNDING</b></p>       | <p><b><u>Town Hall Asbestos Abatement</u></b></p> <ul style="list-style-type: none"> <li>The Town Hall Committee (THC) was asked by the Selectboard to examine funding alternatives for the building asbestos abatement, estimated to cost \$13,385.</li> <li>Barbara Felitti and Aaron Worthley presented a comprehensive set of options for use of Town Hall Reserve Funds and an outline of how THC was currently planning to utilize, or has current obligations for use, of the \$31,409.18 in their special accounts.</li> <li>Livak contacted CSWD, who agreed to grant \$1,475 to use for this project. (This is the current amount in our CSWD Community Projects fund.) This leaves a balance of \$11,910 needed for the clean-up.</li> <li>THC presented projections for use of reserve funds to cover annual expenses, potential sources of funds for annual Town Hall operations, and an updated estimated annual budget.</li> <li>The consensus of the Selectboard was that it would be inappropriate to use the remaining monies from the Conservation Fund grant (approximately \$10,000) and that the THC should apply to the Conservation Commission for a second grant from the Conservation Fund to retroactively pay for the Town Hall asbestos clean-up.</li> <li><b><u>MOTION – FUNDING:</u></b> Hendrickson moved and Stoddard seconded that the Selectboard agree that the Selectboard does not expect funds for the Town Hall asbestos clean-up to come from either the Town Hall Fund or the Town Hall Insurance Fund. Passed with 4 approvals (Barton, Hendrickson, Norris and Stoddard) and 1 opposed (Livak).</li> </ul> |
| <p><b>CSWD (Chittenden Solid Waste District) Budget</b></p> <p><b>MOTION – CSWD BUDGET</b></p> | <p>Tom Moreau from CSWD attended to present an annual update on CSWD and CSWD's proposed FY17 budget.</p> <ul style="list-style-type: none"> <li><b><u>MOTION – CSWD FY17 BUDGET:</u></b> Livak moved and Stoddard seconded that the Huntington Selectboard approve the Chittenden Solid Waste District's proposed FY 2017 budget as presented. Passed unanimously with 5 members present and voting.</li> </ul> <p>The Selectboard thanked Moreau for his decades of service leading CSWD.</p>  |
| <p><b>Administration &amp; Planning</b></p> <p><b>MOTION – MINUTES</b></p>                     | <p><b><u>Minutes</u></b></p> <ul style="list-style-type: none"> <li><b><u>MOTION - MINUTES:</u></b> Livak moved and Stoddard seconded to approve the minutes from the 4/25/16 Selectboard meeting as corrected. Passed with 4 members approving and 1 abstention (Barton – who had not been present for the 4/25 meeting).</li> <li>The following correction was made to the 4/25/2016 minutes: <ul style="list-style-type: none"> <li><i><u>From:</u> The Selectboard had presented a certificate of appreciation to Hart as a token of their appreciation for her dedicated service to the Town.</i></li> <li><i><u>To:</u> The Selectboard sent a certificate of appreciation to Hart as a token of their appreciation for her dedicated service to the Town.</i></li> </ul> </li> </ul>  |

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| <p><b>WARRANTS APPROVAL</b></p> <p><i>Follow-up: Alger to investigate &amp; invite Depietro to 5/16 meeting</i></p> <p><i>Follow-up: Elliott to contact Dick Hosking</i></p> | <p><b><u>Warrants Approval:</u></b></p> <ul style="list-style-type: none"> <li>• 3 warrants were approved and signed as presented.</li> </ul> <p><b><u>Correspondence &amp; Communications</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Listers:</u></b> Grievance hearings will be held May 12. The Listers forwarded copies of the preliminary Real/Equipment Change of Appraisal Report and the preliminary 411 Report (which includes a breakdown of residential/nonresidential properties) to the Selectboard. Livak noted that the Grand List increase is projected to be 0.9%, which is higher than the 0.5% utilized for planning purposes for the Capital Plan.</li> </ul> <p><b><u>HMGP (Hazard Mitigation Grant Program) House Elevation Project</u></b></p> <ul style="list-style-type: none"> <li>• Elliott shared a sample copy of the escrow memorandum of understanding Waterbury uses with HMGP house elevation project property owners and a copy of Moretown's promissory note between their town and residents utilizing the same program. Moretown does not require funds to be deposited in escrow. The consensus of the Selectboard continues to be to hold funds in escrow before the project begins. Given the property owners may have additional information that could influence the Selectboard's thinking, Elliott will contact the property owners to see if they would like to attend a Selectboard meeting to discuss this further.</li> </ul> <p><b><u>Other Business</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Intersection Bert White &amp; Stagecoach Roads:</u></b> Barton was contacted by Gene Depietro who raised concerns about the location of the road intersection. Depietro believes Stagecoach Road is no longer in its original location and would like the Town to move the road where he believes it was originally located. The Selectboard requested Alger investigate this further, speak with Depietro, and invite Depietro to the 5/16 Selectboard meeting to discuss this further.</li> <li>• <b><u>Town Highway Grant Allocations:</u></b> Livak asked what the allocation formula and criteria is that VTrans District 5 uses to determine recommendations for Town Highway (paving and structures) grants. This influences how the Town forecasts for our Capital Plan. Elliott to contact Dick Hosking.</li> </ul> |
| <p><b>MOTION: ADJOURNMENT</b></p>  | <p><b><u>MOTION:</u></b> Livak moved and Hendrickson seconded to adjourn the meeting at 9:26 pm. Passed unanimously with 5 members present and voting.</p>  |
|  | <p>05/02/16 – Meeting date<br/> 05/06/16 – Draft/unapproved minutes distributed and posted on website.<br/> 05/16/16 – Final/approved minutes approved<br/> 05/18/16 – Approved minutes to Town Clerk for recording &amp; web posting</p>   |