

Town of Huntington — Selectboard Special Budget Planning Session

Monday, November 30, 2015—7:00 pm

Town Office – Downs



APPROVED MINUTES: *December 9, 2015*

<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Highway: FY 16-17 Workplan, Operations Budget &amp; Capital Plan</li> <li>• HR Committee: Compensation &amp; Benefits</li> <li>• Operations Budget Review</li> <li>• Preliminary Professional Audit Comments</li> </ul>
<b>SB Members present:</b>	Dori Barton (Chair), Andrew Hendrickson, Roman Livak, Nancy Stoddard (Vice-Chair via FaceTime)
<b>SB Members absent:</b>	Helen Keith
<b>Staff /Officials Present:</b>	Yogi Alger (Road Foreman), Kathleen Clark (Town Treasurer), Barbara Elliott (Town Administrator)
<b>Others Present:</b>	None
<b>Call to order</b>	Barton called the meeting to order at 7:00 pm.
<b>Highway</b>	<ul style="list-style-type: none"> <li>• The Selectboard reviewed the updated Highway FY 16-17 workplan, operations budget and capital plan. As requested at the previous Selectboard meeting, Alger and Elliott proposed revisions to the highway workplan and operations budget that would bring the overall operations budget to an increase of less than 10% year-over-year from the 'optimum' budget which reflected an increase of over 25%.</li> <li>• The Selectboard reviewed the town-wide Capital Plan. Clark will do some additional work to smooth out the tax rate and ensure that the plan falls within the established guidelines for debt service.</li> <li>• No final decisions or motions were made.</li> </ul>
<b>HR Committee</b>	<ul style="list-style-type: none"> <li>• The HR Committee reviewed their work to establish proposed pay ranges for Town positions based on a salary market study for towns of a size similar to Huntington. The goal would be to align our positions within a pay range based on a person's experience and performance.</li> <li>• The Committee will develop a compensation communication strategy.</li> <li>• No final decisions or motions were made.</li> </ul>
<b>General Fund Operations Budget</b>	<ul style="list-style-type: none"> <li>• The Selectboard continued a line-by-line review of all budget requests.</li> <li>• No final decisions or motions were made.</li> </ul>
<b>MOTION: ADJOURNMENT</b>	<b>MOTION:</b> Livak moved and Hendrickson seconded to adjourn the meeting at 9:43 pm. Passed unanimously.
	<p>11/30/15 – Meeting date</p> <p>12/04/15– Draft/unapproved minutes distributed and posted on website.</p> <p>12/07/15 – Final/approved minutes approved</p> <p>12/08/15 – Approved minutes sent to Town Clerk</p>