

Town of Huntington — Selectboard Meeting

Monday, November 02, 2015—7:00 pm  
Town Office – Downstairs



APPROVED MINUTES RECEIVED *[Signature]*

<p><b>Agenda</b></p>	<p style="text-align: right;">DATE <i>November 19, 2015</i></p> <ul style="list-style-type: none"> <li>• Public Comment</li> <li>• Highway &amp; Administration             <ul style="list-style-type: none"> <li>○ Highway: Special Project &amp; Work Updates; Update on Revised Driveway Permit Process; Other/New Business</li> <li>○ Administration: Minutes &amp; Warrants Approval; Appointment – Clean Water Advisory Committee Alternate; Contract Updates; Correspondence &amp; Communications (Equalized Education Grand List); Other/new Business</li> </ul> </li> <li>• Chittenden County Regional Planning Commission – Charlie Baker             <ul style="list-style-type: none"> <li>○ FY15 Annual Report &amp; Work with the Town; Informal Discussion on Regionalized Shared Services</li> </ul> </li> <li>• Action Item Updates: Budget Planning</li> <li>• Capital Plan Review</li> </ul>
<p><b>SB Members present:</b></p>	<p>Dori Barton (Chair), Andrew Hendrickson, Helen Keith, Roman Livak, Nancy Stoddard (Vice-Chair)</p>
<p><b>Staff /Officials Present:</b></p>	<p>Clinton 'Yogi' Alger (Road Foreman), Barbara Elliott (Town Administrator)</p>
<p><b>Others Present:</b></p>	<p>Ruth Blodgett (Times Inkl), Everett Marshall, Gordon Miller</p>
<p><b>Call to order</b></p>	<p>Selectboard Chair Dori Barton called the meeting to order at 7:00 pm.</p>
<p><b>Public Comment</b></p> <p><i>Follow-up: Elliott to contact ZAO and DRB</i></p>	<p><b><u>Bert White Road Lots for Sale</u></b></p> <ul style="list-style-type: none"> <li>• Gordon Miller presented copies of real estate listings for 7 lots that are for sale on Bert White Road, including 5 undeveloped lots proposed as part of a 100-acre common land community. He requested the Selectboard respond to how these properties can be listed when there has not been an approved subdivision.</li> <li>• Miller indicated that the phone number listed on the website for the Town's Zoning Administrator was incorrect. (Note: Elliott confirmed that the number she found listed is the same number that she uses to successfully contact the Zoning Administrator). He also stated that he did not receive a response to an email he sent the Zoning Administrative Officer.</li> <li>• Selectboard requested Elliott research the issues raised with the Zoning Administrative Officer and Development Review Board.</li> </ul>
<p><b>Highway &amp; Administration</b></p>	<p><b><u>Highway</u></b></p> <ul style="list-style-type: none"> <li>• Alger reported that the winter sand has been trucked in, spring gravel is currently being trucked in, and the crew is wrapping up preparing the vehicles for plowing/sanding. They will also be addressing a slide on Mayo Road.</li> </ul>

<p>MOTION: Approval of 10/19 &amp; 10/26 minutes (passed)</p> <p>SIGNING – WARRANTS</p> <p>MOTION: APPOINTMENT OF CCRPC CWAC ALTERNATE (passed)</p>	<ul style="list-style-type: none"> <li>Alger plans to stake out the proposed Moody Road realignment.</li> <li>Alger &amp; Elliott are working on a revised Driveway Permit Application based on inputs from a number of stakeholders. This will be presented to the Selectboard for review on 11/16.</li> <li>Highway SubCommittee will meet Tuesday 11/3 at 1pm to work on the work plan, capital plan and operations budget. Alger is getting a revised quote for a grader.</li> </ul> <p><b>Administration</b></p> <ul style="list-style-type: none"> <li><b>MOTION – MINUTES:</b> Livak moved and Hendrickson seconded to approve the 10/19/2015 Selectboard meeting minutes with no changes and the 10/26/2015 Selectboard meeting minutes with 2 minor edits (no substantive changes). Passed unanimously with 5 members present and voting.</li> </ul> <p><b>Signing of Warrants</b></p> <ul style="list-style-type: none"> <li>3 warrants were signed as presented.</li> </ul> <p><b>Appointment</b></p> <ul style="list-style-type: none"> <li><b>MOTION – APPOINTMENT:</b> Livak moved and Stoddard seconded that the Huntington Selectboard appoint Everett Marshall as Huntington’s Chittenden County Regional Planning Commission (CCRPC) Clean Water Advisory Committee (CWAC) alternate. Passed unanimously with 5 members present and voting.</li> </ul> <p><b>Contracts</b></p> <ul style="list-style-type: none"> <li>No updates.</li> </ul> <p><b>Correspondence &amp; Communications</b></p> <ul style="list-style-type: none"> <li>Elliott distributed copies of the Vermont Agency of Administration – Department of Taxes updated Equalized Education Grand List chart.</li> </ul>
<p>Chittenden County Regional Planning Commission (CCRPC)</p>	<p><b>Executive Director Charlie Baker – General Discussion</b></p> <p>Baker attended as a ‘customer service call’ in order to have an informal dialog with the Selectboard. Issues that were discussed included:</p> <ul style="list-style-type: none"> <li><b>Education Workshops:</b> Baker indicated that attendance at CCRPC sponsored forums/workshops varies (they recently had 30 attendees for a Development Review Board (DRB) forum (out of 90 county DRB members); other workshops have drawn just a couple of people. Baker invited the Selectboard to submit ideas for future workshops.</li> <li><b>Clean Water (Stormwater) Issues:</b> Addressing TMDL (total maximum daily load) of phosphorus run-off will be a major focus in the coming year. The challenge will be to leverage available funds toward the biggest impact areas. While some funds may come from a portion of PSTR (property transfer tax return), Baker indicated that towns will be required to participate in funding, as the new legislation will most likely result in additional costs related to addressing stormwater runoff from roads. Baker also expects there may be some federal funds for road planning and scoping projects. Town roadway issues will fall under the</li> </ul>

	<p>purview of the Agency of Natural Resources (ANR); farms will fall under the Agency of Agriculture. General modeling provides indicators for TMDL sources. (Dirt roads lose up to 4" of gravel/year.) Baker anticipates the ANR will ask CCRPC for assistance with regional prioritization and rule setting, which will be reviewed by CCRPC's Clean Water Advisory Committee (CWAC). Elliott is Huntington's CWAC representative and Everett Marshall our alternate.</p> <ul style="list-style-type: none"> <li>• Regional Services: Possibilities for regional services include police, Chittenden Unit for Special Investigations (CUSI), dispatch, and technical rescue. Models for coordinating regional services include public service authorities, councils of governments, and regional planning commissions.</li> </ul>
Capital Plan / General Fund Budget	<p><b>Action Item List</b></p> <ul style="list-style-type: none"> <li>• Updates, where available, were reviewed for each open action item on the ongoing FY 16-17 Budget Action Item list. Elliott will send an updated list to the Selectboard prior to the 11/02 budget meeting.</li> <li>• The Selectboard reviewed the draft Social Service / Health Education &amp; Welfare (HEW) Allocation guidelines drafted by Stoddard and Elliott based on Selectboard member inputs and approved them, by consensus, as presented. It was also agreed that the Transportation Matching Fund (Special Services Transportation for elderly &amp; disabled) should be moved from Social Services to General Expenses in both the GF budget spreadsheet and in the NEMRC General Ledger.</li> </ul>
Other/New Business	<p><b>Upcoming Budget Meetings</b> – <i>these meetings are in addition to the regularly scheduled Selectboard meetings.</i></p> <p><b>11/09: Special Budget Meeting (finalize Capital Plan; dept. meetings)</b>  <b>11/23: Special Budget Meeting (dept. meetings)</b>  <b>12/14: FINAL Budget Meeting (completion of the planning process)</b>  <b>01/11: SB Special Meeting to adopt the budget, articles for Town Meeting and budget narratives for the annual Town Report)</b></p>
MOTION: ADJOURNMENT	<p><b>MOTION:</b> Livak moved and Hendrickson seconded to adjourn the meeting at 9:33 pm. Passed unanimously with 5 members present and voting.</p>
	<p>11/02/15 – Meeting date  11/06/15 – Draft/unapproved minutes distributed and posted on website.  11/16/15 – Final/approved minutes approved  11/17/15 – Approved minutes sent to Town Clerk for recording &amp; website posting</p>