

Town of Huntington — Selectboard Meeting

Monday, September 21, 2015—7:00 pm  
Town Office – Downstairs



APPROVED MINUTES

RECEIVED *[Signature]*  
DATE October 13, 2015

<p><b>Agenda</b></p>	<ul style="list-style-type: none"> <li>• Public Comment</li> <li>• Highway &amp; Administration                         <ul style="list-style-type: none"> <li>○ Sand Shed Addition Update</li> <li>○ Moody Road Project – Roadway Re-alignment</li> <li>○ FEMA Update: June Rain Storm Elevation Project</li> <li>○ Work Schedule &amp; General Updates</li> </ul> </li> <li>• Administration &amp; Planning                         <ul style="list-style-type: none"> <li>○ Administration                                 <ul style="list-style-type: none"> <li>▪ Minutes &amp; Warrants Approval</li> <li>▪ Plowing Contract Update</li> <li>▪ FEMA Hazard Mitigation House Elevation Project</li> <li>▪ Correspondence &amp; Communications</li> <li>▪ Committee-Board-Commission Updates</li> </ul> </li> <li>○ Planning                                 <ul style="list-style-type: none"> <li>▪ 9/28 Town Volunteer Appreciation Dessert</li> <li>▪ Update: Status of Current Financials</li> <li>▪ 10/5 Quarterly Subcommittee Check-in (homework)</li> </ul> </li> <li>○ Other/New Business                                 <ul style="list-style-type: none"> <li>▪ Education Tax Rate - Keith</li> </ul> </li> </ul> </li> </ul>
<p><b>SB Members present:</b> <b>SB Members absent:</b> <b>Staff /Officials Present:</b> <b>Others Present:</b></p>	<p>Dori Barton (Chair) , Andrew Hendrickson, Helen Keith, Roman Livak Nancy Stoddard (Vice-Chair) Barbara Elliott (Town Administrator) Beverly Haskins, Leon Ross</p>
<p><b>Call to order</b></p>	<p>Barton called the meeting to order at 7:00 pm.</p>
<p><b>Public Comment</b></p> <p><i>Follow-up: Alger will address branches and grading</i></p>	<p><b><u>Condition of Lincoln Hill Road</u></b></p> <ul style="list-style-type: none"> <li>• Leon Ross discussed what he described as a lack of maintenance on Lincoln Hill Road, which he said includes: a lack of grading this summer that has resulted in excessive rutting and wash boarding; water runoff from Cozzens Road onto Lincoln Hill Road; an insufficient crown on the road; and trees and mailboxes that hang over the traveled portion of the roadway. Ross indicated that even though the road crew has been busy with disaster clean up and special projects, regular maintenance must still be completed annually. Ross cautioned that the Town can be held liable for damages that occur as a result of a lack of maintenance.</li> <li>• Elliott will request Alger take care of the overhanging branches and cedar hedge.</li> </ul> <p><b><u>Noise Ordinance</u></b></p> <ul style="list-style-type: none"> <li>• Concerns were expressed regarding excessive noise at the property on the corner of Main Road and Bridge Street, which has kept neighbors</li> </ul>

<p><i>Follow-up: Elliott will contact the landlord, tenants &amp; VSP</i></p>	<p>awake at night. There has also been a problem with reckless driving as evidenced by the skid marks on the road. While neighbors have contacted the Vermont State Police for assistance during the disturbances, residents are requesting the Town follow up since the noise is a violation of the Town's Noise Ordinance.</p> <ul style="list-style-type: none"> <li>• Elliott will speak with the landlord, send a letter and a copy of the Town's noise ordinance to the landlord and tenant, and will follow up with the Town's liaison at the Vermont State Police.</li> </ul>
<p><b>Highway</b></p> <p><i>Follow-up: Highway Committee to begin Moody Road research &amp; surveying</i></p> <p><i>Follow-up: Elliott to research December 2014 FEMA payment</i></p>	<p><b><u>Sand Shed Addition Update</u></b></p> <ul style="list-style-type: none"> <li>• Livak reported that \$10,341.71 remains from the \$48,000 approved at Town Meeting for the sand shed addition. After the electrical work is completed (which will begin in the second week of October) Livak estimates there will be a balance of about \$3,000 remaining.</li> </ul> <p><b><u>Moody Road Project</u></b></p> <ul style="list-style-type: none"> <li>• The Highway Subcommittee will proceed with researching whether the road is actually 3 or 4 rods, staking out the proposed road, and getting at least 2 quotes/estimates for the cost of a formal survey.</li> </ul> <p><b><u>FEMA Update – June 2015 Rain Storm</u></b></p> <ul style="list-style-type: none"> <li>• Elliott and Alger will meet with FEMA to review the status of the work completed to date. We do not yet have an estimate for Huntington's anticipated FEMA and State funding assistance.</li> <li>• Elliott will also follow up on the status of FEMA payments for the December 2014 storm event.</li> </ul> <p><b><u>Work Schedule &amp; General Updates</u></b></p> <ul style="list-style-type: none"> <li>• Reference the Town website (<a href="http://www.huntingtonvt.org">www.huntingtonvt.org</a>) for updates on the highway work schedules.</li> <li>• Alger will be purchasing the movable stop lights, however since the lead-time is about 4 weeks, he will try to borrow lights from the Town of Richmond or elsewhere for the work to be done next week on the Main Road culvert just south of Trapp Road.</li> </ul>
<p><b>ADMINISTRATION</b></p> <p><b>MOTION: MINUTES</b></p> <p><b>SIGNING – WARRANTS</b></p>	<p><b><u>Approval of Minutes</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>MOTION:</u></b> Livak moved and Hendrickson seconded to approve the 09/14/2015 Selectboard meeting minutes with no corrections. Passed unanimously with 4 members present and voting.</li> </ul> <p><b><u>Signing of Warrants</u></b></p> <ul style="list-style-type: none"> <li>• 4 warrants were signed as presented.</li> </ul> <p><b><u>Plowing Contract Update</u></b></p> <ul style="list-style-type: none"> <li>• Elliott has posted a request for quotes on Front Porch Forum.</li> </ul> <p><b><u>FEMA Hazard Mitigation House Elevation Project Update</u></b></p> <ul style="list-style-type: none"> <li>• Elliott is investigating the possibility of contracting with Chittenden Reginal Planning Commission for project management/general contracting—the cost of which would be covered by the grant.</li> </ul> <p><b><u>Correspondence &amp; Communications</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Huntington Conservation Commission (HCC)</u></b> <ul style="list-style-type: none"> <li>○ The HCC will present a request for the Selectboard to approve the proposed Catamount Trail Association easement for the Town Forest at the 10/05 Selectboard meeting. To date, \$360</li> </ul> </li> </ul>

<p><i>Follow-up: Selectboard members to do a driveway site visit at 15 Hinesburg Hollow Rd.</i></p> <p><b>MOTION: WEAVER ROAD PROPERTY POINT PERSONS</b></p> <p><i>Follow-up: Elliott to draft communications</i></p> <p><i>Follow-up: Hendrickson will speak about the Selectboard to the Boy Scout Troop</i></p>	<p>has been spent on legal fees. CTA has agreed to pick up any additional legal costs for the easement.</p> <ul style="list-style-type: none"> <li>○ The HCC will discuss Camels Hump Nordic Ski Association access to the Town Forest at the 10/05 Selectboard meeting.</li> <li>○ The HCC will present a proposal to sell the Town Forest, contingent upon approval of the CTA easement at the 10/05 Selectboard meeting. Livak reported that the prospective purchaser has no issues with the easement. The HCC is proposing a \$64,500 sale price.</li> </ul> <ul style="list-style-type: none"> <li>● <b><u>Driveway Permit – Corner of Hinesburg Hollow &amp; Main Roads</u></b> <ul style="list-style-type: none"> <li>○ The Selectboard will consider the driveway application submitted for 15 Hinesburg Hollow Road at the 10/05 meeting.</li> <li>○ Selectboard members will do individual site visits in order to assess the request for 2 driveway cuts.</li> </ul> </li> <li>● <b><u>Lawsuit: Alleged Property Damage</u></b> <ul style="list-style-type: none"> <li>○ The Town’s attorney has filed our response to the allegations asserted in the claim. The Town received a letter from VLCT stating that, at this time, they will cover the Town for this lawsuit without reservation of rights.</li> </ul> </li> <li>● <b><u>Delinquent Tax Property – Deed Transfer for 727 Weaver Road</u></b> <ul style="list-style-type: none"> <li>○ <b>MOTION:</b> Livak moved and Keith seconded that Andrew Hendrickson and Barbara Elliott be designated as the Selectboard’s point people for addressing the 727 Weaver Road property which has been transferred to the Town through the Tax Collector’s Deed. Passed unanimously with 4 members present and voting.</li> <li>○ Elliott will draft the communications (telephone and follow-up letter) which outline the following options: 1) immediate full payment of delinquent taxes, costs, legal fees, etc.; 2) a lease-with-option-to-purchase agreement; or 3) initiation of a court order for the residents to vacate the property.</li> </ul> </li> </ul> <p><b><u>Other/New Business</u></b></p> <ul style="list-style-type: none"> <li>● <b><u>The Boy Scouts</u></b> <ul style="list-style-type: none"> <li>○ The Boy Scout Troup requested a Selectboard attend their Sunday 9/27 meeting to discuss the role of the Selectboard. Hendrickson agreed to make the presentation.</li> </ul> </li> </ul>
<p><b>Planning</b></p> <p><i>Follow-up: Elliott to coordinate event logistics</i></p>	<p><b><u>9/28 Appreciation Dessert @ the Town Hall Building</u></b></p> <ul style="list-style-type: none"> <li>● The Selectboard will hold a ‘Dessert Celebration’ at 7pm at the Town Hall to recognize the tremendous efforts and contributions made by the Town’s various boards, committees, commissions, departments, officials, and employees. Elliott will coordinate logistics for the menu, set-up, welcome, etc. Selectboard members will try to arrive by 6pm to assist with final preparations.</li> <li>● A public hearing will also be held on 9/28 at the Town Hall regarding the improvements made to the Town Hall through the VCDP grant.</li> </ul> <p><b><u>Status of Current Finances</u></b></p> <ul style="list-style-type: none"> <li>● Elliott distributed an updated copy of the Budget/Actual and</li> </ul>

<p><i>Follow-up: SB members to return their spreadsheet updates to Elliott for consolidation &amp; dissemination</i></p>	<p>Anticipated Considerations analysis.  <b>Selectboard Homework: 10/5 Subcommittee Quarterly Reports</b></p> <ul style="list-style-type: none"> <li>• Barton distributed a handout to Selectboard member for homework she would like to have completed by each subcommittee prior to the October 5, 2015 Selectboard meeting.</li> <li>• Selectboard members will update their committee worksheets and return them to Elliott by 10/1 to be consolidated and returned to the full board.</li> </ul>
<p><b>Other/New Business</b></p> <p><i>Follow-up: Keith will work with Clark on tax related webpage updates</i></p>	<p><b>Education Tax Rate</b></p> <ul style="list-style-type: none"> <li>• Helen Keith presented her research on the derivation of education tax rates for the Town of Huntington which revealed that the data sheets posted on the Department of Taxes website for CESU towns as of 8/27/15 were not correct. It was noted, however, that the tax bills that were sent out in July to Huntington residents did reflect the correct education tax rate for Huntington. She also noted that the data sheet for Huntington indicates property tax payers received about five cents out of the eight cent tax incentive that was associated with the merger which was approved in the vote in November 2014 by four of the five towns involved in CESU. This figure correlates with the number of students in grades 5-12 for Huntington and appears on the data sheet.</li> <li>• Keith recommended additional information be incorporated on the Town website in order to provide additional detail for townspeople. Since this is related to information included on the Town Treasurer’s website page, Keith will work with Kathleen Clark on proposed changes.</li> <li>• Barton thanked Keith for her efforts in tracking down this information.</li> </ul>
<p><b>MOTION: ADJOURNMENT</b></p>	<p><b>MOTION:</b> Livak moved and Hendrickson seconded to adjourn the meeting at 8:48 pm. Passed unanimously with 4 members present and voting.</p>
	<p>09/21/15 – Meeting date  09/25/15 – Draft/unapproved minutes distributed and posted on website.  10/05/15 – Final/approved minutes approved  10/08/15 – Approved minutes sent to Town Clerk for recording &amp; website posting</p>