

Town of Huntington — Selectboard Meeting

Monday, July 06, 2015



7:00 – 7:30 pm: Selectboard Tour of the Town Hall (4830 Main Road)

7:30-7:40 pm: transition to the Town Office for regular portion of the meeting

7:40 – 9:00 pm: Selectboard Meeting at the Town Office (lower level)

APPROVED MINUTES

RECEIVED *[Signature]*
DATE *July 23, 2015*

<p>Agenda</p>	<ul style="list-style-type: none"> • Town Hall Tour • Public Comment • Administration, Highway & Planning <ul style="list-style-type: none"> ○ Admin: Warrants, Minutes, CSWD Appointment, Annual Animal Control Boarding Charge; Town Easements/Permits, General Updates ○ Highway: FEMA Updates, Town Garage Stormwater Site Visit, General Updates & Upcoming Work Schedule ○ Planning: Open Meeting Law Requirements for Selectboard Subcommittees & Working Groups • Other/New Business
<p>SB Members present:</p>	<p>Dori Barton (Chair), Helen Keith, Roman Livak, Nancy Stoddard (Vice-Chair)</p>
<p>SB Members absent:</p>	<p>Andrew Hendrickson</p>
<p>Staff /Officials Present:</p>	<p>Barbara Elliott (Town Administrator)</p>
<p>Others Present:</p>	<p>Ruth Blodgett, Ed Booth, Linda Fickbohm, Aaron Worthley, Meadow Worthley</p>
<p>Call to order</p>	<p>Barton called the meeting to order at the Town Hall Building at 7:00 pm.</p>
<p>Town Hall Tour</p>	<ul style="list-style-type: none"> • Town Hall Committee members Aaron Worthley and Linda Fickbohm led a tour of recent renovations which include the new ADA ramp, bathroom, and lift to the 2nd floor; septic system, front doors, and a new outdoor emergency 2nd floor rear exit. Later this summer work on the roof, insulation, and interior storm windows will be tackled. The space will be available for municipal and community events and classes. The space is also available for rent.
<p>Public Comment</p>	<ul style="list-style-type: none"> • No members of the public offered comment.
<p>Administration</p> <p>MOTION: MINUTES</p> <p>MOTION: CSWD BOARD APPOINTMENT</p>	<p><u>Signing of Warrants</u></p> <ul style="list-style-type: none"> • 1 warrant was signed as presented. <p><u>Approval of Minutes</u></p> <ul style="list-style-type: none"> • MOTION - MINUTES: Livak moved and Keith seconded to approve the minutes from the 06/29/2015 Selectboard meeting as corrected. Passed unanimously with 4 members present and voting. <p><u>CSWD Appointment</u></p> <ul style="list-style-type: none"> • MOTION – CSWD APPOINTMENT: Stoddard moved and Livak seconded that the Huntington Selectboard appoint Roman Livak as Huntington’s representative to the Chittenden Solid Waste District (CSWD) Board of Commissioners for the remainder of the 2-year term that expires May 2016.

<p><i>Follow-up: Elliott to contact Clark with an update.</i></p> <p><i>Follow-up: Elliott to investigate painted lines</i></p> <p><i>Follow-up: Elliott to post FPF notice</i></p>	<p>Garage he attended with Alger, Elliott, Conservation Commission member Darlene Palola, and Ann Smith from the Friends of the Winooski River (FWR). Smith indicated that FWR has funds available for a high level engineering study that could give us guidance on possible alternatives for the area.</p> <p>General Updates</p> <ul style="list-style-type: none"> • Huntington Woods Road Work: Elliott reported that Dave Clark from the Huntington Woods Association requested an update on the road work planned for that neighborhood. The Highway SubCommittee is developing the workplan and should have an update after their 7/15 meeting. Their hope is to be able to communicate project status updates on the website. • Painted Lines on Bridge Street: Keith reported that there are now lines between Hemlock Hill and the bridge on Bridge Street. The Selectboard requested Elliott research how they got there and whether they are in conformance with standards, etc. • Upcoming work this week: Painting cross walks, clearing brush from under Bridge 32 (Camels Hump Road), grading, mowing, and marking and removing pavement in preparation for culvert replacement work to begin Monday 7/13 on Main Road (locations are: just north of Moody Road; just north of Lerner Road; near 4987 Main Road; and a catch basin or other work at the intersection of Camels Hump Road). Elliott to post road construction notices on Front Porch Forum.
<p>Planning</p> <p>AGREEMENT – POSTING AGENDAS & MINUTES FOR SUB-COMMITTEES & WORKING GROUPS</p> <p>MOTION – GREEN MT STAGE RACE 9/6/15</p>	<p>Selectboard Sub-Committees & Work Groups Open Meeting Law Requirements</p> <ul style="list-style-type: none"> • Elliott reported that Open Meeting Law requirements for posting agendas and minutes are applicable to Selectboard subcommittee meetings when a quorum of Selectboard members is present. Currently the HR SubCommittee is the only subcommittee with 3 or more Selectboard members, and therefore it definitely falls under the Open Meeting Law requirements. • Agreement on postings when fewer than 3 Selectboard members are present: <ul style="list-style-type: none"> ○ AGENDAS: All Selectboard sub-committee and ad-hoc meeting agendas will be posted 48 hours in advance at the Town Office, Beaudry’s, the Library, and on the Town website. The Chair will post in the Lower Village; Elliott will post at the Town Office and on the website. ○ MINUTES: Taking and posting formal minutes are optional when there are fewer than 3 Selectboard members present, and will be at the discretion of the sub-committee chair. Elliott will post minutes on the website as requested by the subcommittee chairpersons. <p>Green Mountain Stage Race (GMSR)</p> <ul style="list-style-type: none"> • MOTION – RACE APPROVAL: Livak moved and Stoddard seconded to authorize the Selectboard Chair to sign Green Mountain Stage Race’s ‘Statement of Consent to Use Public Roads’. Passed unanimously with 4 members present and voting. • The race is scheduled for Sunday, September 6. GMSR will have police, flaggers, and other safety measures in place as needed. We have received a copy of their Certificate of Insurance. <p>Ad-Hoc Lower Village Discussion</p> <ul style="list-style-type: none"> • Keith presented a draft schedule, timeline and scope in preparation for the

<p><i>Follow-up: Elliott to update calendar changing 9/7 meeting to 9/14.</i></p>	<p>first meeting of the ad-hoc committee, to ensure the Selectboard is in synch with the outlined purpose. Key items the Selectboard agreed on included:</p> <ul style="list-style-type: none"> ○ The initial focus should be to ensure that a traffic calming test (or tests) be done in the Lower Village before snow flies. Examples could include delineator posts, vertical barricades, movable speed humps, kid alert (plastic people with caution flags) warnings, or other means ○ No funds were appropriated in the current budget for traffic calming – so it is critical that the committee present a range of options to the Selectboard that includes tests that would cost \$5,000 or less. ○ It would be good for Alger and/or Livak to be involved up-front in the planning process. <p><u>September Meeting Schedule</u></p> <ul style="list-style-type: none"> • Due to the Labor Day Holiday, the Selectboard agreed to move the regularly scheduled 9/7 meeting to 9/14, followed by the regular schedule for the 9/21 meeting. Elliott will update the Town calendar (that appears on the website).
<p>Upcoming Agenda Items</p>	<p><u>DRAFT Agenda Items for Monday July 20 (7-9pm)</u></p> <ul style="list-style-type: none"> • Work Plan Prioritization: Reports from each Selectboard Sub-Committee / Working Group <ul style="list-style-type: none"> ○ Selectboard Chair’s Top Level / Special Projects Plan ○ Buildings & Grounds ○ Finance ○ Highway ○ HR ○ Lower Village Ad-Hoc Committee • MMCTV – explore possibility of videotaping Selectboard meetings
<p>MOTION: ADJOURNMENT</p>	<p><u>MOTION:</u> Livak moved and Stoddard seconded to adjourn the meeting at 9:04pm. Passed unanimously with 4 members present and voting.</p>
	<p>07/06/15 – Meeting date 07/08/15 – Draft/unapproved minutes distributed and posted on website. 07/20/15 – Final/approved minutes approved 07/23/15 – Approved minutes sent to Town Clerk for recording & website posting</p>