

Town of Huntington — Selectboard Meeting

Monday, February 09, 2015—6:30 pm

Town Office (downstairs) RECEIVED

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APPROVED MINUTES

DATE: 2.19.15

<p>Agenda</p>	<ul style="list-style-type: none"> • Public Comment • Administration, Highway & Planning <ul style="list-style-type: none"> ○ Highway Updates: One-ton Truck Quotes; Driveway permit application/740 Bert White Road; Update: Road discontinuance and/or quitclaim deed request on the property @ 1865 Happy Hollow Road (postponed) ○ Administration: Warrants; Minutes; General Updates; Correspondence & Communication; Other/New Business • Commissions, Boards, Committees & Departments <ul style="list-style-type: none"> ○ HR SubCommittee ○ Finance SubCommittee ○ Conservation Commission – request for appointment ○ Town Hall Committee – request for appointment ○ General Updates • Town Meeting Preparation • Olga Hallock Award
<p>Members present:</p>	<p>Jim Christiansen (Chair), Dori Barton (Vice-Chair), Andrew Hendrickson, Roman Livak, Nancy Stoddard</p>
<p>Staff/Officials present</p>	<p>Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)</p>
<p>Others present</p>	<p>Ruth Blodgett, Helen Keith, Everett Marshall</p>
<p>Call to order</p>	<p>Christiansen called the meeting to order at 6:32 pm.</p>
<p>Public Comment</p> <p><i>Follow-up: Elliott to arrange for No Overnight Parking sign</i></p>	<p><u>Park & Ride – Everett Marshall</u></p> <ul style="list-style-type: none"> • Marshall reported that beginning this winter several people have been using the Park & Ride lot behind the Library as a convenient long-term parking spot. It appears that the same 3 cars are sometimes snowed in first thing in the morning which indicates that they are not car-pooling cars. This means people using the lot for commuting are finding there is not space available. It also causes a problem for the adjacent public library parking. Marshall also reported that there have apparently been people sleeping in cars overnight and beer bottles have been left in the parking lot. • Elliott will research requirements and initiate steps necessary for posting a “No Overnight Parking – Violators Will Be Towed at Owners Expense” sign.
<p>Highway Items</p>	<p><u>Certification of Compliance with Highway Road Standards</u></p> <ul style="list-style-type: none"> • The Town needs to submit an annual certification of compliance with VTrans in order to be eligible for certain grants and assistance, including FEMA recovery assistance. The Selectboard, Road Foreman and Town Administrator signed the 2015 certification of compliance. <p><u>One-Ton Truck Quotes</u></p> <ul style="list-style-type: none"> • Road Forman Alger will be at the February 16 Selectboard meeting to discuss the quotes.

<p><i>Follow-up: Elliott to contact DRB Chair regarding Bert White Road driveway application</i></p> <p><i>Follow-up: Alger & Elliott to review draft driveway permit application changes</i></p>	<p><u>Driveway Permit Application – Bert White Road</u></p> <ul style="list-style-type: none"> The Selectboard once again reviewed the driveway permit application from William White for Bert White Road. The application was returned to the Selectboard without DRB approval signature. The Selectboard reviewed an email from the DRB, sent by the DRB Clerk, which stated: <ul style="list-style-type: none"> <i>The discussion was around the fact that the approved residence needed access and, when it is subdivided, it will be a single access to a single residence. Ed Hanson did not see a conflict as it is not an accessory dwelling. It is a “best fix” and Yogi has already signed it. No one felt strongly either way, given the larger issues on the property and the complaints from the neighbors, and deferred to him in this case. No formal action was taken - probably someone should have signed it, but it wasn’t that kind of discussion.</i> Selectboard members stated that it is important for the DRB to sign-off on the application before the Selectboard determines their approval. In part, concern exists that: <ul style="list-style-type: none"> <i>The access address is not 740 Bert White Road (the mailing address on the application) and the application needs to have an accurate E-911 address assigned in order to make it clear what the address is of the subdivided lot.</i> <i>The Selectboard would like to know for certain that the DRB has found that all zoning requirements have been met prior to the driveway being approved and constructed.</i> Elliott will contact DRB Chair Joe Perella, on behalf of the Selectboard, to request that this driveway application either be approved or rejected by the DRB at the DRB’s next meeting so that the Selectboard can close out this applicant request. <p><u>Updated Driveway Permit Application</u></p> <ul style="list-style-type: none"> Barton has submitted proposed changes to the application for review by the Road Foreman and Town Administrator. Once this has been vetted, it will be reviewed with other stakeholders for input.
<p>Administrative Items</p> <p>MOTION: MINUTES APPROVAL</p> <p>MOTION: RACE 4 SUNDAES USE OF VSP TRAFFIC HOURS</p> <p><i>Follow-up: Elliott to forward proposed resolution to HPC</i></p>	<p><u>Signing of Warrants</u></p> <ul style="list-style-type: none"> 8 warrants were signed as presented. <p><u>Approval of Minutes</u></p> <ul style="list-style-type: none"> MOTION: Livak moved and Stoddard seconded to approve the draft minutes from the 01/19/2015 Selectboard meeting, as amended. Passed unanimously with 5 members present and voting. <p><u>Race 4 Sundaes</u></p> <ul style="list-style-type: none"> For the past 2 years, the Selectboard has authorized use of the Town’s contract hours with the Vermont State Police for traffic control on the day of the race. The event raises funds for Huntington’s Neighbor Helping Neighbor program. (Elliott noted, for full disclosure purposes, that she is the Chair of the Neighbor Helping Neighbor Steering Committee.) MOTION: Livak moved and Hendrickson seconded that the Huntington Selectboard continue support of the annual Race 4 Sundaes by providing coverage under the Town’s Vermont State Police (VSP) contract for traffic enforcement. Passed unanimously with 5 members present and voting. <p><u>Resolution for Siting Renewable Energy Projects</u></p> <ul style="list-style-type: none"> The Chair received correspondence from the City of Rutland requesting

<p>MOTION: AUTHORIZATION FOR TOWN OFFICE INSULATION REPAIR</p>	<p>endorsement of a resolution regarding siting of renewable energy projects. The Selectboard requested Elliott forward this to the Planning Commission for consideration. The Selectboard feels this issue falls within the scope of the HPC's work and will look to them for direction on whether or not it is their collective recommendation that the Town endorse this or a similar resolution.</p> <p><u>Town Office Repairs – Frozen Hot Water Heating Pipes</u></p> <ul style="list-style-type: none"> • MOTION: Livak moved and Hendrickson seconded that the Huntington Selectboard authorize the Town Administrator to purchase an air conditioner cover for the downstairs wall unit and to contract with New Leaf Design or another contractor for an amount not to exceed \$500 to blow-in insulation along the wall just outside the furnace room. Passed unanimously with 5 members present and voting.
<p>MOTION: TOWN TREASURER TRANSITION COMPENSATION</p>	<p>NOTE: SELECTBOARD MEMBER NANCY STODDARD RECUSED HERSELF FROM THIS AGENDA ITEM AND STEPPED DOWN FROM THE MEETING.</p> <p><u>Transition Compensation – Town Treasurer</u></p> <ul style="list-style-type: none"> • Barton and Livak presented a proposal for providing transition training for the new Town Treasurer. They noted that a similar mechanism was put in place for former Interim Town Administrator Hank Lambert to provide training when Elliott was hired. • MOTION: Livak moved and Christiansen seconded that the Huntington Selectboard approve the hiring of Dan Stoddard, the current Town Treasurer, in order to provide transition training for the new Town Treasurer at a rate of \$40 per hour, not to exceed 75 hours through the end of the current fiscal year. Passed unanimously with 4 members present and voting. <p>NOTE: AT THE CONCLUSION OF THIS AGENDA ITEM, STODDARD REJOINED THE MEETING.</p>
<p>Finance SubCommittee</p> <p><i>Follow-up: Elliott to create tickler for annual policy update</i></p>	<p><u>Capital Plan & Budget Policy Update</u></p> <ul style="list-style-type: none"> • In order to clarify the Capital Plan and Budget Policy, the committee proposed changes to simplify policy language with consistent terminology (e.g.: using Capital Plan in place of Capital Improvement Program). • Selectboard members signed the updated policy which will be submitted to the Town Clerk for official recording. • NOTE: The Selectboard will review this policy annually – at which time additional clarification to the policy can be made.
<p>Conservation Commission</p> <p>MOTION: APPOINTMENT</p>	<p><u>Request for Appointment</u></p> <ul style="list-style-type: none"> • MOTION: Livak moved and Hendrickson seconded that the Huntington Selectboard appoint Jenna Whitson to the Huntington Conservation Commission (HCC) to fill the remainder of a 4-year term ending March 2018, as recommended by vote of the HCC on January 8, 2015. Passed unanimously with 5 members present and voting.
<p>Energy Committee</p> <p>MOTION: APPOINTMENT</p>	<p><u>Request for Appointment</u></p> <ul style="list-style-type: none"> • MOTION: Livak moved and Hendrickson seconded that the Huntington Selectboard appoint Bret Hamilton to the Huntington Energy Committee (HEC) to fill a vacant 1-year term ending March 2016, as recommended by members of the HEC. Passed unanimously with 5 members present and voting.
<p>Town Hall Committee (THC)</p>	<ul style="list-style-type: none"> • The public information meeting on the Town Hall Easement / Conveyance will be held at 6:30pm on Monday March 16 at the Church annex. The THC has invited representatives from VT Housing & Conservation Board and

	<p>Preservation Trust of Vermont to the meeting to answer questions. The THC has submitted a notice to the Times Ink which also outlines that a petition signed by 5% of the voters can be filed, calling for the decision on the conveyance to be made by Town vote rather than by the Selectboard.</p>
<p>Town Meeting Preparation</p> <p><i>Follow-up: Stoddard to look at Article 5/6 scenarios</i></p>	<ul style="list-style-type: none"> • The Selectboard reviewed the articles for Town Meeting and outlined who will introduce which sections. A follow-up planning session will be held at the February 16 Selectboard meeting. • Stoddard will research options for how funds can be used if Article 5 passes (using Fund Balance funds) and Article 6 does not (buying the one-ton truck).
<p>Olga Hallock Award</p>	<ul style="list-style-type: none"> • The Selectboard reviewed the nominations submitted for the annual Olga Hallock Award. A unanimous decision was made for the recipient of this year's award which, according to tradition, will be announced at Town Meeting.
<p>Appreciation Events</p> <p>MOTION: APPRECIATION EVENTS</p>	<ul style="list-style-type: none"> • Racht is organizing 2 special events: an evening (5pm-7pm) celebration in honor of retiring Town Treasurer Dan Stoddard to be held at the church annex; and a luncheon to honor retiring Lister Joan Sargeant to be held at the Town Office (date TBD). • MOTION: Barton moved and Livak seconded to authorize a total allocation of \$200 from the Selectboard budget toward appreciation events for Dan Stoddard and Joan Sargeant. Passed with 4 members voting in favor and one abstention (Stoddard).
<p>MOTION: ADJOURNMENT</p>	<p>MOTION: Livak moved and Hendrickson seconded to adjourn the meeting at 8:22pm. Passed unanimously.</p>
	<p>02/09/15 – Meeting date 02/12/15 – Draft/unapproved minutes distributed and posted on website. 02/16/15 – Final/approved minutes approved 02/17/15 – Approved minutes sent to Town Clerk for recording & website posting</p>