

Town of Huntington — Selectboard Meeting

Monday, January 19, 2015—6:30 pm

Town Office (downstairs)

RECEIVED

DATE

February 16, 2015

APPROVED MINUTES

Revised after original was recorded. 1 minor correction.

<p>Agenda</p>	<ul style="list-style-type: none"> • Selectboard Legislative Roundtable (VT Senators & Reps) • Public Comment • Administration, Highway & Planning <ul style="list-style-type: none"> ○ Administration: Warrants; Minutes; General Updates; Correspondence & Communication; Other/New Business ○ Highway Update: Certificate of Highway Mileage; Driveway permit application/740 Bert White Road (postponed); Update: Road discontinuance and/or quitclaim deed request on the property @ 1865 Happy Hollow Road (postponed) • Commissions, Boards, Committees & Departments <ul style="list-style-type: none"> ○ General Updates • Budget & Town Meeting Warning Finalization & Approval
<p>Members present:</p>	<p>Jim Christiansen (Chair), Dori Barton (Vice-Chair; Arrived at conclusion of the Legislative Roundtable), Andrew Hendrickson, Nancy Stoddard</p>
<p>Members absent:</p>	<p>Roman Livak</p>
<p>Staff/Officials present</p>	<p>Barbara Elliott (Town Administrator)</p>
<p>Others present</p>	<p>Senator Claire Ayer, Representative Tom Stevens, Chris Campbell (VTA - Vermont Telecommunications Authority)</p>
<p>Call to order</p>	<p>Christiansen called the meeting to order at 6:30 pm.</p>
<p>Legislative Roundtable</p>	<p>Senator Claire Ayer and Representative Tom Stevens attended the Legislative Roundtable. They brought Chris Campbell from VTA as a guest in order to provide a cell coverage update. <i>(Note: Sen. Bray tried calling in to participate by telephone, however the connection was not sufficient; Rep. Ellis was out of town.)</i></p> <p>A number of issues were discussed, a few of which are noted below.</p> <ul style="list-style-type: none"> • Ayer is chair of the Senate Health & Welfare Committee. The committee will be looking at data and assumptions regarding universal health care and looking at how to move forward in a sustainable way. They are anticipating significant cuts – including in the areas of LIHEAP funding (Low Income Home Energy Assistance Program) and Agency of Human Services programs. • Stevens serves as Vice-Chair of the House General, Housing, & Military Affairs Committee. This committee considers matters relating to alcoholic beverages; housing; claims against the State; labor relations; military matters; and all matters relating to subjects for which there is no other appropriate committee. Stevens noted that there are 50,000 veterans in Vermont. • Chris Campbell from the Vermont Telecommunications Authority (VTA) updated the Selectboard on plans for small cell coverage to come to Huntington – targeted to be implemented by the end of June 2015. The units for Huntington have been delivered and the engineering phase is ready to begin. The coverage affiliate company has signed a contract with Verizon for voice-only service. VTA will be going away at the end of June.

	<ul style="list-style-type: none"> • The Selectboard stressed the Town's reliance on highway funds from the State given the number of bridges in town and the fact that even the main corridor through town is not a State road. • Elliott explained challenges towns face in meeting the website posting requirements for the new Open Meeting Law, given that many committees do not have staff support. While Huntington has been able to meet the requirements so far, many towns have not been able to do that and have disabled their sites. This makes doing research difficult (both for municipalities and for members of our community) as documents (regulations, town plans, town reports, etc.) from those towns are not available online.
Public Comment	No members of the public offered comment.
<p>Administration & Highway</p> <p>MOTION: MINUTES APPROVAL</p> <p>MOTION: CERTIFICATE OF HIGHWAY MILEAGE</p> <p><i>Follow-up: Alger to get truck quotes</i></p> <p><i>Follow-up: Alger to get addition contract and confirm storage plan for the trusses</i></p> <p><i>Follow-up: Elliott to confirm storage plan for trusses</i></p>	<p><u>ADMINISTRATION</u></p> <p><u>Signing of Warrants</u></p> <ul style="list-style-type: none"> • 1 warrant was signed as presented. <p><u>Approval of Minutes</u></p> <ul style="list-style-type: none"> • <u>MOTION:</u> Barton moved and Stoddard seconded to approve the draft minutes from the 01/12/2015 Selectboard meeting, with no amendments. Passed unanimously with 4 members present and voting. <p><u>Olga Hallock Award Nominations</u></p> <ul style="list-style-type: none"> • 2 nominations have been received to date. The submission deadline is 1/29. The Selectboard will vote on the award designation at the 2/2 Selectboard meeting (in executive session). <p><u>HIGHWAY</u></p> <p><u>Certificate of Highway Mileage</u></p> <ul style="list-style-type: none"> • <u>MOTION:</u> Stoddard moved and Hendrickson seconded that the Huntington Selectboard sign the Certificate of Highway Mileage for the year ending February 10, 2015, as presented by VTrans, reflecting 11.19 miles of Class 2 roads, 32.78 miles of Class 3 roads, and 2.07 miles of Class 4 roads. Passed unanimously with 4 members present and voting. <p><u>One-Ton Truck Quote</u></p> <ul style="list-style-type: none"> • The Road Foreman has received 2 quotes (\$29,500 from Viking and \$28,430 from Iroquois) for a dump body for the proposed one-ton truck. Truck quotes are pending. Alger expects they will come in at \$50,000-55,000 (not including trade-in value). The total estimate of \$85,000 is reflected in the FY15-16 proposed budget. <p><u>Sand Shed Addition</u></p> <ul style="list-style-type: none"> • The Road Forman expects to have a contract for Selectboard signature at the February 2 Selectboard meeting. He will be requesting that the Town pay the cost for the addition's trusses (\$5,000) at that time. • Selectboard requested Elliott confirm that trusses will be stored under cover. <p><u>CDL Back-up/On Call Personnel</u></p> <ul style="list-style-type: none"> • The Road Forman will be hiring Leon Stokes (who has a valid CDL) as a back-up plow truck driver in the event someone is needed to fill in during crew absences. Stokes is a former Huntington Road Foreman and has recently retired from the Town of Williston. Elliott is arranging for drug testing and contacting VLCT regarding insurance.

<p>MOTION: APPOINTMENTS: RECREATION COMMITTEE</p>	<p><u>Postponed: Driveway Permit Application – 740 Bert White Road</u></p> <p><u>Postponed: Request for Road Discontinuance or Quitclaim – 1865 Happy Hollow Road</u></p> <p><u>COMMITTEE, BOARD, COMMISSION & DEPARTMENT UPDATES</u></p> <p><u>Fire Department: VELCO 1st Response Pole</u></p> <ul style="list-style-type: none"> • Fire Chief Tate Jeffrey requested Elliott update the Selectboard on his 1/16/15 meeting with Zoning Administrative Officer Ed Hanson and Ben Campbell from VELCO. They are discussing the possibility of having VELCO install a replacement wooden pole on Bert White Road (on Nils Smith’s property) that would house both the Fire Department communications equipment and equipment for VELCO 1st response coverage for utility crews. During the December storm, utility crews working in Huntington were not always able to communicate with their base station/dispatch. This proposal would rectify that problem. According to Hanson, since the new pole would be under 50’ it will be exempt from our Zoning Regulations. Hanson will copy the Town Administrator and Selectboard on correspondence related to this project. <p><u>Appointments – Recreation Committee</u></p> <ul style="list-style-type: none"> • <u>MOTION:</u> Barton moved and Hendrickson seconded that, as requested by the Recreation Committee, the Huntington Selectboard appoint Tim Tinker and Jon Meachem to the Recreation Committee for 2-year terms expiring March 2017. Passed unanimously with 4 members present and voting. <p><u>Town Hall Committee (THC): Easement</u></p> <ul style="list-style-type: none"> • The THC received correspondence from the VT Housing & Conservation Board (VHCB) requesting a certificate of 24 VSA 1061 compliance regarding the requirements for public notice for conveyance of real estate. The THC is meeting this week to develop a timeframe and expects to have a proposal for next steps prepared for the Selectboard’s February 2 meeting.
<p>Budget & Town Meeting Warning Finalization</p> <p>MOTION: GENERAL FUND BUDGET</p>	<p>The Selectboard reviewed and finalized the Town budget, the official warning for Town Meeting, and the Selectboard’s message for the Town Report.</p> <p><u>FY2015-2016 BUDGET</u></p> <p><u>MOTION: GENERAL FUND BUDGET</u></p> <ul style="list-style-type: none"> • Stoddard moved and Christiansen seconded that the Huntington Selectboard approve and warn for the March 3, 2015 Town Meeting the following article regarding the town budget: “Shall the voters of the Town of Huntington authorize a total Fiscal Year 2015-2016 General Fund expenditure of \$1,559,604 of which \$1,279,604 shall be raised by taxes and \$281,000 by non-tax revenue?” Passed unanimously with 4 members present and voting. <p><u>TOWN MEETING WARNING</u></p> <p><u>Town Meeting Warning – Article 9 regarding the Conservation Fund</u></p> <ul style="list-style-type: none"> • Elliott contacted Conservation Commission members regarding revised wording for the article related to use of Conservation Funds for Gillett Pond property located outside of Huntington. By consensus, the HCC recommends the new wording proposed by the Selectboard be used for the article at Town Meeting. Based on this, the Selectboard will propose Article 9 as:

<p>MOTION: TOWN MEETING WARNING</p>	<ul style="list-style-type: none"> • Shall the voters of the Town of Huntington allow an exemption for Conservation Reserve Funds to be used, subject to the guiding criteria and application process with review and approval by the Conservation Commission and the Selectboard, for dam restoration, shoreline protection and other measures deemed relevant for the perpetual protection of Gillett Pond and associated wetlands located in the Towns of Huntington and Richmond? <p><u>MOTION: TOWN MEETING WARNING</u></p> <ul style="list-style-type: none"> • Stoddard moved and Hendrickson seconded that the Huntington Selectboard approve and sign the Official Warning for Annual Town Meeting with the 10 articles as presented, knowing that if any petitions for additional articles are submitted before the petition deadline, a special Selectboard meeting will be called to update, approve, and sign a revised Official Warning. Passed unanimously with 4 members present and voting. <ul style="list-style-type: none"> ▪ <i>Note: Article 5 proposes to create a Fire and First Response Department Reserve Fund.</i> ▪ <i>Note: Article 6 proposes \$80,000 from the General Fund Fund Balance be applied to the Capital Plan.</i> ▪ <i>Note: Article 7 proposes approval for purchase of a new dump truck for an amount not to exceed \$85,000.</i> ▪ <i>Note: Article 8 reflects a General Fund expenditure of \$1,559,604 of which \$1,278,604 shall be raised by taxes and \$281,000 by non-tax revenue.</i> ▪ <i>Note: Article 9 is the Conservation Fund article noted above.</i> <p><u>SELECTBOARD MESSAGE FOR THE TOWN REPORT</u></p> <ul style="list-style-type: none"> • The Selectboard reviewed the proposed message for the Town Report, adjusting the numbers to reflect their proposed budget.
<p>MOTION: ADJOURNMENT</p>	<p><u>MOTION:</u> Stoddard moved and Hendrickson seconded to adjourn the meeting at 8:52pm. Passed unanimously.</p>
	<p>01/19/15 – Meeting date 01/23/15 – Draft/unapproved minutes distributed and posted on website. 02/09/15 – Final/approved minutes approved 02/12/15 – Approved minutes sent to Town Clerk for recording & website posting</p>