



Town of Huntington — Selectboard Meeting

Monday, January 12, 2015—6:30 pm

Town Office (downstairs)

RECEIVED *[Signature]*

APPROVED MINUTES

DATE 1.20.15

<p>Agenda</p>	<ul style="list-style-type: none"> • Fire Department Budget • Public Comment • Administration, Highway & Planning <ul style="list-style-type: none"> ○ Administration: Warrants; Minutes; General Updates; Correspondence & Communication; Legislative Round Table Preparation; IRS Mileage Reimbursement Rate; Appointment Paperwork, Other/New Business ○ Highway Update: Driveway permit application/740 Bert White Road (postponed); Update: Road discontinuance and/or quitclaim deed request on the property @ 1865 Happy Hollow Road (postponed) • Commissions, Boards & Committees <ul style="list-style-type: none"> ○ Conservation Commission: Town Meeting article regarding the Conservation Fund Criteria ○ Planning Commission: Request for contract approval for the Municipal Planning Grant consultant • Budget Wrap-up/Approval <ul style="list-style-type: none"> ○ Budget; Town Meeting Warning; Town Report Selectboard Message
<p>Members present:</p>	<p>Jim Christiansen (Chair), Dori Barton (Vice-Chair), Andrew Hendrickson, Roman Livak, Nancy Stoddard</p>
<p>Staff/Officials present</p>	<p>Barbara Elliott (Town Administrator)</p>
<p>Others present</p>	<p>Tate Jeffrey (Fire Chief), Aaron Worthley, Meadow Worthley</p>
<p>Call to order</p>	<p>Christiansen called the meeting to order at 6:30 pm.</p>
<p>Fire Department Budget</p>	<p>The Selectboard and Fire Chief reviewed the proposed operations and capital budgets for the Fire Department. The overall department proposed operations budget is a year-over-year 4.97% increase and the proposed operations budget is a 10.96% increase—which equates to an overall proposed 7.11% budget increase for FY2015-2016. The Fire Chief supports the Selectboard’s proposed operations budget. The Chief believes that a better strategy for use of funds currently earmarked in the budget to go into a reserve fund for use in 5 years (a part of the Selectboard’s overall, long-term Capital Improvement Plan) would be to use those funds in FY15-16 for purchase of a replacement for Engine 1.</p>
<p>Public Comment <i>Follow-up: Front Porch Forum postings on winter driving</i></p>	<ul style="list-style-type: none"> • No members of the public offered comment. • It was recommended by the Selectboard that we periodically submit postings to Front Porch Forum with hints on winter driving – especially related to caution around our plow trucks. Elliott will follow up with the Road Foreman.
<p>Administration & Highway MOTION: MPG CONTRACT</p>	<p><u>Planning Commission – Municipal Planning Grant (MPG) Contract</u></p> <ul style="list-style-type: none"> • Livak requested the board review/approve the contract for the MPG prior to signing warrants. • Livak moved and Barton seconded that the Huntington Selectboard approve the award of the 2014 Municipal Planning Grant contract, for an amount not to exceed \$8,500, to Tom Bailey for working on and completing revision to the Huntington Zoning Regulations and Subdivision Regulations, known as the Huntington Land Use Regulations, as outlined in the January 5, 2015 letter

<p>MOTION: MINUTES APPROVAL</p> <p><i>Follow-up: Elliott to contact Senators & Reps re: 1/19 Round Table Topics</i></p> <p>MOTION: MILEAGE REIMBURSEMENT</p> <p>MOTION: VT APPRAISAL COMPANY CONTRACT</p>	<p>from the Planning Commission to Tom Bailey. Passed with 4 members voting in favor and 1 abstention (Livak).</p> <p><u>Signing of Warrants</u></p> <ul style="list-style-type: none"> • 3 warrants were signed as presented. <p><u>Approval of Minutes</u></p> <ul style="list-style-type: none"> • MOTION: Barton moved and Livak seconded to approve the draft minutes from the 01/05/2015 Selectboard meeting with the amendment as proposed by Elliott. Passed unanimously with all members present and voting. Amendment wording was to add the following: <u>Town Clerk – Request for NEMCI Scholarship Endorsement</u> <ul style="list-style-type: none"> • Racht presented the Selectboard with a draft letter supporting her request for a New England Municipal Clerk Institute scholarship based on money not being included in the budget for her participation in the 3rd year of the program. • Barton moved and Livak seconded that the Selectboard authorize the Selectboard Chair to sign the Town Clerk’s draft letter of endorsement for her NEMCI scholarship request. Passed unanimously. <p><u>Postponed: Driveway Permit Application – 740 Bert White Road</u></p> <p><u>Postponed: Request for Road Discontinuance or Quitclaim – 1865 Happy Hollow Road</u></p> <p><u>Legislative Round Table Topics</u></p> <ul style="list-style-type: none"> • Elliott will contact our Senators and Representatives with the following additional topics: How they see the \$100,000,000 deficit affecting Huntington; and what they think will happen with school funding. <p><u>Appointment Paperwork:</u></p> <ul style="list-style-type: none"> • The Selectboard signed formal appointment paperwork for recent appointments as approved at previous Selectboard meetings. <p><u>Mileage Reimbursement</u></p> <ul style="list-style-type: none"> • Livak moved and Hendrickson seconded that the Town of Huntington adopt the new IRS optional standard mileage rate of \$0.575 per mile for use in calculating mileage reimbursement for miles traveled beginning 01/01/2015. Passed unanimously with all members present and voting. <p><u>VT Appraisal Company Contract</u></p> <ul style="list-style-type: none"> • Livak moved and Stoddard seconded that the Huntington Selectboard sign the contract between the Vermont Appraisal Company and the Town of Huntington for appraisal services for an amount not to exceed \$12,000 for the period from July 1, 2015 to June 20, 2016. Passed unanimously with all members present and voting. (The request for contract approval was proposed by the Listers.)
<p>Committees, Boards & Commissions</p>	<p><u>Conservation Commission (HCC): Town Meeting Article regarding the Conservation Fund Criteria</u></p> <ul style="list-style-type: none"> • As requested, representatives from Friends of Gillett Pond worked with the HCC to draft language for a proposed Article for Town Meeting. The proposed wording, which was approved by the HCC, was as follows:

<p><i>Follow-up: Elliott to work with HCC on final Article wording</i></p>	<ul style="list-style-type: none"> Recognizing the historic, recreational, scenic and natural resource importance to Huntingtonians of Gillett Pond and adjoining wetlands located in the towns of Huntington and Richmond, shall the voters of the Town of Huntington allow Conservation Funds to be used, subject to the guiding criteria and application process with review and approval by the Conservation Commission and the Selectboard, for dam restoration, shoreline protection and other measures deemed relevant for the perpetual protection of Gillett Pond and associated wetlands. After discussion on alternate wording, the following wording was proposed and agreed upon by consensus: <ul style="list-style-type: none"> Shall the voters of the Town of Huntington allow an exemption for Conservation Reserve Funds to be used, subject to the guiding criteria and application process with review and approval by the Conservation Commission and the Selectboard, for dam restoration, shoreline protection and other measures deemed relevant for the perpetual protection of Gillett Pond and associated wetlands located in the Towns of Huntington and Richmond? Elliott will contact the HCC with the proposed wording to see if it meets with their approval and to notify them of the article deadlines if they would like the Selectboard to consider additional modifications.
<p>Budget Working Session</p> <p>MOTION: COMBINE GENERAL LEDGER ACCOUNTS FOR CLASS 2 & 3 BRIDGES AND FOR CLASS 2 & 3 ROADS</p> <p><i>Follow-up: Elliott to get truck estimates from Road Foreman</i></p>	<p><u>Highway General Ledger Combining of Class 2 & 3 Bridges and Roads</u></p> <ul style="list-style-type: none"> Livak moved and Stoddard seconded that the Huntington Selectboard authorize the Town Treasurer to modify the General Fund General Ledger to combine the existing separate Class 2 and Class 3 Highway Bridge accounts into one single Highway Bridge account, and to combine the existing separate Class 2 and Class 3 Highway Roads accounts into one single Highway Roads account. Passed unanimously with all members present and voting. <p><u>Truck Estimates</u></p> <ul style="list-style-type: none"> Selectboard requested that the Road Foreman submit copies of the estimates for the purchase of the proposed one-ton truck to the Selectboard. <p><u>January 19 Budget & Town Meeting Warning Finalization</u></p> <ul style="list-style-type: none"> The Selectboard will vote on the final version of the proposed FY 2015-2016 Budget and on the official Town Meeting Warning at the 1/19/2015 Selectboard meeting.
<p>MOTION: ADJOURNMENT</p>	<p><u>MOTION:</u> Livak moved and Barton seconded to adjourn the meeting at 9:20pm. Passed unanimously.</p>
	<p>01/12/15 – Meeting date 01/16/15 – Draft/unapproved minutes distributed and posted on website. 01/19/15 – Final/approved minutes approved 01/20/15 – Approved minutes sent to Town Clerk for recording & website posting</p>