

Town of Huntington — Selectboard Meeting

Monday, July 07, 2014—7:00 pm

Town Office - downstairs

APPROVED MINUTES

RECEIVED *[Signature]*
 DATE July 22, 2014

<p>Agenda</p>	<ul style="list-style-type: none"> • Public Comment • Administration & Planning <ul style="list-style-type: none"> ○ Warrants ○ Approval of Minutes ○ Commissions-Boards-Committees: Conservation Commission Appointment; DRB Appointments; Energy Committee update; Open Meeting Law Update ○ Emergency Management: National Incident Management System Adoption; Incident Command System course certification; Updated procedures ○ Vermont State Police Traffic Enforcement Contract FY 2014-2015 ○ Education Tax Rates • Highway Department <ul style="list-style-type: none"> ○ Receipt of Better Back Roads \$10,000 grant for Taft Road ○ Proposed private road naming – Village Hill Lane ○ CCRPC Transportation Improvement Program FY 2015-2018 ○ VTrans Bike/Pedestrian Study for Lower Village • Town Plan Working Session
<p>Members present:</p>	<p>Dori Barton (Vice-Chair), Doug Graver, Roman Livak, Nancy Stoddard</p>
<p>Members absent:</p>	<p>Jim Christiansen (Chair)</p>
<p>Staff/Officials present</p>	<p>Barbara Elliott (Town Administrator)</p>
<p>Others present</p>	<p>Ruth Blodgett (Times InKl Reporter), Britt Cummings, Bill Menning</p>
<p>Call to order</p>	<p>Barton called the meeting to order at 7:00 pm</p>
<p>Public Comment</p>	<p>Bill Menning – Volunteer Forest Pest First Detector</p> <ul style="list-style-type: none"> • Menning will be meeting with the Huntington Conservation Commission (HCC) this Thursday, July 10 at 7:15pm along with Catlin Cusack, from the UVM Extension Service, to discuss the pending emerald ash borer infestation that is expected to hit Vermont. While the pests have not yet been detected here in Huntington, towns across the state are advised to prepare plans, including ordinances, to deal with the anticipated tree removal problems in their town Rights-of-Way. In a spot check of a section of Camel’s Hump Road, Menning estimated there were some 130 trees that could be impacted. Based on this informal count, some 2,000 to 4,000 trees in Huntington are at risk. • Stoddard inquired about next steps for addressing this issue. Livak reported he expects the HCC will take the lead on making recommendations for next steps and/or precautions that the Town needs to take. Elliott will contact Tree Warden Nate Sands to let him know about the meeting.
<p>Administration & Planning</p>	<p>Warrants</p> <ul style="list-style-type: none"> • 4 warrants were signed as presented. <p>MOTION: Minutes</p> <ul style="list-style-type: none"> • Graver moved and Livak seconded to approve the minutes as presented for June 2, 2014, June 16, 2014 and June 23, 2014. Passed unanimously with 4

<p><i>Follow-up: Elliott to send letter to State Reps & Senators regarding the Open Meeting Law changes</i></p> <p>MOTION: ADOPTING NIMS (NATIONAL INCIDENT MANAGEMENT SYSTEM)</p> <p>MOTION: VSP TRAFFIC ENFORCEMENT SERVICES CONTRACT</p>	<p>Energy Committee</p> <ul style="list-style-type: none"> Elliott reported that a group is working on drafting a proposed charter for a new Energy Committee along with a proposal for appointments to present at the July 21 Selectboard meeting. Stoddard is assisting the group with the process of developing their proposal. <p>Open Meeting Law Changes</p> <ul style="list-style-type: none"> Barton reported that she has heard from members of our volunteer boards that the new requirements are onerous. A number of Vermont towns are taking down their websites because they do not feel able to meet the requirements for posting agendas and minutes. Elliott will send a follow-up letter to our Senators and Representatives with feedback on how this is impacting Huntington commissions, boards and committees. <p>Emergency Management</p> <ul style="list-style-type: none"> Elliott updated Huntington's Local Emergency Operations Plan and took the certification course for Incident Command Systems (ICS-100) so the Town would remain in full compliance and be eligible for the maximum amount of disaster recovery & mitigation funding should a future disaster occur. She is also documenting Emergency Management Procedures – which will be an ongoing project – to be used as a resource by officials, staff and volunteers. Elliott requested the Selectboard adopt National Incident Management System (NIMS) as the Town's standard for handling disasters. MOTION: Livak moved and Graver seconded that the Huntington Selectboard adopt the National Incident Management System (NIMS) as the standard for incident management for the Town of Huntington and for the Selectboard to sign the NIMS adoption document as presented. Passed unanimously with 4 Selectboard members present and voting. <p>Vermont State Police Traffic Enforcement Contract</p> <ul style="list-style-type: none"> MOTION: Livak moved and Graver seconded that the Huntington Selectboard accept the proposed FY2014-2015 Traffic Enforcement Contract with the Vermont State Police for a total of 325 hours of service for an annual amount not to exceed \$21,531.25, and that the Vice-Chair sign the contract accordingly. Passed unanimously with 4 Selectboard members present and voting. <p>Education Tax Rates</p> <ul style="list-style-type: none"> Elliott shared the new education tax rates for Fiscal Year 2015 along with a letter Treasurer Dan Stoddard sent to our Vermont State Representatives and Senators about the nearly 10% increase of 12.39 cents.
<p>Highway Department</p> <p>MOTION: VILLAGE HILL LANE</p>	<p>Better Back Roads Grant</p> <ul style="list-style-type: none"> Elliott reported that we received the \$10,000 grant she and Alger submitted for erosion control work on Taft Road. <p>Proposed Road Naming</p> <ul style="list-style-type: none"> MOTION: Stoddard moved and Livak seconded that the new lane at the top of the hill off of the Main Road in the Lower Village be named Village Hill Lane. Passed unanimously with 4 Selectboard members present and voting. <p>CCRPC Transportation Improvement Program Public Hearing</p> <ul style="list-style-type: none"> Elliott reported that CCRPC will be holding a public hearing on July 16, 2014 at

<p><i>Follow-up: Public Input meeting – Tues. 7/29 @ 7pm at UMH</i></p>	<p>6:00pm at the CCRPC office in Winooski for the proposed FY 15-18 Transportation Improvement Program (TIP).</p> <ul style="list-style-type: none"> • Copies of the plan are available on the CCRPC website. <p>Lower Village Bike/Pedestrian Study</p> <ul style="list-style-type: none"> • Elliott reported that the initial meeting to kick off the study went very well with 3 Selectboard members participating (Christiansen, Livak and Stoddard) along with several Lower Village residents. Attendees discussed the project plan and had a walking tour of the study area. • A public input meeting is planned for Tuesday, July 29 at 7pm at the Union Meeting House in the Lower Village. Elliott will publicize the meeting.
<p>Town Plan Working Session</p>	<ul style="list-style-type: none"> • MOTION: Graver moved and Livak seconded to table the working session on the Town Plan until the next regularly scheduled Selectboard meeting on July 21, 2014. Passed unanimously with 4 Selectboard members present and voting. • It was noted that there are discrepancies in the working documents that need to be addressed, and the Selectboard reiterated their desire to have just one version of the document, and that the format for that be in MS Word.
<p>Adjournment – MOTION</p>	<p>MOTION: Livak moved and Stoddard seconded to adjourn the meeting at 8:00pm. Passed unanimously with 4 members present and voting.</p>
	<p>07/07/14 – Meeting date 07/08/14 – Draft/unapproved minutes sent to Town Clerk for website posting 07/21/14 – Final/approved minutes approved 07/22/14 – Approved minutes sent to Town Clerk for recording & website posting</p>