Town of Huntington — Selectboard Meeting

Monday, November 04, 2013—6:30 pm
Town Office Building - downstairs
APPROVED MINUTES

RECEIVED
DATE November 19, 2013

Agenda	• Minutes and Warrants • Public Comment • Highway Department: General updates • Administration & Planning: Departments & committees; Correspondence & communication; General updates & new business • 2014-2015 Budget Working Session: 1st pass review; ID follow up needed
Selectboard members present:	Jim Christiansen (Chair), Dori Barton (Vice-Chair), Doug Graver, Everett Lewis, Jr.
Selectboard members absent:	Roman Livak
Staff/Officials present	Clinton 'Yogi' Alger (Road Foreman), Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)
Others present	Ruth Blodgett (Times Inkl)
Call to order	Christiansen called the meeting to order at 6:30 pm.
Minutes (10/21)	Tabled until 11/18/2013.
Warrants	3 warrants were signed as presented.
Public Comment	No comments from the public were offered.
Administration & Planning *Follow-up: Elliott to pull together Krull property history for Attorney Carroll* *Follow-up: Elliott to contact Scout Master Mason Rachampbell*	**Planning Commission Letter of Resignation** Elliott read a letter of resignation from Heather Pembrook, who has had to step down from the Planning Commission for personal reasons. Selectboard members accepted her resignation with sadness, wishing her all the best and expressing deep appreciation for all her contributions and support. **Property and Casualty Intermunicipal Fund (PACIF)** Elliott reported that Town Attorney Jim Carroll also represents VLCT's PACIF on certain municipal-related issues. A claim has been filed against Huntington for which VLCT is using Carroll's services. Elliott has been asked to provide Carroll information and documents related to the Krull property on Economou Road. The cost of Carroll's investigation will be paid by VLCT, not by the Town. **Eagle Scout Project** Heidi Racht notified Elliott that the Scout who proposed the Veteran's Memorial project will be doing a project at MMU instead. The Selectboard requested Elliott let Scout Leader Mason Rachampbell know that they think the project to add names and clean the stone is a terrific project and that should another Eagle Scout candidate want to take this project on, the Selectboard would be very supportive. **Town Plan – Huntington Planning Commission (HPC)** The Planning Commission public hearing on the draft Town Plan is December 5 at 7pm at the Library. Selectboard members requested copies of the maps from HPC Clerk Racht. Once the HPC concludes their hearing, if they decide that no substantive changes will be made, they will forward the Town Plan to the Selectboard. If substantive changes are to be made, then the HPC will need to hold an additional public hearing.

	Correspondence • **Request to Cater Malt, Vinous and/or Spirituous Liquors:** For Skinny Pancake to cater a wedding reception at Sleepy Hollow 10/26/13. • **Fourth Class License for Manufacturer to Sell malt Beverages:** For Stone Corral Brewery, approved by the State of VT through April 30, 2014.
Highway Department *Follow-up: Alger will check out the culvert on Bridge Street*	**Culvert work** • Alger reported that the crew replaced culverts on Carse Road and at the northern end of Huntington Acres. The crew plans to wrap up this season's culvert work with the one at the bottom of Texas Hill Road this week. Alger anticipates that there will be a lot of culvert work to address next summer, as we have so many in town that are 18-20 years old. Alger is using metal culverts and is increasing the size as he addresses the replacement work. Barton noted that 24" is the minimum recommended culvert size, but that they can certainly be larger than that. • Christiansen requested Alger look at the status of the culvert on Bridge Street across from Purintons. **Guard Rails** • Alger reported that the guard rail work on Texas Hill Road, Happy Hollow Road, Handy Road and at the top of Taft Road have all been completed. • With the remaining money in this year's budget, he plans to address guard rails on the Main Road in Hanksville in the spring. **Winter Preparations** • Alger reported that the sand and salt are in, the crew has the 1 ton truck's box fixed, and all the wings and plows set for the season. **FEMA** • Finishing up the FEMA paperwork with Elliott this week in preparation for meeting with our FEMA representatives on Thursday.
2014-2015 Budget Working Session	**Below are a list of action items/questions/issues raised as part of the 1st pass budget review:** • Insurance: Elliott to confirm spreadsheet includes the new health insurance rates • Animal Control: Would we break even on the cost of the chip registrations, including clerking costs? • Fulltime Firefighter/EMT: Would need to include insurance. What would the impact be on our status as a volunteer organization? How do you have just 1 employee – and can 1 person actually respond to a call? Where did the $ figure come from? This would be a long term commitment and thus a huge expense. What about office space? What would the job description be? Selectboard would like Chief Jeffrey to attend the next meeting. • Town Park: Need to confirm that this expense is planned to leverage grant funds for town trees. • Highway: Need to confirm that culvert and guard rails are planned at a high enough rate given the need. How old is the Underground Storage Tank? • Union Meeting House: Elliott to check with Barbara Felitti to see if we can go after the same type of grant for the roof that the Town Hall Committee went for? Clarification is needed from the Library on 'ownership' for the UMH. Building Committee will have input on the roof. • Listers: Need to pull the history of recommendations made by the Town Auditors for compensation for the Listers. Are there expectations out there? • Planning Commission: When is the decision on the Municipal Planning Grant

	due? Where did the $10,000 figure come from – what's the basis for this compared to the $7,950 included in the MPG? • Elliott to pull a breakdown of the transactions under Selectboard advertising, operating supplies and merit pay
Adjournment	Lewis moved and Graver seconded to adjourn the meeting at 8:30 pm. Passed unanimously.
	11/04/13 – Meeting date 11/12/13 – Preliminary draft minutes to Selectboard / Clerk, Treasurer & Auditors 11/18/13 – Final minutes approved by Selectboard 11/19/13– Approved minutes sent to Town Clerk