Town of Huntington — Selectboard Meeting

Monday, August 19, 2013—7:00 pm

Town Office Building - downstairs

APPROVED MINUTES

RECEIVED

DATE Sept. 12, 2013

Agenda	• Minutes / Warrants • Highway Department: Storm water runoff/Lincoln Hill Road; FEMA Municipal Assistance applicant briefing; Storm damage; Main Road paving; General updates • Town Hall Committee - VCDP Accessibility Modifications Grant Application • Public Comment • Administration & Planning: Natural Resources Conservation Service (NCRS) Emergency Watershed Protection (EWP) request from Birds of VT Museum; Administrative items; Correspondence; Committee/sub-committees • Other Business: Calendar review; New business
Selectboard members present:	Dori Barton (Vice-Chair), Everett Lewis, Jr., Roman Livak
Selectboard members absent:	Jim Christiansen (Chair), Doug Graver
Staff/Officials present	Yogi Alger (Road Foreman), Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)
Others present	Terry Boyle, Cindy Emmons, Barbara Felitti, Linda Fickbohm, Lydia Fuller
Call to order	Barton called the meeting to order at 7:00 pm.
Minutes – TABLED	Approval of minutes from 8/05/13 was tabled until the following meeting as Livak was the only Selectboard member present at this meeting who was also present for the 08/05 meeting.
Warrants	3 warrants were signed as presented.
Highway Department *Follow-up: Selectboard site visit 09/09 @ 6:00pm* *Follow-up: Elliott to research TH9 vis-à-vis FEMA funds*	**Stormwater runoff from Lincoln Hill Road to Lazy Brook Drive & Dogwood Lane** • Livak summarized the Selectboard's 09/05 discussion regarding concerns about damage from the July 3 storm to properties at Lazy Brook Trailer Park. Cindy Emmons and her daughter Lydia Fuller attended the meeting to talk about the damage to Emmons' property, where a washout pushed soil up against her home, shed and propane tank. • Alger noted similar problems occurred at that same site a number of years ago. As a result, the trailer located there at that time was moved to a new, safer site. Subsequently, a new pad and Emmons' trailer were installed at the original location. When this new trailer was installed, no protective measures such as installing rip rap on the bank were taken to protect the area from future slides. • Alger also noted that the Town's 15" culvert on Lincoln Hill Road did not have problems on July 3. Instead, the ground was completely saturated and unable to handle the volume of water that came off the hill. • The Selectboard agreed to make a site visit at 6:00 pm on Monday, September 9th to look at both the Lazy Brook Drive and Dogwood Lane sites. **Town Highway 9 (off Happy Hollow Road)** • Elliott will seek clarification from FEMA on whether TH 9 recovery work would qualify for FEMA disaster recovery funds.

	General Updates • Main Road paving is complete for this year. Next spring Alger will have the shim and overlay completed. In the meantime, Alger is arranging for line striping. • Alger hopes to have all roadside mowing complete before school starts.
Town Hall Committee – Vermont Community Development (VCDP) Accessibility Modifications grant application *Follow-up: SB is being asked to sign a resolution on 09/09 approving the grant application* *Follow-up: Elliott to confirm Single Audit requirements*	**VCDP Grant Application** • Town Hall Committee **(THC)** members presented information on their grant application for $73,235 to fund ADA modifications to the Town Hall. The total estimated project budget is $110,781. Funds from the $28,000 Vermont Arts Council grant the THC has already received will be used to fulfill the matching funds required for the VCDP grant. • The VCDP grant application requires a public hearing, which the THC will organize. The Selectboard will then need to sign a very specific resolution (wording to be provided by the THC) at the 09/09 Selectboard meeting. • THC expects to be notified in either November or February about funding (there are 2 award dates). • The THC is also applying for an historic preservation grant to help with funding for the 2nd half of the building's roof repair. Now that the roof is leaking, they are eligible for a grant for repair work. • It was noted that the group will need site plan approval from the Planning Commission and a building permit from the Zoning Administrator. • The question was raised as to whether a single audit would be required if we receive the grant. The guidelines are that if a Town receives $500,000 or more in any given year in federal funds (actual payments received) then they are required to have a single audit.
Public Comment	No public comments were offered.
Natural Resources Conservation Service (NRCS) Emergency Watershed Protection (EWP) – Birds of Vermont Museum **MOTION: Sponsorship of the Birds of Vermont Museum EWP Application**	• Elliott reported that the Birds of Vermont Museum is seeking financial assistance to repair damage from the July 3 storm from NRCS, which has funds to provide financial and technical assistance for damage caused by an event that caused a watershed impairment and threatens public and private property. To be eligible for funding, Birds of Vermont must have their application sponsored by the municipality. • Elliott noted that the Town has sponsored previous hazard mitigation grants for private property owners in the past, provided letters of assurance are received stating that matching and in-kind contribution requirements are the sole responsibility of the applicant (property owner/entity) and not the Town. • Livak moved and Lewis seconded to support the request of the Birds of Vermont Museum for sponsorship of their NRCS application for assistance for Emergency Watershed Protection (EWP) funds, with the stipulation that the museum provide the Town a letter of assurance that any matching requirements will be the sole responsibility of the museum.
Administrative Items *Follow-up: Selectboard to consider creation of Economic Development Committee* *Follow-up: Selectboard to develop Legislative roundtable*	**Economic Development** • Elliott reported that information provided by VLCT corroborated that the establishment of Economic Development Committees is consistent with the statutory authority of Selectboards. • The Selectboard will consider whether to create an Economic Development Committee at a future meeting. **Legislative Roundtable** • Selectboard members will develop a list of possible questions/topics for the Legislative Roundtable with our state senators and representatives that is scheduled for the Selectboard's October 21st meeting. Elliott will provide the

topics; Elliott to provide list from 2012.	list from last year at the September 9 meeting. One new idea tossed out is to require bicyclists to help fund road repairs/enhancements. **Article 6 Committee** • Livak will attend the August 29th meeting to answer questions from the Committee about the budget process.
Adjournment	Livak moved and Lewis seconded to adjourn the meeting at 8:20 pm. Passed unanimously.
	08/19/13 – Meeting date 09/06/13 – Preliminary draft minutes to Selectboard / Clerk, Treasurer & Auditors 09/09/13 – Final minutes approved by Selectboard 09/12/13– Approved minutes sent to Town Clerk