

Town of Huntington — Selectboard Meeting
 Monday, November 05, 2012—7:00 pm
 Town Office Building – Lower Level
 APPROVED MINUTES

RECEIVED 
 DATE November 29, 2012

Agenda	<ul style="list-style-type: none"> • Public Presentation: Repair & Replacement Alternatives for Camels Hump Road Bridget #30 – Chris Williams, Structures Project Manager – VTRANS • Highway Department Report – Yogi Alger • Town Administrator’s Report – Barbara Elliott • Public Comment • Minutes/Warrants • Town Budget • Selectboard Planning Session • Health Insurance Clarification – Personnel Subcommittee (Christiansen/Graver) • Executive Session / Employee Evaluation
Selectboard members present	Jim Christiansen (Chair), Dori Barton (Vice-Chair), Doug Graver, Everett Lewis, Roman Livak
Staff present	Yogi Alger (Road Foreman, Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)
Others present	Ruth Blodgett (Times Ink!), Edmund Booth, Christine Forde (CCRPC), Bill Menning, Gary Sweeny (VTRANS), Tim Taft, Chris Williams (VTRANS)
Call to order	Christiansen called the meeting to order at 6:30 pm.
<p>Public Presentation: Repair & Replacement Alternatives for Camels Hump Road Bridget #30 – Chris Williams, Structures Project Manager – VTRANS</p> <p><i>FOLLOW-UP: Elliott to follow up with Williams (VTRANS) & Forde (CCRPC)</i></p>	<p><i>Note: The bridge numbering scheme as you head from the Main Road up Camels Hump Road is: #41 (below the intersection with Taft Road), 34, 33, 32, 31, and 30 (last bridge before the end of the road/State Park parking lot).</i></p> <p>VTRANS completed the analysis of Bridge #30. This is a 17’ long, 12.5’ wide bridge, built in 1925 and reconstructed in 2004 with new steel beams, that has evidence of scour at the abutments. The 4 alternatives considered by VTRANS are:</p> <ol style="list-style-type: none"> 1. Do nothing (not recommended as a viable alternative by VTRANS) 2. Rehabilitation of the substructure, superstructure & deck <ol style="list-style-type: none"> a. Total cost: \$374,000 Town Initial Share: \$18,700 b. Design Life: 15 years (except for the deck) 3. Rehabilitation of substructure; replacement of superstructure, deck & rails <ol style="list-style-type: none"> a. Total cost: \$568,000 Town Initial Share: \$28,400 b. Design Life: 30 years 4. Replace the entire bridge (alternative preferred/recommended by VTRANS) <ol style="list-style-type: none"> a. Total cost: \$803,000 Town Initial Share: \$80,300 b. Design Life: 80 years <p>The question was raised as to why this Camels Hump Road bridge was selected rather than #32 – or why both of them were not identified. Christine Forde (Transportation Planner with CCRPC) indicated that if the Town decides not to proceed with work on Bridge #30, it does not mean that another of Huntington’s bridges moves up in the priority ranking to take its place – it may simply mean we lose out on that round of bridge funding.</p>

<p>MOTION Bridge # 30: Selecting repair/replacement alternative for Bridge #30</p> <p>MOTION Bridge # 30: Tabled decision on Bridge #30 Alternatives until November 19th.</p>	<p>The bridge project phases are: Scoping Report → Public/Selectboard Meeting & Selection of a Bridge Work Alternative → Conceptual Plan → Public Meeting → Design Phase. VTRANS is looking for the Town to select an alternative so that the Design Phase can begin.</p> <p>Bill Menning (Camels Hump Road resident) asked what the cost would be to move the road to run alongside the river rather than cross the river. VTRANS and Alger felt the topography would make that very difficult. Menning also shared photographs of the brook at Bridge #30 during 'normal' flow and during Hurricane Irene.</p> <p>Livak moved and Barton seconded to proceed with Alternative #4 (complete bridge replacement) as outlined in the Bridge #30 Scoping Report and to recommend VTRANS proceed with developing the Conceptual Plans for full bridge replacement.</p> <p>Barton moved and Livak seconded to Table the motion. Passed unanimously.</p> <p>Members of the Board would like to gather additional information on the possibility of 'coupling' work on Bridge #30 with work on Bridget #32 and discuss the alternatives with members of the community before making a decision on the original motion. Concern was raised about the fiscal challenge of asking voters to pay \$80,000+ for a bridge that serves just a handful of residents. Funding strategies proposed included starting a bridge fund. Livak noted that Bridge #30 is listed on the Capital Improvement Plan.</p>
<p>Highway Department Report – Yogi Alger</p> <p><i>FOLLOW-UP: Elliott to research speed sign ordinance/statutes</i></p> <p><i>FOLLOW-UP: Barton to call Power Company</i></p> <p><i>FOLLOW-UP: Alger to install catch basin in the spring</i></p> <p><i>FOLLOW-UP: Elliott and Alger to meet with Jeff Palin</i></p>	<p>General Updates</p> <ul style="list-style-type: none"> • Winter Readiness: All the sand has been hauled and loaded into the sand shed; the salt shed is full; the trucks are ready to roll. The 'kinks' with the new truck have been worked out and it's running great. Next up: clearing out culverts and cutting bush on Moody Road in preparation for ditching work next spring. • Signs: Installed posts for the new signs Heidi Racht made for Brewster-Pierce Memorial School, the Town Garage, and the 'Welcome to Huntington' signs. • Speed Limits: Question arose about the placement of the speed signs on alternate sides of the road – and whether the speed actually needs to be posted the same for both lanes (so that it is the same regardless of the direction you are traveling). Elliott to research and report back. • Tree Cutting: Barton mentioned that there's a 'leaner' on Bert White that is going to hit a power line. Christiansen noted that the power company will handle this. Barton will call the power company. • Drainage: Livak noted the drainage problem at the intersection of Main and Camels Hump Roads. Alger would like to install a catch-basin there next year. • Town Office Parking Lot: Elliott presented pictures of the pooling of water during the last rain storm. There is concern that the parking lot will be treacherous in the colder weather. Alger and Elliott will meet with Jeff Palin and present a proposal to correct the problem.
<p>Public Comment</p>	<p>No public comment was presented.</p>
<p>Warrants</p>	<p>All warrants signed as presented.</p>
<p>Minutes - MOTION</p>	<p>Livak moved and Barton seconded to approve the minutes of 10/15/2012 as presented. Passed unanimously.</p>
<p>Selectboard Planning</p>	<p>Building Committee: Christiansen is developing a proposal for a buildings committee and is checking with contacts in Monkton on how their committee functions.</p> <p>Elections: Racht reviewed election coverage with members of the board.</p>

<p>Town Budget</p> <p><i>FOLLOW-UP: Elliott to research VMERS guidelines</i></p>	<p>General Discussion:</p> <ul style="list-style-type: none"> • Goal: The Selectboard did not present a ‘budget challenge’ (such as level funding) to departments and committees as a specific goal this year. • VMERS: Board asked for clarification on the guidelines for determining VMERS eligibility • <u>Upcoming Selectboard Schedule</u> 11/19: meet with Barbara Fellitti/ Town Hall potential article (10 min) 12/03: meet with Tate Jeffrey / Fire Department & 1st Response (20 min) 12/03: meet with Heidi Racht / Town Clerk (15 minutes) 12/10: Selectboard Special Budget Planning Session 12/17: FSV Management Discussion (Audit Report)
<p>Town Administrator’s Report – Barbara Elliott</p>	<p><i>Note: Board receives weekly written update from Elliott (including research findings; administrative issues; liaison; etc.)</i></p> <p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Agency of Natural Resources Supplemental Comments: Sleepy Hollow Inn, Ski & Bike Center • Agency of Natural Resources Entry of Appearance: Sleepy Hollow Inn, Ski & Bike Center • Land Use Permit: Sleepy Hollow Inn, Ski & Bike Center
<p>Health Insurance Clarification – Personnel Subcommittee</p> <p>MOTION: Health Care Deductible</p> <p><i>FOLLOW-UP: Elliott to update & distribute revised policy</i></p>	<p>Christiansen and Graver presented a recommendation for the handling of health insurance deductibles in a consistent manner for all insurance eligible participants. The potential exposure to the town is \$2,300 per impacted person – however it enables us to administer coverage of the high-deductible plan in such a way that we are not examining and separating out individuals’ health care deductible expenses.</p> <p>Livak moved and Graver seconded that Section 11.1 of the Town of Huntington Personnel Policies and Procedures Manual be modified to add the following clarifying statement: “The out-of-pocket deductible costs shall be handled consistently for all insurance eligible participants, based on the Town’s benefit coverage plan for which they, their partner, and/or their family are enrolled.” Passed unanimously.</p>
<p>Executive Session / Employee Evaluation</p>	<p>Graver moved and Livak seconded to go into Executive Session at 9:20pm, in accordance with the provisions of 1V.S.A. § 313 regarding evaluation of public employees. Passed unanimously.</p> <p>Livak moved and Graver seconded to come out of Executive Session at 9:45 pm, with the Board having taken no action. Passed unanimously.</p>
<p>Personnel MOTIION: Salary</p>	<p>Graver moved and Barton seconded that the Selectboard, having performed a 6-month evaluation as part of the conditions of hire, increase the Town Administrator’s salary to \$45,000 per year retroactive to July 1, 2012. Passed unanimously.</p>
<p>Adjournment</p>	<p>Livak moved and Lewis seconded to adjourn the meeting at 9:57 pm. Passed unanimously.</p>
	<p>11/05/12 – Meeting date 11/12/12 – Preliminary draft minutes to Selectboard / Clerk, Treasurer & Auditors 11/26/12 – Final minutes approved by Selectboard 11/28/12 – Approved minutes sent to Town Clerk</p>