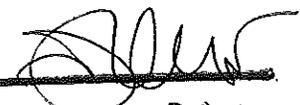


Town of Huntington — Selectboard Meeting
Monday, October 15, 2012—7:00 pm
Town Office Building – Lower Level
APPROVED MINUTES

RECEIVED 
DATE Nov 7, 2012

Agenda	<ul style="list-style-type: none"> • Minutes/Warrants • Public Comment • Selectboard Planning Session • Highway Department & Town Administrator's Report – Barbara Elliott
Selectboard members present	Jim Christiansen (Chair), Dori Barton (Vice-Chair), Doug Graver, Everett Lewis, Roman Livak
Staff present	Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)
Others present	Ruth Blodgett (Times Inkl)
Call to order	Christiansen called the meeting to order at 6:56 pm.
Warrants	<p>3 warrants were signed as presented.</p> <p>Questions were raised regarding the large animal veterinary invoice. Elliott explained that Animal Control Officer Pam Alexander had seized 2 goats that required medical attention. Selectboard requested:</p> <ul style="list-style-type: none"> • that Alexander submit copies of all bills for seized animals to the owners, requesting the owner submit reimbursement to the Town. • that Elliott research with VLCT how other towns address livestock issues. • that citations be issued for all cruelty and neglect cases . • that Elliott schedule a preliminary meeting with Alexander, Elliott and Christiansen to discuss addressing these issues going forward.
<i>FOLLOW-UP: Elliott to schedule discussions with ACO</i>	
Minutes - MOTION	Livak moved and Lewis seconded to approve the minutes of 09/24/2012 as presented and the minutes of 10/01/2012 as amended. Passed with 3 members voting in favor (Barton, Christiansen, Graver) and 2 abstentions (Lewis, Livak).
Public Comment	<p><u>Railings:</u> Blodgett commented on how nice the new Town Office railings look. Racht noted we have been getting a lot of positive comments from Townspeople.</p> <p><u>Elections:</u> Racht thanked the Selectboard for their responses to her emails about staffing of the polls. Graver noted that the mock-test on Saturday revealed the backup was not working properly. Racht has had the problem rectified. Racht reported over 100 absentee ballots have been distributed.</p>
Selectboard Planning Session	<p><u>Overview:</u> Elliott shared a diagram depicting the various boards, committees, commissions, etc. as well as key topics/issues that are both internal and external to the Town. Christiansen framed the planning discussion in order to address next steps for a number of issues/committees.</p> <p><u>Water/Wastewater:</u> Selectboard expressed great appreciation for the Working Group's efforts and requested Elliott express to them that the Selectboard is looking forward to knowing if they (perhaps with the addition of some new members) are going to be able to work on the next steps that were indentified. Discussion included: the immediacy of addressing this issue for the town; how this would impact future development—and what type and extent of development is desirable;</p>
<i>FOLLOW-UP: Elliott to contact Water/Wastewater Working Group</i>	

<p><i>FOLLOW-UP: Elliott to contact Waitsfield</i></p> <p><i>FOLLOW-UP: Elliott to contact Energy Committee</i></p> <p><i>FOLLOW-UP: Elliott to research what towns have DRBs & how they get implemented</i></p>	<p>whether this is a town issue, a village district issue, or neither; and whether addressing this issue is a Selectboard responsibility.</p> <p>Facilities / Building Committee: Christiansen, Barton & Elliott will put together draft goals and a draft charter for a temporary (1-3 year) committee for the full Selectboard's consideration – and if approved, we can then see if any residents are interested in serving on the committee. Discussion included that the scope could be to evaluate buildings, develop general maintenance and procedural plans, and to investigate alternatives for building management (eg 501(c)3 vs town ownership). Selectboard requested Elliott research how other towns address this (eg: Waitsfield's 501(c)3).</p> <p>Energy Committee: Selectboard requested Elliott check in with the Energy Committee to see if they are still active.</p> <p>Personnel Committee: this is already in place</p> <p>Village Designation: Tom Bailey has done considerable work on this issues.</p> <p>Design Review Board (DRB): Tom Bailey has proposed changes to the Zoning & Subdivision Regulations which are going to be reviewed & discussed Monday 10/22 by the Planning Commission and Zoning Board of Adjustment. Selectboard requested Elliott research DRBs: what other towns are doing and how DRBs get implemented.</p> <p>Annual Calendar: What items, like Municipal Planning Grants, need to be addressed each year and what is the timing of that? Need to develop annual calendar.</p>
<p>Highway Department & Town Administrator Report – Barbara Elliott</p> <p><i>FOLLOW-UP: Elliott to contact Windekind</i></p>	<p>Correspondence/Applications:</p> <ul style="list-style-type: none"> • Windekind Driveway Permit - Planning Commission signed off on Windekind's application. Livak asked if that Ancient Road had been thrown up. Elliott to research Ancient Road question and also contact the Smiths regarding their application. • Windekind Act 250 Application - copy submitted to Selectboard. • Sleepy Hollow Pond Expansion – copy of ANR notification received. • CSWD Annual Report – submitted to Auditors for the Town Report with a copy to the Selectboard. • Senior Group – thank you letter and request for additional \$600 received. Elliott has forwarded this to the H.E.R.O. group. • Waldorf School – adorable thank you letter to the Road Crew was received for building the foot bridge so they could access Camels Hump State Park while the bridge was being re-decked. <p>Highway Report:</p> <ul style="list-style-type: none"> • Camel's Hump Bridge – decking completed & looks great. • Sand – crew is doing a hauling-swap with Richmond. • Winter maintenance – Liberty will be touching up some of the dirt roads with the grader & the rest of crew will begin winter maintenance tasks. • Radios – switch to narrow band has caused significant reception problems. Alger to contact Fire Chief Jeffrey regarding a repeater. • FEMA – onsite inspection scheduled for 10/17; Alger finishing up recordkeeping so that Elliott can wrap up reporting for final payments. • Underground Storage Tank – written report of findings still pending; Elliott to take self-certification on behalf of the town.

