

Town of Huntington — Selectboard Meeting  
 June 04, 2012  
 Town Office, Downstairs  
 APPROVED MINUTES

*Received for Record  
 June 21, 2012  
 [Signature]  
 Town Clerk*

<p><b>Agenda</b></p>	<p>Public comment – concern regarding use of recycled/reclaimed asphalt pavement          Huntington Green Update – Debbie Worthley &amp; Helen Keith          Neighbor Helping Neighbor &amp; Race 5 Sundae– Larry Detweiler &amp; Holly Stadtler          Administrative Office / Items</p> <ul style="list-style-type: none"> <li>▪ Highway Department update</li> <li>▪ Noise Complaint Update: process &amp; timing</li> <li>▪ Grant Reporting / Accounting Authorization</li> <li>▪ General Updates           <ul style="list-style-type: none"> <li>○ Chittenden Solid Waste District Representatives update</li> <li>○ Correspondence</li> <li>○ Upcoming Calendar</li> </ul> </li> <li>▪ Town Administrator Updates</li> <li>▪ Library Trustee Request</li> </ul>
<p><b>Selectboard members present</b></p>	<p>Jim Christiansen (Chair), Dori Barton (Vice-Chair – joined the meeting at 7:35),          Doug Graver, Everett Lewis, Roman Livak,</p>
<p><b>Staff present</b></p>	<p>Clinton (Yogi) Alger (Road Foreman), Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)</p>
<p><b>Others present</b></p>	<p>Patti Delaney (Bridge St.), Larry Detweiler (Community Church), Helen Keith (Huntington Green), Paula Kelly (Library Trustee), Holly Stadtler (Community Church), Debbie Worthley (Huntington Green)</p>
<p><b>Call to order</b></p>	<p>Christiansen called the meeting to order at 7:02 pm</p>
<p><b>Warrants</b></p>	<p>4 warrants were signed as presented.</p>
<p><b>Minutes – MOTION</b></p>	<p>Livak moved &amp; Lewis seconded to approve Selectboard minutes of 05/21/2012 as amended. Passed unanimously with 4 members present and voting.</p>
<p><b>Public Comment</b>  <b>Patti Delaney – Bridge Street</b></p> <p><i>FOLLOW-UP – Elliott to send Delaney RAP materials &amp; Alger to check Bridge St.</i></p>	<p>Delaney attended to ask about how the decision was made to use RAP (recycled/reclaimed asphalt pavement) on Bridge Street and to raise concerns regarding the potential effect on water supplies, soils, air, and health. Alger explained that the State of Vermont Agency of Transportation has approved (and recommends) the use of RAP to control dust and reduce road maintenance. Alger noted that the material the Town uses has less than 10% asphalt—and that 90% of the material is sand and gravel. Alger noted that there are no plans to add additional layers of RAP to Bridge Street and that more of the material would be used only to address potholes. Alger also offered to share research materials he has with Delaney. Alger will take another look at the RAP on Bridge Street.</p> <p>Delaney raised concern regarding excessive traffic speed. The speed study three years ago on Bridge Street in front of Delaney’s house showed an average speed of 37mph and now, with the reduced washboarding from the RAP, people are driving even faster. Delaney noted that enforcement of speed limits would significantly help with traffic calming.</p>



	<p>website). They shared the history of efforts, which began in 1991. The group received a \$15,000 feasibility grant which has been used for consultant assistance. Group would like to apply for a planning grant which would require the Town to act as the fiscal agent. Group requested a more direct liaison be established with the Selectboard either through a board member or a staff member. Two property owners in the lower village have been compensated by the group in order to keep their properties off the market through the end of June – and the group is working on how they might be able to extend this. Best case scenario for site control decision would be September 2012 and for opening would be sometime in 2014.</p> <p>Board decided that Town Administrator Barbara Elliott would act as the consistent point of focus between Huntington Green and the Selectboard.</p>
<p><b>Neighbor Helping Neighbor – and the Race 4 Sundae Fundraiser – Larry Detweiler (Pastor) &amp; Holly Stadtler (Race Director)</b></p> <p><i>FOLLOW-UP – Elliott to contact State Police</i></p>	<p>Detweiler described the fund, which provides assistance to anyone in need in the greater Huntington area, regardless of church affiliation. Requests for assistance with fuel, utility and medical bills have averaged about \$2,000 annually, supported with funds raised through special Church collections. This past year, in the wake of Irene, requests totaled about \$6,000-\$7,000. Proceeds from the upcoming Race 4 Sundae (06/30) are designated for the fund. Detweiler noted the wonderful sense of community people in Huntington have – with folks looking out for one another.</p> <p>Race 4 Sundae certificate of insurance naming the Town as an additional insured is forthcoming. There will be signage along the road, volunteers onsite for safety, Fire Department for emergency care, and State Police to assist with traffic control. Selectboard suggested alerting people about impact to traffic through the Front Porch Forum, the Town Clerk’s distribution list, and signage around town.</p> <p>On a separate note, the Selectboard requested Elliott contact the State Police regarding protocol for allocating State Police hours of coverage that get ‘booked’ to the Town’s 20-hour per month contract. Graver shared concern raised by Jeanine Carr about lack of enforcement presence in the Lower Village. Lewis asked what the cost would be for using Sheriff enforcement, including using this to supplement the Vermont State Police coverage.</p>
<p><b>Noise Complaint – Delfrate Rd.</b></p> <p><i>FOLLOW-UP – Elliott to warn Selectboard meeting &amp; contact Town Attorney</i></p>	<p>Selectboard will commence the 07/09 Selectboard meeting at 6:30pm on Delfrate Rd near the Dannenberg /Martin residences for the purpose of observing the alleged Noise Ordinance violation, and then reconvene at the Town Office. The two parties will each be granted 5 minutes to present additional statements, if desired, prior to Board deliberations. Board requested Elliott contact the Town Attorney regarding criteria for submissible evidence (including previous court findings).</p>
<p><b>Calendar – Jim Christiansen</b> <b>MOTION – Date change for July Selectboard Meetings</b></p>	<p><b>July Selectboard Meeting Date Changes:</b> Graver moved and Lewis seconded that the Selectboard change the regularly scheduled meetings for July 2012 from 07/02 and 07/16 to 07/09 and 07/23. Passed unanimously.</p>
<p><b>Grant Reporting / Accounting Authorization</b></p>	<p>Selectboard signed the authorization for Elliott to act as an approved agent for grant reporting.</p>
<p><b>Correspondence</b></p>	<p><b>Senator Patrick Leahy:</b> Letter received from Leahy in response to Town Meeting vote regarding constitutional amendment to clarify that corporations are not people. Leahy fully supports, as noted in his letter, “reforms to help counter the corruptive influence of money in elections.”</p> <p><b>Christopher Bray:</b> Thank you letter to the board for allowing him to introduce</p>

<p><b>Administration – Barbara Elliott, Town Administrator</b></p> <p><i>FOLLOW-UP – Graver, Stoddard &amp; Elliott to develop recommendation for the Board</i></p>	<p>himself as a candidate for Addison County Senate.</p> <p><b>Chittenden Solid Waste District Huntington Representatives:</b> Elliott reported that Conservation Commission members Cindy Sprague and Jim Sadler will be attending upcoming CSWD meetings and will then notify the Selectboard if they will be willing to serve as our official Town representatives.</p> <p><b>Town Hall Wine Tasting Fundraiser</b> – Elliott reported this has been tabled until next year.</p> <p><b>Appreciation for outgoing Interim Town Administrator</b> – Date is set for Wednesday June 20<sup>th</sup> from 3:00-5:00pm. Livak moved and Barton seconded that the Selectboard authorize expenditure of up to \$250 for the appreciation event for Hank Lambert. Passed unanimously.</p> <p><b>Budget Related Items:</b>  <u>2011 Better Back Roads Category B Grant</u> - \$10,000 received for the Moody Road project.  <u>Cost of Living Adjustment (COLA)</u> – The FY 2012-13 budget includes a cost of living adjustment of a 1.5% increase for Town employees. Treasurer Dan Stoddard &amp; AP/Payroll Assistant Mary Keller-Butler prepared a spreadsheet of current employee compensation and projected compensation based on the COLA for the Board. Board will review and discuss at the 06/18 meeting.  <u>Furniture</u> – current year’s Town Administrator budget has funds to replace broken office chairs. Graver stressed importance of purchasing ergonomic chairs.  <u>Chittenden Unit for Special Investigation (CUSI)</u> – had requested \$4,293 from the Town, however the budget included only \$1,000. Balance on invoice from CUSI is not to be paid.  <u>Insurance</u> – Board needs to address implementation procedures for benefits such as how deductibles work for part-time elected offices and employees who begin working or have status changes mid-year. Graver volunteered to work with Stoddard and Elliott to prepare a recommendation for the Board.</p> <p><b>Liaison/Training:</b></p> <ul style="list-style-type: none"> <li>• Met with Steve Russell (Hinesburg Town Forest Chair) &amp; Joe Colangelo (Hinesburg Town Administrator) regarding Economou Road traffic/forest access concerns; Dick Hosking, VTrans regarding grant reporting; Ed Booth on Chittenden County Regional Planning Commission (CCRPC) Transportation Advisory Committee (TAC) &amp; road studies; Huntington Green Steering Committee</li> <li>• Attended 2-day FEMA Mass Care &amp; Emergency Assistance; Town Website training with Nancy Stoddard</li> </ul>
<p><b>Library Trustee Request - Paula Kelly</b></p> <p><i>FOLLOW-UP – Board to consider all requests for allocation of the merit pool</i></p>	<p>Trustees submitted a letter requesting merit pool funds to augment the Library Director’s and Assistant Director’s salaries based on each of them having consistently gone beyond all goals and expectations set by the Trustees. Based on their outstanding performance, the Trustees request the Board recognize them with funds from the FY 2011-2012 merit pool. The funds would be given as a one-time bonus not as a salary increase. Christiansen asked how the amount requested was determined—and was told it was not based on a specific calculation, but rather based on the amount being a subset of what is available in the budgeted line item. Livak noted that Library salaries are determined by the Library Trustees and not by the Town. Graver recommended the Board consider this request in conjunction with</p>

	<p>the recommendation for recognition of another employee. Board members concurred – and this will be considered for action at the 06/18 Selectboard meeting.</p> <p>Graver suggested that the Selectboard develop a procedure for the use of the merit pool funds for next year – such as having employees nominate their peers.</p>
<b>Adjournment</b>	Livak moved & Lewis seconded to adjourn the meeting at 9:17 pm. Passed unanimously.
<b>Dates</b>	<p>06/04/12 – Meeting date</p> <p>06/10/12 – Preliminary draft minutes to Selectboard, Clerk, Treasurer &amp; Auditors</p> <p>06/18/12 – Final minutes approved by Selectboard</p> <p>06/22/12 – Approved minutes sent to Town Clerk</p>