

Town of Huntington — Selectboard Meeting

May 21, 2012

Town Office, Downstairs

APPROVED MINUTES

RECEIVED

DATE

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 June 11, 2012

<p><b>Agenda</b></p>	<p>Water &amp; Waste Water Working Group Report – Dean Grover                  Animal Control Update – Pam Alexander                  Administrative Office / Items</p> <ul style="list-style-type: none"> <li>▪ Highway Department update</li> <li>▪ Noise Complaint Update: Delfrate Road site visit findings</li> <li>▪ Sign &amp; Traffic Ordinance Amendment</li> <li>▪ Set dates to receive Town Plan &amp; Zoning/Subdivision Regulation public comment</li> <li>▪ Status of vacancies on Town Commissions, Boards, Committees &amp; Positions</li> <li>▪ Policy &amp; Procedure Updates – Appointments Policy</li> <li>▪ Correspondence</li> <li>▪ Town Administrator Updates</li> </ul>
<p><b>Selectboard members present</b></p>	<p>Jim Christiansen (Chair), Dori Barton (Vice-Chair), Everett Lewis, Roman Livak                  Doug Graver</p>
<p><b>Staff present</b></p>	<p>Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)</p>
<p><b>Others present</b></p>	<p>Pam Alexander (Animal Control Officer), Ruth Blodgett (Times InK! Reporter),                  Christopher Bray (candidate for Addison County Senator), Paul Dannenberg, Dean                  Grover (Water/Waste Water Working Group), Tate Jeffrey (Fire Chief)</p>
<p><b>Call to order</b></p>	<p>Christiansen called the meeting to order at 7:03 pm</p>
<p><b>Warrants</b></p>	<p>4 warrants were signed as presented.</p>
<p><b>Minutes – MOTION</b></p>	<p>Livak moved &amp; Graver seconded to approve Selectboard minutes of 05/07/12 &amp;                  05/15/2012. Passed unanimously.</p>
<p><b>Public Comment: Christopher                  Bray</b></p>	<p>Bray, of New Haven and a candidate for VT Senate – Addison County, came to                  introduce himself to the Selectboard. He presented a brief bio and is interested in                  learning more about Huntington and beginning dialogue with the Town. Would like                  to schedule time to meet with the Selectboard to discuss Town issues/concerns.</p>
<p><b>Water/Wastewater Working                  Group – Dean Grover</b></p>	<p>Draft final report has been completed by Stone Environmental which identifies                  options and potential sites for expanding water and wastewater capacity in the 3                  village districts. Working group has drafted letter to the property owners of potential                  sites to hold a preliminary informational meeting on 6/6 @ 7:30pm in advance of the                  general public meeting to be held 6/14. Selectboard recommended contact info be                  changed on the letter.</p>
<p><b>MOTION –Letter to Property                  Owners</b></p>	<p>Livak moved &amp; Barton seconded that the letter as amended be printed on Town                  letterhead and mailed to property owners at the Town’s expense. Passed                  unanimously.</p>
<p><i>FOLLOW-UP – Grover/Elliott(get                  letter into the mail)</i></p>	<p>Grover will get final, signed letters from Barbara Felitti (working group Chair) and                  Elliott will print &amp; mail the letters.</p>
<p><i>FOLLOW-UP—Selectboard                  (check your calendars)</i></p>	<p>Selectboard members are encouraged to attend the public meeting on 06/23.</p>

<p><b>Animal Control – Pam Alexander / Tate Jeffrey</b></p> <p><i>Follow-up—Alexander (base for the kennel)</i> <i>Follow-up—Elliott (key for Alexander)</i></p> <p><i>Follow-up—Elliott (liability research w/ VLCT)</i></p> <p><i>Follow-up—Alexander (Town veterinary service)</i></p>	<p>Alexander gave a general update on level of activity. Expects that with the hiking season upon us we'll see people getting separated from their animals. Most are reconnected within a relatively short period of time.</p> <p>Jeffrey agreed that if there is a flag alerting people that the kennel is in use, there is a base on the kennel to contain any waste, and the Animal Control Officer takes full ownership of keeping the area clean, he has no problem with the kennel being located in the Fire Department multi-purpose room. He noted that water needs to be brought in for the dogs and for cleaning the basement has no faucets. Alexander will solicit linoleum donation on Front Porch Forum to build a base with a frame that will contain any waste. Alexander will get a key to the multipurpose room from Elliott.</p> <p>Alexander reported status of "Parker", the dog found by the Brown family on Texas Hill. Alexander has the dog in custody at her home &amp; is working on a permanent placement. Will request veterinary expense be paid by the adopting family.</p> <p>Selectboard asked what the Town's liability is in the event someone gets bitten when an animal is being cared for by the Town – or by someone on behalf of the Town.</p> <p>Selectboard agreed that in the event Alexander is out of town or not reachable, the initial backup contact should be made in the following order: 1<sup>st</sup> Christiansen, followed by Lewis, Graver, Livak and finally Barton.</p> <p>Alexander will talk with Kerry Lindemuth about providing in-town veterinary services – particularly rabies shots.</p>
<p><b>Highway Department</b> <i>Follow-up—Elliott (light-duty list with Alger)</i></p> <p><i>Follow-up—Elliott (Selectboard projects for the Road Crew)</i></p>	<p><b>Road Foreman:</b> Yogi Alger hoping to be back for light duty beginning 05/31. Elliott will work with Alger on a list of light duty responsibilities to send to the Selectboard prior to sending it to VLCT &amp; Alger's doctor. If Alger is only released for part-time hours or if the Town has less than fulltime light-duty hours available, the Town pays Alger for hours worked &amp; Workers Compensation pays the balance.</p> <p><b>Bean Bridge</b> access has been built; work on concrete repairs has begun; will be doing retainer wall anchors at the beginning of June. On target for 06/30 deadline.</p> <p>4/16-5/4: Design footing / stem repairs; design sw wing wall repairs 04/20-5/28: Footing / stem repairs 05/21-6-22: SW wing wall repairs 6/25-6/29: Clean-up</p> <p><b>Road Crew projects</b> have included: chloride on Bridge Street (positive feedback received from residents; huge thank you from the Selectboard); removed brush from Town Office &amp; Town Hall; attended Equipment Show and Beaver Control workshops; fixing culvert collapse on Texas Hill. Upcoming work: tree down on Taft Road; unplugging culvert on Delfrate; chloride for Taft; hauling stone for Carse/Moody; cold patching Main; touching up dirt roads. Picking up excavator 06/11 for Terrien, Handy, etc. (schedule is pushed out 1-2 weeks).</p> <p><b>Selectboard requests for Road Crew:</b> Selectboard requested Elliott let crew know they would like the following addressed: remove the stump and lilac bush from the front of Town Office; Nicom needs to be out here for crack sealing before end of</p>



<p><b>MOTION – CCRPC TAC Alternate &amp; Representative Appointments</b></p>	<p>Americans with Disabilities Coordinator          CSWD Representative &amp; Alternate          Town Grand Juror          Auditor          Planning Commission</p> <p>Livak moved and Barton seconded to appoint Barbara Elliott as the CCRPC TAC (Chittenden County Regional Planning Commission Transportation Advisory Committee) representative and Edmund Booth as the CCRPC TAC alternate for terms ending in 2013. Passed unanimously.</p>
<p><b>Appointments Procedure</b>  <i>Follow-up – Elliott to do rev 2</i></p>	<p>Elliott presented draft revised procedure and a new tracking form for the Selectboard to review. Board would like procedures to be as short and concise as possible. Elliott to make additional revisions and resend to Board for consideration.</p>
<p><b>Correspondence</b></p> <p><i>FOLLOW-UP – Elliott to contact Planning Commission &amp; ZBA</i></p> <p><i>FOLLOW-UP – Elliott to contact Keirs &amp; get back to GMBC. Elliott to get certificate of insurance from GMBC.</i></p> <p><i>FOLLOW-UP – Elliott to draft letter for Christiansen.</i></p>	<p><b>Peter Welch:</b> Letter received from Welch in response to Town Meeting vote regarding constitutional amendment to clarify that corporations are not people. Welch agrees &amp; is co-sponsoring amendments.</p> <p><b>CCRPC –</b> requests representation from Huntington on the new PAC (Planning Advisory Committee). Elliott to contact the Planning Commission and the Zoning Board of Adjustment to see if they have recommendations for the CCRPC Rep &amp; Alt and the CCRPC PAC Rep &amp; Alt openings.</p> <p><b>Green Mountain Bicycle Club –</b> request to set up tent at the Green (which Selectboard finds unsafe) or Library Parking Lot (which is not feasible since the library is open at that time). Selectboard requested Elliott email the Keirs regarding possible use of their field near the Community Gardens. If this is not an option, perhaps the dry-hydrant area near Jubilee is a possibility. Also need to ensure we have GMBC’s certificate of additional insurance on file.</p> <p><b>Addison County Senators –</b> Elliott received call from Senator Claire Ayer in response to our letter and would like to attend our July 16<sup>th</sup> meeting (7:15pm). Selectboard was very pleased by Ayer’s interest in connecting with the Town and that she responded so quickly &amp; favorably to our outreach.</p> <p><b>PBS Application for Net metered Power System – Sleepy Hollow –</b> Board requested Elliot draft a letter to PBS stating that timeframe allowed for comment defeats the purpose of soliciting input from Town committees, boards &amp; commissions as most meet only 1 or 2 times per month. Letter to be sent under Christiansen’s signature.</p> <p><b>Thank you note received in one of the tax payments:</b> “Thank you for all the great services &amp; infrastructure this provides!”</p> <p><b>Thank you note received from VNA</b> for Town’s annual contribution. They will invoice the Town quarterly.</p>
<p><b>Administration</b></p>	<p><b>Town Hall Fundraiser –</b> Elliott contacted VLCT as requested. We are set from an insurance coverage perspective. Elliott notified Riggs that we need a certificate of liability from Skinny Pancake.</p> <p><b>Legislative Redistricting –</b> Elliott contact VLCT and Vermont ACLU regarding viability of legal recourse. Consensus is that the legislature was within the % deviation</p>

<p><i>Follow-up – Elliott: close down with Church on Sundae Run</i></p> <p><i>Follow-up – Elliott contact Racht about rolling carts</i></p> <p><i>Follow-up—Racht/Elliott to put plan in place &amp; make it happen</i></p>	<p>guidelines and acted within the law. Historically towns who have sought legal recourse have spent a lot of money to no avail. Selectboard is not planning to take additional steps at this time and will focus effort on cultivating relationships with our new Senators.</p> <p><b>Community Church of Huntington Sundae Run</b> – Christiansen requested Elliott contact Holly Stadtler/Larry Detweiler regarding the planned run for June to ensure we get their certificate of additional insurance and traffic control plan.</p> <p><b>Recycling Rolling Carts</b> - Christiansen requested we reach out to residents through Racht’s distribution list notifying people that rolling recycling carts are available through their haulers, and also that we request CSWD give us those rather than blue bins to distribute.</p> <p><b>Appreciation for outgoing Interim Town Administrator</b> – Board expressed gratitude for all Hank Lambert has done for the Town during such a difficult time and made plans for holding an appreciation get-together (3pm-5pm on a M-Th at the beginning/mid-June; sending a formal letter; and sending a thank you card.</p>
<p><b>Adjournment</b></p>	<p>Livak moved &amp; Lewis seconded to adjourn the meeting at 9:08 pm. Passed unanimously.</p>
<p><b>Dates</b></p>	<p>05/21/12 – Meeting date  05/25/12 – Preliminary draft minutes to Selectboard / Clerk, Treasurer &amp; Auditors  06/04/12 – Final minutes approved by Selectboard  06/07/12 – Approved minutes sent to Town Clerk</p>