

Town of Huntington — Selectboard Meeting  
 May 07, 2012  
 Town Office, Downstairs  
 APPROVED MINUTES

*Received for Record  
 May 22, 2012  
 [Signature]  
 Town Clerk*

<b>Agenda</b>	<p>Public Comment - Town Hall Committee Summer Fundraiser – Mariah Riggs                  Delinquent Tax Collector – Brent Lamoureux</p> <ul style="list-style-type: none"> <li>▪ Discussion of Potential Tax Sale</li> </ul> <p>Highway Department</p> <ul style="list-style-type: none"> <li>▪ VTrans Structures Grant: Status of Bridge 10 (Beane Road) repair work and Main Road culvert repair (south of Hinesburg Hollow)</li> <li>▪ Current Project Status</li> </ul> <p>Clerk / Treasurer</p> <ul style="list-style-type: none"> <li>▪ Archival Restoration of Land Records – Heidi Racht</li> <li>▪ Plow Truck Financing – Dan Stoddard</li> </ul> <p>Administrative Office / Items</p> <ul style="list-style-type: none"> <li>▪ Chittenden Solid Waste District – Request for Huntington representative</li> <li>▪ Town Plan Public Hearing – Set date and confirm warning</li> <li>▪ Legislative Re-Districting</li> <li>▪ NIMS (National Incident Management System) Adoption Document</li> <li>▪ Noise Complaint Update: Delfrate Road</li> <li>▪ Municipal Planning Grant Update</li> </ul> <p>Chittenden Solid Waste District – Tom Moreau (CSWD General Manager)</p> <ul style="list-style-type: none"> <li>▪ Annual Budget Presentation &amp; Request for Approval</li> </ul> <p>Town Office Exterior Repairs – Bid opening, review &amp; selection</p>
<b>Selectboard members present</b>	Jim Christiansen (Chair), Dori Barton (Vice-Chair), Everett Lewis, Roman Livak Doug Graver (attended portions of meeting but was not available for any voting)
<b>Staff present</b>	Barbara Elliott (Town Administrator), Heidi Racht (Town Clerk)
<b>Others present</b>	Mariah Riggs (Town Hall Committee), Brent Lamoureux (Delinquent Tax Collector), Tom Moreau (CSWD General Manager), Ruth Blodgett (Times Ink! Reporter)
<b>Call to order</b>	Christiansen called the meeting to order at 7:00 pm
<b>Warrants</b>	5 warrants were signed as presented.
<b>Minutes – MOTION</b>	Livak moved & Barton seconded to approve the Selectboard minutes of 04/16/12 & 05/02/2012 as amended. Passed unanimously with 4 members present and voting.
<b>Public Comment: Town Hall Committee – Mariah Riggs</b>	Town Hall Committee member Riggs (Director, Main St. Landing Performing Arts Center) is proposing a summer solstice beer & wine tasting/barbeque fundraiser. Event would be catered by Skinny Pancake, utilizing their catering license.
<i>FOLLOW-UP – Elliott (VLCT/Riggs)</i>	Elliott to contact VLCT regarding Town Hall building insurance to confirm if there would be any issues with our hosting this event – and then follow up with Riggs.
<b>Delinquent Taxes – Brent Lamoureux</b>	Lamoureux provided a Delinquent Tax Report for 05/2006-10/2011. Attorney Joseph Fallon (Hinesburg) recommends the Town only pursue tax sales for amounts owed of \$1,500 or more in order to cover attorney fees. Lamoureux recommended the Town should only list properties for tax sale that the Town is prepared to bid on in the event no other party bids (to ensure recording fees would be paid).



<p><i>FOLLOW-UP – Elliott (letter)</i></p> <p><i>FOLLOW-UP – Elliott (letter)</i></p>	<p>Town are truly appreciated by the participating families. Bottle redemption money will be allocated toward the cost of the new recycling shed.</p> <p>Elliott to send thank you letter to the Boy Scouts for all their Green Up Day work, including fixing the horizontal rails at the rec field.</p> <p><b>Recycling Shed</b> – Racht reported that the new recycling shed is now located next to the fire station. It's being primed &amp; painted as a community service project by a local student. Elliott to send thank you letter when work has been completed.</p>
<p><b>Treasurer – Elliott (for Dan Stoddard)</b></p> <p><i>FOLLOW-UP – Lewis (forward email)</i></p> <p><b>MOTION – Plow Truck Financing</b></p> <p><b>MOTION – Town Office Supplies Costco Membership</b></p>	<p><b>Plow Truck Financing</b> – Stoddard submitted a request for approval/signature authorizing financing of \$107,000 for the new plow truck at a 2.05% interest rate from Merchants Bank based on a 2012 Plow Truck Accounting schedule he prepared. Stoddard reported that the timing of securing State 2.0% financing is risky. The higher interest rate loan from Merchants Bank will only cost an additional \$60.</p> <p>Lewis received an unsolicited financial proposal which he will forward to Stoddard.</p> <p>Livak moved &amp; Lewis seconded to authorize Selectboard Chair Christiansen to sign approval of the Merchants Bank note for an amount of \$107,000 for a 3-year term at an interest rate of 2.05%. Passed unanimously with 4 members present and voting.</p> <p><b>Town Office Supplies Costco Membership</b> – Town received the annual membership renewal from CostCo, where some Town office supplies are purchased. Over the years, a varying amount of the cost for 1 or 2 Town staff/officials has been paid by the Town.</p> <p>Livak moved &amp; Barton seconded that the Town pay the Costco membership for Stoddard and Elliott to purchase supplies for the Town Office. Passed unanimously with 4 members present and voting.</p>
<p><b>Town Plan / Zoning &amp; Subdivision Regulation Hearings</b></p> <p><i>FOLLOW-UP – Racht/Elliott (Public Hearing warning)</i></p>	<p>The Selectboard will hold a meeting for the purposes of hearing public comment on the Town Plan at 7:00 pm on Monday, June 18, 2012.</p> <p>The Selectboard will hold a meeting for the purposes of hearing public comment on the Zoning &amp; Subdivision Regulations at 7:15 pm on Monday, June 18, 2012 followed by the regularly scheduled and warned Selectboard meeting.</p> <p>Racht will warn the hearings in the Times Ink! and Elliott will post as required.</p>
<p><b>Legislative Re-districting</b></p> <p><i>FOLLOW-UP – Elliott (VLCT/ Town Atty / VT ACLU)</i></p> <p><i>FOLLOW-UP – Elliott (Addison County Senators)</i></p>	<p>The new State 10-year re-districting leaves Huntington without representation by a Chittenden County senator or representative. The new Senate district is represented by 2 Addison County senators; the new House district is represented by 2 Washington County representatives (with Bolton, Waterbury and Buels Gore).</p> <p>Selectboard requested Elliott contact VLCT, Town Attorney Jim Carroll, and VT ACLU Alan Gilbert to determine viability and potential cost of legal recourse regarding the fairness and equability of the redistricting. Christiansen spent considerable personal time investigating this and will share his research findings with Elliott.</p> <p>Selectboard requested Elliott extend an open invitation to the 2 Senators from Addison County to visit the Selectboard, spend time talking to residents at our</p>

	store—and to also let them know that we have concerns about the redistricting.
<b>Chittenden Solid Waste District (CSWD) – Tom Moreau, General Manager</b>	Moreau attended to request support for the 'FY 2013 CSWD budget \$8,980,061 – operating expense (down 0.3% year-over-year) \$8,728,340 – operating revenues (down 0.7% year-over-year) Updates included: CSWD finished paying off their 20-year notes last year; Board is working on a succession plan as Moreau is retiring; \$2.2M compost facility built last year that employs 37 people at a livable wage; starting up a Construction & Demolition (C&D) Materials facility for sheetrock, roof shingles, shrink wrap (such as used for boats); had a clear/excellent audit report from Fothergill Segale Valley; will not be raising prices this year. Recycling percent has been inching up – but we are still only capturing 68% of the potential recycling capacity. NOTE: residents are encouraged to get the big 'recycling carts' from their trash haulers.
<b>MOTION – 2013 CSWD Budget Approval</b>	Livak moved & Lewis seconded to approve the \$8,980,061 'FY 2013 CSWD budget. Passed unanimously with 4 members present and voting.
<b>National Incident management System (NIMS) Adoption</b>	The NIMS adoption document states that the Town recognizes the importance of the ICS (Incident Command System) during emergency response efforts and that we will work toward increasing our knowledge of these systems via training. Adopting this is a pre-requisite for emergency preparedness grants.
<b>MOTION – NIMS Adoption</b>	Livak moved & Lewis seconded to authorize Christiansen to sign the NIMS Adoption document for the Town. Passed unanimously with 4 members present and voting.
<b>Noise Complaint – Delfrate Rd.</b>  <i>FOLLOW-UP – All Selectboard to make a site visit prior to 05/21.</i>	Letter of response was received from James Martin regarding the complaint from Paul Dannenberg about aeration compressor noise. Selectboard reviewed the Noise Ordinance; Christiansen visited the site earlier in the day and requested all other Selectboard members make a site visit prior to the 05/21 Selectboard meeting to assess the noise level of the compressor.
<b>Town Office Exterior Repair Bid Opening &amp; Award</b>  <b>MOTION – Contract award</b>  <i>FOLLOW-UP – Elliott/Livak (letters &amp; scheduling)</i>	The 2 bids that were submitted for the Town Office exterior repair work were opened at 8:57 pm and reviewed by the Selectboard. The Town currently has \$60,000 earmarked for repairs with allocations to date of approximately \$4-5,000 for architect fees; \$7,000 for excavation; \$7-8,000 for painting. Base bid amounts submitted by the contractors for exterior repair were: \$58,750 and \$42,787.50.  Livak moved & Barton seconded to award the contract for the Town Office exterior repairs to New Leaf Design for \$42,787.50. Passed unanimously with 4 members present and voting.  Elliott to send notification letters to the 2 contractors. Livak to work with Elliott, Racht & Stoddard on scheduling and follow-up.
<b>Adjournment</b>	Livak moved & Lewis seconded to adjourn the meeting at 9:16 pm. Passed unanimously.
<b>Dates</b>	05/07/12 – Meeting date 05/08/12 – Preliminary draft minutes to Selectboard / Clerk, Treasurer & Auditors 05/21/12 – Final minutes approved by Selectboard 05/22/12 – Approved minutes sent to Town Clerk