

RECEIVED

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Town of Huntington  
Selectboard Meeting  
March 19, 2012  
Town Office, Downstairs

MINUTES

**Selectboard Members Present:** Jim Christiansen, Chair; Dori Barton, Vice Chair;  
Roman Livak; Doug Graver; Everett Lewis, Jr.;

**Staff Present:** Hank Lambert, Interim Town Administrator;  
Heidi Racht, Town Clerk; Dan Stoddard, Town Treasurer;

**Others Present:** Dana Cummings, Chair, Planning Commission;  
Ginger Lubkowitz, Vice-Chair, Planning Commission  
Ruth Blodgett, Times, Ink!

**Call to Order** Heidi Racht, Town Clerk, called the meeting to order at 7 p.m.

**Swearing In** Racht administered the oath of office to new Selectboard members Doug Graver and Everett Lewis, Jr.

**Election of Chair** Graver moved and Livak seconded to elect Jim Christiansen as Chair of the Board. Unanimously approved.

**Election of Vice-Chair** Livak moved and Lewis seconded to elect Dori Barton as Vice-Chair of the Board. Unanimously approved.

**Day and Time of Meetings** Livak moved and Graver seconded that the Selectboard shall meet regularly on the first and third Mondays of each month at 7 p.m. at the downstairs meeting room of the Huntington Town office. Unanimously approved.

**Review of Procedures** Christiansen reviewed some procedures regarding the Board conduct:

- Whenever three or more members meet, they may not conduct town business unless the meeting is duly warned.
- E-mails are considered public documents. No policy decisions shall be made through e-mail messaging.
- Members shall strive to conduct themselves respectfully and with decorum. The Board works best when it works together to find a common ground.

**Minutes** Livak moved and Barton seconded to accept the minutes of March 5, 2012 as presented. Barton, Livak and Christiansen approved; Lewis and Graver abstained and the motion was approved.

**Warrants** The Selectboard signed four warrants.

**Public Comment** Dana Cummings, Chair of Huntington Planning Commission (HPC), and Ginger Lubkowitz, Vice-Chair, commented on the March 22 public hearing on Revisions to the Zoning Regulations and Subdivision Regulations. The proposed amendments would modify zoning inconsistencies in the document. The HPC wants to get changes to the Selectboard as soon as possible. The Town Plan is due for renewal on June 18, 2012. The HPC suggests re-adopting the existing plan as an interim measure and commence work on a revised Plan for adoption in 2013.

Christiansen commented that the Selectboard would need 15 – 30 days for its internal review before holding its own public hearing for the re-adoption of the existing Town Plan.

It was noted that the Selectboard would be meeting with Bill Hegman on April 2 for discussion of the village designation project. <sup>or 16<sup>th</sup></sup>

The Selectboard requested that if the HPC had recommendations for the appointment of a representative and/or alternate to the Chittenden County Regional Planning Commission (CCRPC) that they forward that as soon as possible.

### **Highway Department**

Lambert reported that most of the road crew's activity has been keeping people out of the mud. The Board said we should call the State Police to ticket vehicles using Camels Hump Road, which is currently closed to traffic. An alternate, or in conjunction with the police effort, is to assign flaggers to stop motorists wanting to drive to the trail head.

The Board signed applications to VTrans for a Structures grant (Bridge #32), and for a Paving grant (one mile of Main Road).

The Board signed VTrans' *Amendments to Standard Sub-grant Agreement*.

### **Administration**

- The Board signed a document outlining the approval of Article #11 of the 2012 Town Warning pertaining to the Supreme Court decision equating money with speech. The document will be sent to the VT State legislature and Vermont's congressional delegation.
- The Board authorized Lambert to convey to the CCRPC its support for purchase of orthophoto maps at a cost of approximately \$1,000 to be assigned in 2013 budget.
- The Board agreed to take up at its April 2 meeting consideration of a change of speed limits on Main road recommended by the 2010 CCMPO study. Lambert is to forward an electronic version of the study to each Selectboard member.
- The Board signed a document of appointments to various town committees and commissions, and a separate document appointing Heidi Racht as Town Service Officer.
- Barton reported that the Town Administrator Search Committee will be conducting telephone interviews with six candidates on March 20 and hopes to recommend at least two people to the Selectboard very soon. Christiansen will try to arrange a meeting of the Selectboard as soon as possible to interview the candidates.

- Livak reported on the status of repairs to the Town Office Building and distributed draft documents from *Keefe and Wesner, Architects, P.C.* The firm hopes to have bid documents ready by April 4, after which the Board would like to review and comment. It may be possible to begin construction by May 1.
- Lambert distributed a draft list of major issues and projects for the benefit of the Selectboard and the soon to be hired Town Administrator. The Board requested an electronic copy of the most amended Personnel Policy be sent to each member.

**Adjournment** At 8:35 pm, Livak moved and Graver moved to adjourn the meeting. Approved unanimously.

**Liquor Control Board** At 8:35 pm, Livak moved and Barton seconded that the Liquor Control Board be called to order. Unanimously approved.

The Board approved a Class 2 liquor license and a tobacco license for Beaudry's Store.

At 8:38 pm, Livak moved and Barton seconded to adjourn the meeting of the Liquor Control Board. Unanimously approved.

**Dates**

**Unapproved minutes sent to Select Board:** March 21, 2012

**Minutes Approved:** *April 2, 2012*

**Approved minutes sent to Town clerk for Record:** *April 3, 2012*