

RECEIVED *[Signature]*
DATE February 7, 2012

Town of Huntington
Selectboard Meeting
January 23, 2012
Town Office, Downstairs

MINUTES

Selectboard Members Present: Jim Christiansen, Chair; Ed Booth,
Roman Livak, Dan Rissacher
Selectboard Member Absent: Dori Barton
Staff Present: Hank Lambert, Interim Town Administrator
Others Present: Yogi Alger, Road Foreman; Lucinda Hill, Auditor;
Dan Stoddard, Town Treasurer; Ruth Blodgett, Times Ink!

Call to Order Jim Christiansen called the meeting to order at 7:02 p.m.

Minutes Livak moved and Rissacher seconded to accept the minutes of January 9, 2012.
Approved unanimously.

Warrants The Selectboard signed four warrants.

Public Comment Christiansen noted that the Board will finalize the Olga Hallock award at the next meeting, February 6.

Booth confirmed that Ron Mack of Richmond Rescue agrees to be present at Town Meeting to address the Richmond Rescue request for \$11,000.

Yogi Alger, Road Foreman

Materials and Equipment Much sand is being used because of rain that causes much icing especially on gravel roads. Salt pile is OK. Equipment is holding its own. Repairs such as a broken floor and chain on Truck 3 and air valve failure on Truck 2 caused delays. Last week was not a good one for truck repairs.

2012 Work Schedule. A detailed schedule will be available next week. Priority will be given to completing FEMA-related repairs. The expected heavy workload coupled with Yogi's surgery and inability to operate equipment for awhile, necessitates hiring at least three temporary workers for the summer. The schedule will be tight but barring weather and unexpected delays, all scheduled work should be completed on time.

Administration Yogi is recommending that Steve Barron oversee the work and supervise personnel while Yogi is on medical leave. Wayne Ring of Richmond is willing to work as a plowman during winter storms. Lambert will assist in the transition as needed.

Proposals for Drainage Repairs Engineers Construction, Inc. (ECI) provided a total price of \$16,000 for three repairs that would solve recurring drainage problems: Bridge Street

approaches and bridge deck; and Main Road from the library to the corner store. The Board postponed discussion until consideration of the budget.

Truck quotes Christiansen asked for more detailed quotes for purchasing a replacement truck in order to give assurance to voters that money spent will meet our needs. The current estimate of \$171,000 can be refined during the formal bid process.

Bridge Weights Certification Alger and Lambert will make adjustments to bridge weights and provide VTrans with a corrected list by the February due date.

Bridge 10 Tim Parent submitted a letter from *Civil Engineering Associates, Inc.* regarding assessment of Bridge #10 on Beane Road. Wing wall monitoring would cost up to \$1,000 which Tim recommends we start as soon as possible. Deck investigation would cost up to @1,200; and scoping the superstructure including design plans and bid documents would cost up to \$25,000. Lambert will determine how these activities fit in with Tim's original proposal (cost, timeline, etc.).

Dan Stoddard, Town Treasurer

Professional Auditors Discussion of two proposals for professional auditing services from *Sullivan and Powers Co.* and *Fothergill Segale & Valley*. Stoddard will clarify with both firms what degree of day to day consulting they would provide for the stated fees. Hill commented that the firm selected should provide a commitment for providing the end-of-year report in time for the Town Report. The Selectboard agreed to make the selection at the February 6 meeting.

Administration

Town Administrator Search Rissacher reported that the job is posted and the deadline for receiving applications is February 20. The ad and job description are posted on the Town web site.

Meeting Dates The Board agreed to regular Selectboard meetings on February 6 and 20.

Overtime Policy Christiansen asked if we need to manage overtime procedures more consistently rather than re-writing the policy. The sticking point seems to be an unclear definition of what is considered overtime and what is not. A partial remedy might be going to a 5-day work week in winter. A clear system might say that the work week from Sunday through Saturday is 40 hours and anything over that is overtime. The Board needs to define the work week. Livak and Booth will study the matter and will report back to the Selectboard at the February 6 meeting with a clear recommendation.

Budget

Hinesburg Food Shelf Livak commented that funding the Hinesburg Food Shelf for the first time would set a precedent for others. Livak moved and Booth seconded not to fund the

Hinesburg Food Shelf for the requested amount of \$250 request. Livak and Rissacher voted yea; Booth and Christiansen voted no and the motion failed.

Budget Approval Christiansen presented the results of the Selectboard's weeks-long budget deliberations showing a final budget amount of \$1,385,181. Livak moved and Booth seconded to approve a proposed budget of \$1,384,931 which includes reduction of funding for the Hinesburg Food Shelf by \$250

. Three voted yea; Booth voted no and the motion was approved.

HERO Committee Lambert will follow up with Jean Strum regarding the \$1,000 set aside for the HERO Committee.

Capital Projects Plan Christiansen presented a Capital Projects plan. It was agreed to scope Bridge #5 and Bridge #8 this year to assess those needs for consideration in another year. Livak moved and Booth seconded to approve the Capital Projects Plan as reviewed and revised. Unanimously approved.

Warning for Town Meeting Articles #7 and #9 were revised. Heidi Racht, Town Clerk, had submitted a list of appointments, people who are interested in continuing their appointments. Livak stated that Wally Jenkins should be crossed off the list because he had indicated his desire to resign from the Conservation Committee. Livak moved and Rissacher seconded to approve the list of appointments minus Jenkins to bring all appointments current to March 6, 2012. Approved unanimously.

Adjournment Booth moved and Livak seconded to adjourn the meeting at 9:50 p.m. Approved unanimously.

Dates

Unapproved minutes sent to Selectboard: January 24, 2012

Minutes Approved: Feb 6, 2012

Approved minutes sent to Town Clerk for Record: Feb 7, 2012