

Town of Huntington Selectboard (SB) Meeting
Date: Monday, August 29, 2011
Location: Town Office, Lower Level

Attending:

Board Members, Dori Barton (Vice Chair), Ed Booth, Jim Christiansen (Chair), Roman Livak, Dan Rissacher

Absent Members: None

Others Present: Heidi Racht (Town Clerk), Dan Stoddard (Town Treasurer), Lucinda Hill (Town Auditor), Gary Kessler (Green Mountain Stage 2011), Ruth Blodgett (Timers Ink!), Andy Carlo (Fountains Forestry), Tate Jeffrey (Fire Chief), Tom Bailey (Planning Commission).

Recorder: Kathlyn DePietro

Topics	Discussion	Action
<i><u>Call to Order</u></i>	<ul style="list-style-type: none"> Meeting was called to order at 7:00 pm by Christiansen. 	
<i><u>Correction / Approval of Minute</u></i>	<ul style="list-style-type: none"> Minutes for 8/15/2011 were approved as amended 	<ul style="list-style-type: none"> Motion to approve the minutes of 8/15/2011 amended was made by Livak and seconded by Booth. Abstention 1, Barton. Ayes 4. Motion carried.
<i><u>Warrants</u></i>	<ul style="list-style-type: none"> 4 warrants were presented 	<ul style="list-style-type: none"> 4 warrants were signed as presented.

RECEIVED

DATE

[Signature]
September 27, 2011

Topics	Discussion	Action
	<ul style="list-style-type: none"> • Moody Road Better Back Roads repairs. This job to be completed this week by Thursday. All culverts came through Hurricane Irene successfully. • Main Road Slide Repair. Tate Construction priced this project at \$102,000. A report was given. Scheduling is in the works. Alger will see when Tatro will be available. • Main Road Core Boring Project. Flaggers are scheduled for this project beginning on 9/7 or 9/9. • Time Card Usage. Alger to double check and sign off on the new delivery of time reporting and to make sure they are correctly filled in. • Les Tracy is to help out the town road crews for 3 days this week. 	
Tate Jeffrey	<ul style="list-style-type: none"> • The 2010-2011 Fire Department Budget. <ul style="list-style-type: none"> ○ The budget was discussed. It was pointed out that the Rescue Vehicle was over budget. Discussion on where the extra monies would be allocated from took place. ○ Reports and discussions of the budget and line items were held. • Town Emergency Coordination. Hurricane Irene's preparedness went well. A pro-active participation is to be the general goal. Thanks from the Select Board was given to all in the department. • Fire Department Insulation Project. This project is finished. The window replacement in progress is not part of the grant. 	

Topics	Discussion	Action
<p data-bbox="77 174 240 201">Dan Stoddard</p> <p data-bbox="77 464 277 491"><u>Administration</u></p> <p data-bbox="77 621 224 674">Eagle Scout Presentation</p> <p data-bbox="77 1014 212 1041">Tom Bailey</p>	<ul data-bbox="358 174 1062 1123" style="list-style-type: none"> <li data-bbox="358 174 1062 279">• 2010-2011 Accounting Review. Review of accounting items and line items were discussed and presented to the Select Board. <li data-bbox="358 327 1062 432">• The auditor's visit scheduled for September 1 has been delayed by a week. New date is September 9, 2011. <li data-bbox="358 657 1062 831">• Nayo Ogilvie, Eagle Scout, gave a slide presentation concerning the Maplewood Cemetery stairs. Project is to install granite steps to the hilly portion of the cemetery granting access for elderly citizens. <li data-bbox="358 1098 1062 1123">• Bailey presented a resume from Edmund W. 	<ul data-bbox="1146 688 1531 1041" style="list-style-type: none"> <li data-bbox="1146 688 1531 1041">• A motion to have the Select Board write a letter of support for Nayo Ogilvie and the Eagle Scout project of granite steps at the Maplewood Cemetery was made by Livak and Seconded by Booth. Ayes 5, Nays 0. Motion carried.
<p data-bbox="77 1839 151 1866">Booth</p>	<p data-bbox="402 1136 1062 1346">Hanson, whom the Zoning Commission recommends to have the vacant position of Zoning Administrator. Discussion concerning this selection process was detailed. Livak would like to have an interview with Mr. Hanson before giving final approval.</p> <ul data-bbox="358 1650 1062 1902" style="list-style-type: none"> <li data-bbox="358 1650 1062 1755">• A going-away party is being planned for Cathleen Gent on Sept 2, 2011. An invitation to the Select Board was extended to all. <li data-bbox="358 1839 1062 1902">• Richmond Rescue update was tabled. No information was forthcoming. 	<ul data-bbox="1146 1136 1520 1556" style="list-style-type: none"> <li data-bbox="1146 1136 1520 1556">• A motion to accept the Planning Commission recommendation for the position of Zoning Administrator, with in-town mileage only, of Edmund Hanson to be offered was made by Barton and seconded by Rissacher. Ayes 4, Nays 1 (Livak). Motion carried.

Topics	Discussion	Action
<p data-bbox="77 867 250 900"><u>Action Items</u></p> <p data-bbox="77 1087 258 1121"><u>Review Items</u></p>	<ul style="list-style-type: none"> <li data-bbox="358 178 1065 428">• Town Office Exterior Building repairs were discussed. Keefe & Wesner submitted an update from their previous report. There is a time deadline for the HAVA Grant and it appears the deadline cannot be met. Grant to be returned. Livak and Christiansen will work with architect to further the project. <li data-bbox="358 474 1052 648">• Bookkeeper position. Stoddard states that the new bookkeeper position should take 8-10 hours per week. Participation included feedback from the Select Board to be presented by members by the end of next week for possible applicants. <li data-bbox="358 695 1057 762">• Town Administrator will be back to work as health permits. <li data-bbox="358 842 477 869">• None <li data-bbox="358 1064 477 1092">• None 	
<p data-bbox="77 1270 261 1304"><u>Adjournment</u></p>	<ul style="list-style-type: none"> <li data-bbox="358 1249 646 1276">• Motion to adjourn. 	<ul style="list-style-type: none"> <li data-bbox="1146 1310 1498 1484">• A motion to adjourn at 9:33 PM was made by Livak and seconded by Booth. Ayes 5, nays 0. Motion carried.

Topics	Discussion	Action
<i>Adjournment</i>	<ul style="list-style-type: none"> • Meeting adjourned at 8:36 PM. 	<ul style="list-style-type: none"> • Motion to adjourn made by Livak and seconded by Booth.

Date Unapproved Minutes to Town Clerk: September 6, 2011

Date Approved by Selectboard: September 19, 2011

Date Approved Minutes to Town Clerk: September 27, 2011