

Town of Huntington Selectboard (SB) Meeting
Date: Monday, August 15, 2011
Location: Town Office, Lower Level

Approved
Minutes

Attending:
Board Members, Jin Christiansen (Chair), Roman Livak, Ed Booth

Absent Members: Dori Barton (Vice Chair), Dan Rissacher

Others Present: Heidi Racht (Town Clerk), Dan Stoddard (Town Treasurer), Lucinda Hill (Town Auditor), Seth Clifford (forester)

Recorder: Kathlyn DePietro

| Topics | Discussion | Action |
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| <i>Call to Order</i> | <ul style="list-style-type: none"> Meeting was called to order at 7:00 pm by Christiansen. | |
| <i>Correction / Approval of Minute</i> | <ul style="list-style-type: none"> Minutes for 8/1/2011 were approved as amended | <ul style="list-style-type: none"> Motion to approve the minutes of 8/1/2011 amended was made by Livak and seconded by Booth. Motion carried. |
| <i>Warrants</i> | <ul style="list-style-type: none"> 3 warrants were presented | <ul style="list-style-type: none"> 3 warrants were signed as presented. |
| <i>Reports/Guests</i> | <ul style="list-style-type: none"> Seth Clifford, Forester gave a presentation concerning logging that is intended for the next several months. The concerns were for Bridge #16 on Charlie Smith Road. The legal limit is 16,000 pounds. A report issued by Structural Engineer Katherine Hill, was presented to the Selectboard. With a few changes made to the bridge, it should support the 100,000 pound limit for the estimated fully loaded logging trucks to pass over. Alger. Road Foreman will get the report and the Selectboard will take this under advisement. More to follow at the next Selectboard meeting on 8/29/2011. Heidi Racht reported that the town dog license fees are down approximately 100 dogs. She was concerned as there are reports of roaming dogs with no tags on them. She was advising the Selectboard and asking what solutions were available. Wild parsnip collection was a success but there is | |

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| <p>Clinton “Yogi” Alger</p> | <p>more work to be done on the project. Racht feels that the problem plants will take 2-3 years to eradicate, and then not completely.</p> <ul style="list-style-type: none"> • On vacation. No report. • Following items to be discussed:: • Stoddard has the final invoicing for the Fire Department Insulation project. • The FEMA meeting to be reported on by Barton. • Crack and sealing status to be reported at next meeting. • Bridge #10 (Beane Road)/Main Road Culvert Proposal. • Culvert ditching update. • Time Cards | |
| <p>Stoddard</p> | <ul style="list-style-type: none"> • The Town Treasurer presented an accounting review by account to the Selectboard. Accounting break downs were discussed as well as some procedures. Auditor is visiting us on September 1, 2011. • IT Report5. The new modem has been installed and switched over. Problems have been resolved. • The new projector is in House. • A new position has been established. An Accounts Payable/ Payroll person will be hired. An approximately ten hour week is defined. The Selectboard is looking for someone to fill this position. A job description and salary will be presented. More to follow. • There was a \$3,500 invoice presented to Stoddard for payment by the State of Vermont. A call was made and the situation was resolved. We are not liable for the ten-year-old invoice. | |

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| <p>Administration</p> | <ul style="list-style-type: none"> • The Town Zoning Administrator is leaving the post. A replacement is being looked into. Cathleen Gent is to be the Interim Zoning Administrative Officer until September 15, 2011. • A motion was made to have Cathleen Gent to fill the position of Interim Town Zoning Administrative Officer until 9/15/2011. • It was discussed by the Board that various appointments were overdue. Racht made a presentation concerning three appointments to be filled. They are Paul Stephens, Kevin Cunningham and Gary Koval. • A motion was made to appoint these three individuals to terms of two years, until August 2013. • Stoddard and Racht reported on a meeting held on August 4, 2011 concerning office building repairs. • Wastewater Working Group – Update. Christiansen presented a report concerning the grant and the using of Stone Environment as an entity. More on the monthly meeting will follow. • Booth reported on the Richmond Rescue meeting where their budget was discussed. There is a \$93,000 deficit for the past year. Fund raising was discussed. Booth to present more figures at the next Selectboard Meeting. • Lister Compensation was discussed. Salary averages from other towns will be looked into. One vacancy is reported. The present salary is | <ul style="list-style-type: none"> • A motion was made to have Cathleen Gent serve as Interim Zoning Administrative Officer until 9/15/2011. Motion was made by Livak and seconded by Booth. Ayes 3, Nay 0. Motion is carried. • A motion to appoint the three above persons to a term of 2 years to end August, 2013 was made by Livak and seconded by Booth. Ayes 3, Nays 0. Motion carried. |

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| | <p>\$10.70 per hour. More to follow at the next Selectboard meeting.</p> <ul style="list-style-type: none"> Booth reported that our maps of bridges (District 5) had been misplaced and will be retrieved by the next Selectboard meeting. Livak reported on a Taft Road culvert problem that exists. 830 & 872 Taft Road is where the problem lies. More to follow by the next meeting. | |
| <i>Action Items</i> | <ul style="list-style-type: none"> None | |
| <i>Review Items</i> | <ul style="list-style-type: none"> None | |
| <i>Adjournment</i> | <ul style="list-style-type: none"> Meeting adjourned at 8:36 PM. | <ul style="list-style-type: none"> Motion to adjourn made by Livak and seconded by Booth. |

Date Unapproved Minutes to Town Clerk: August 21, 2011
Date Approved by Selectboard: August 29, 2011
Date Approved Minutes to Town Clerk: September 15, 2011

*Received for Record
September 15, 2011
JLLW
Town Clerk*