Town of Huntington Selectboard (SB) Meeting
Date: Monday, July 18, 2011
Location: Town Office, Lower Level

Approved Minutes

Attending:
Board Members, Dori Barton (Vice Chair), Ed Booth, Jim Christiansen (Chair), Roman Livak, Dan Rissacher.

Absent Members: None

Others Present: Clinton "Yogi" Alger (Road Foreman), Heidi Racht (Town Clerk), Liz Greenberg (Time Ink!), Lucinda Hall (Town Auditor), Raymond Liberty (Town Employee), Henry Lambert (Interim Town Administrator)..

Recorder: Kathlyn DePietro

Topics	Discussion	Action
Call to Order	• Meeting was called to order at 7:00 PM by Christiansen.	
Correction / Approval of Minutes from 7/8/2011	• Minutes for the July 8, 2011 meeting were approved as presented. Minutes from the 6/27/2011 meeting were tabled until the next meeting.	• Motion to approve the minutes of 7/8/2011 as presented was made by Livak and seconded by Booth.
Warrants	• 6 warrants were presented.	• 6 warrants were signed as presented.
Reports/Guests **Clinton "Yogi" Alger**	• Raymond Liberty came forward to present his thoughts on the gifts policy for town employees. He was presented with the actual wording of the Town Personnel Policy and left satisfied. • Met with FEMA and Federal Highway Administration and discussed storm damage and repairs. It was noted that pictures and notes of before and after were quite adequate for both representatives. Representatives are pleased with the results of jobs completed. We are on schedule with the programs. • The Bridge Street area will be checked. • Crack & Seal projects for 2011 were discussed. Hollow Road and Moody to Beane Roads were on the schedule. • A report was made on the ditching projects and how and what the road crew is doing to advance the work load.	

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	• Plans are proceeding with the Moody/Carse Roads projects which are part of the Better Back Roads Grant. Drainage was discussed. • The Garage Insulation Project is going ahead. The job will be completed by September 1, 2011, including all invoices. • Line striping discussed. East Street project was estimated at $1,013.76 for center line striping and 2 fog lines. Main Road fog lines were $422.40 per 1.0 mile of striping (2.3 miles are required). The accounting for the line striping was also discussed. Dan Stoddard reported that the East St. grant is for $158,000 and $153,000 has been spent. While there is a match required for the grant, there are funds available in the grant to pay for the East Street striping. The East Street project was completed during the 2010-2011 fiscal year. • The new time sheets were discussed. Alger had no problem with them and they are now in use. • Alger had no problems with the plan for installation of telephone lines for the Spence Road project for an underground line to service the house(s) there. The right of way is to be approved for this project. The lines will be buried underground.	
Dan Stoddard	• There is a working problem with the router. It was asked if we would be able to change our IT support to a new company. Stoddard will check to see if we have a contract with the present company. More to follow.	
Administration	• The Town Office repairs from Tom Perry were discussed. There has apparently been a change order concerning the insulation of the Town Office Building. The dense packing of the walls & ceiling will be $765 and would be an extra. The board will take that under advisement. A motion was made to "authorize Tom Perry to dense pack the ceiling & walls at a cost not to	• Motion to adjust the budget for the insulation of the Town Office Building was made by Livak and seconded by Booth. Ayes 5. Nay 0. Motion carried.

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	exceed $765 additional. • A listing of private property owners was presented to FEMA for damages from the April and May 2011 flooding on Economou Road. The qualification process is underway. • The Knox Cummin driveway permit was discussed. Alger does not support this permit at this time. Storm water runoff was under question. More information for the project is needed before approval and proceeding. No action taken. Project is in the early stages. • Category A Better Back Roads Grant: A measurement of road ditches and widths is needed as well as ditch conditions. A plan for same is to be created. There is a $4,000 amount for this project. • A motion was made to hire Hank Lambert to fulfill Better Back Roads Grant, road features inventory.	
Action Items	• VLCT Health Trust letter of intention was presented. It was the Select Board's decision to stay with the VLCT's recommendations. Hickock & Boardman will be the administrator of the plan. A motion was made to accept the VLCT letter and contract. • Contract with Henry Lambert. A motion was made to have Jim Christiansen hire Henry Lambert of Swanton, VT to assist the elected board in administering the operations of the town at a rate of $40 per hour. • A motion to enter Executive Session for discussion of employee compensation was made at 8:47 PM.	• Motion to hire Hank Lambert to fulfill Better Back Roads gravel roads inventory was made by Livak and seconded by Booth. Ayes 5, nays 0. Motion carried • A motion to accept the VLCT recommendation was made by Livak and seconded by Booth. Ayes 5, nays 0. Motion carried. • A motion was made to hire Henry Lambert of Swanton, VT to assisting in administering to the

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		town was made by Livak and seconded by ----------. Ayes 5, nays 0. Motion carried.
Executive Session	• A motion of exit Executive Session at 9:01 PM was made.	• A motion to enter Executive Session was made by Booth and seconded by Livak. Ayes 5, nays 0. Motion carried. • A motion of exit Executive Session was made by Livak and seconded by Booth. Ayes 5, nays 0. Motion carried.
Action items	• A motion was made to increase all town employees' wages by 1.5% retroactive to July 1, 2011.	• A motion to increase town employees' wages was made by Livak and seconded by Rissacher.
Adjournment	• Motion to adjourn was made at 9:03 PM.	A motion for adjournment was made by Booth and seconded by Livak. Ayes 5, nays 0. Motion carried.

Date Unapproved Minutes to Town Clerk: July 23, 2011
Date Minutes Approved by Selectboard: August 1, 2011
Date Approved Minutes to Town Clerk: August 11, 2011

Received for Record
August 11, 2011
Town Clerk