

Town of Huntington Selectboard (SB) Meeting
Date: Monday, March 14, 2011
Location: Town Office, Lower Level

Approved
Minutes

Attending:

Board Members, Dori Barton (Vice Chair), Ed Booth , Jim Christiansen (Chair), Roman Livak, Dan Rissacher,

Absent Members: None

Others Present: Ed Wildman (Town Administrator), Heidi Racht (Town Clerk), Liz Greenberg (Times Ink!) Dan Stoddard

Recorder: Kathlyn DePietro

Topics	Discussion	Action
Call to Order	<ul style="list-style-type: none"> • Meeting was called to order at 7:00 PM by Heidi Racht. 	
Reorganization	<ul style="list-style-type: none"> • Jim Christiansen was nominated as chairman of the Select Board • Dori Barton was nominated as vice chairman of the Select Board • Kathlyn DePietro was nominated as clerk of the Select Board • All nominations were approved • Oath of office administered prior to meeting by Town Clerk • Adoption of Select Board Rules of Procedure and as a secondary set of rules it was agreed to use Robert’s Rules if needed. There was no discussion and all were in favor. • The Town of Huntington’s “Conflict of Interest Policy” was presented • Monthly meeting schedule was presented and to be held on the First and Third Monday of each month for Select Board to meet 	<ul style="list-style-type: none"> • A motion was made by Livak and seconded by Barton to elect Jim Christiansen as chairman of the Select Board. • A motion was made by Booth and seconded by Livak to elect Dori Barton as vice chairman of the Select Board. • A motion was made by Livak and seconded by Booth to elect Kathlyn DePietro as clerk of the Select Board. • A motion was made by Livak and seconded by Christiansen to approve the Select Board Rules of Procedure. • A motion was made by Barton and seconded by Booth to adopt the policy. The motion was carried. All agreed. • A motion was made by Livak and seconded by Booth to accept the schedule. The motion was carried.

Topics	Discussion	Action
	<ul style="list-style-type: none"> • “Special Warrants Signatories” procedures presented • “Agenda Preparation Procedures” procedures were presented • Major issues/Action anticipated items were presented by Wildman. <ul style="list-style-type: none"> ○ Bridge repairs #30 & #32 for approx \$175M ○ Bridge repairs #9 & #10 (slight improvements.) No price as yet ○ Estimate a highway repair and maintenance plan ○ Future estimates for machinery ○ Capital budgets ○ Questions on highway planning ○ Capital plans ○ Town office building ○ Skateboard ramp at park ○ Drainage problems & ditches ○ Study proposal for Main Rd. long term plan • Booth stated that Lucinda Hill will help “Yogi” organize his office some time in June. Booth and Alger to review Alger’s projects for the year. • Booth states that a bridge maintenance program with Tim Parent for four bridges perhaps at a time will be given some time in July. • Christiansen stated that commission heads <u>may</u> be asked to attend a Select Board meeting one or 	<ul style="list-style-type: none"> • A motion was made by Livak and seconded by Booth to adopt the procedures. Motion carried. • A motion was made by Livak and seconded by Booth to adopt the procedures. Motion carried.

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	<p>two times a year.</p> <ul style="list-style-type: none"> Booth stated that the town auditors will ask the Select Board to a planning meeting some time in May 	
Appointments	<ul style="list-style-type: none"> Nate Sands was appointed to be Tree Warden Heidi Racht was appointed to be Town Service Officer 	<ul style="list-style-type: none"> A motion was made by Livak and seconded by Booth to approve the two appointments. Motion carried.
Correction / Approval of Minutes from 2/21/2011	<ul style="list-style-type: none"> Minutes were approved as amended. 	<ul style="list-style-type: none"> Motion to approve the minutes of 2/21/2011 as amended was made by Booth and seconded by Barton. Motion carried. Two abstentions Livak and Rissacher.
Warrants	<ul style="list-style-type: none"> 6 Warrants were presented 	<ul style="list-style-type: none"> 6 warrants were signed as presented.
Review /Action Items	<ul style="list-style-type: none"> Wildman reported on "Change in Property Value & Review". Wildman reported that 5:00 today is the cut off date fore RFP's for the Town Office Building repairs. One Proposal was received from Tom Perry. Select Board to review the proposal and report at next meeting. Christiansen brought forth his policy on email and in person's conversations between Select Board members and the transparency among them. Transparency is most important based on Vermont Open Meeting Laws. 	
Guests	<ul style="list-style-type: none"> Liz Greenberg reported to the Select Board as a 	

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Guests	library trustee that the library's hot water system is broken. They would like to have it repaired or replaced. The cost to be approximately \$550 - \$660 or at best under \$1,000. Booth requested that she bring back bids when they are received for the board to look at. At this time, it was reported, that the library trustees would like to have the problem fixed as soon as possible. Christiansen stated he would have Wildman put it on the 3/21 agenda if bids are received.	
Adjournment	<ul style="list-style-type: none"> • Motion to adjourn at 8:35PM 	<ul style="list-style-type: none"> • A motion to adjourn was made by Booth and seconded by Livak. Motion carried.

Date Unapproved Minutes to Town Clerk:
Date Minutes Approved by Selectboard:
Date Approved Minutes to Town Clerk:

Friday, March 18, 2011
Monday, March 21, 2011
Tuesday, March 29, 2011

RECEIVED 
DATE March 29, 2011