

Town of Huntington Selectboard (SB) Meeting

Date: Monday, January 3, 2011

Location: Town Office, Lower Level

Approved
Minutes

Attending:

Board Members, Dori Barton, Ed Booth (Chair), Jim Christiansen (Vice Chair), Wayne Curley, Joe Segale

Absent Members: None

Others Present: Liz Greenberg (Times Ink), Ed Wildman (Town Administrator), Heidi Racht (Town Clerk), Lucinda Hill (Town Auditor)

Recorder: Kathlyn DePietro

Topics	Discussion	Action
Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:03 pm. 	
Correction / Approval of Minutes from November 15, 2010	<ul style="list-style-type: none"> Minutes were approved as amended 	<ul style="list-style-type: none"> Motion to approve the minutes of 12/20/2010 as amended was made by Selectman Christiansen and seconded by Selectman Segale.
Warrants	<ul style="list-style-type: none"> 3 warrants were presented 	<p>Action Taken:</p> <ul style="list-style-type: none"> All warrants were signed as presented.
Reports/Guests	<ul style="list-style-type: none"> Heidi Racht (Town Clerk) reported that she would like the cemetery mowing contract approved. She says they do a good job at a reasonable price. The company name is Fortin Lawn Care and the contract is for three years. 	<p>ACTION:</p> <ul style="list-style-type: none"> The board gave their approval
Road Foreman – Clinton “Yogi” Alger	<p><u>Work Updates</u></p> <ul style="list-style-type: none"> A discussion was held on the distribution of hours as the holidays fell on a Saturday this year. More information to follow. Budget questions were discussed by Road Foreman Alger. Discussion concerning line items and budgetary items will be resolved. It was brought up that townspeople may partake of the sand in the sand shed. They must be from town. Road Forman Alger 	<ul style="list-style-type: none"> Selectman Curley led the discussion concerning this part of the budget

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	<p>should be contacted when someone plans to take the sand for personal use only. Taxpayers will not be charged.</p>	
Executive Session	<ul style="list-style-type: none"> • A motion was made by Selectman Barton and seconded by Selectman Segale to move onto an Executive Session. • A motion was made by Selectman Segale and seconded by Selectman Barton to end the Executive Session at 8:08 PM 	<ul style="list-style-type: none"> • Executive Session began at 7:30 PM and ended at 8:08 PM
Review Items	<ul style="list-style-type: none"> • Town Administrator Wildman reported on a letter that was sent to him concerning snow plowing on private property. More to follow. • A Personnel Policy Revision Report will be sent to the Board in the morning. • FSA Health Plan clarification was given by Selectman Christiansen. Discussions held on this plan. Options and expenses for the plan were discussed. There will be a \$157 per person, Administrative fee for those who opt out of the plan, • Discussion was held by employees Heidi Racht (Town Clerk) and Dan Stoddard (Town Treasurer) concerning the opt out portion of the plan. • A motion was made by Selectman Christiansen and Seconded by Selectman Barton to state "All benefit eligible persons are offered the opportunity to participate in an FSA. Those who choose the benefit buyout are still eligible but are responsible for the annual administration fee for their FSA." • Town Treasurer Dan Stoddard will do the administration of the FSA's. • Discussion was held on the Personnel Policy 	<ul style="list-style-type: none"> • A vote was taken and 4 were ayes and 1 nay (Selectman Curley) opposed. • A motion to accept was made by Selectmen Booth and seconded by Selectman Segale.

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	<p>which included how vacation time accrual would be applied as well as holiday hour disbursement,</p> <ul style="list-style-type: none"> • The Fire Department and First Response merge was discussed in detail. Merge to be on 2/1/2011 and the Fire Department will be in charge. “Motion to reunify the Fire Department and First Response under the command of the Fire Chief, subject to review of the merger plan and budget and Select Board effective 2/1/2011.” • Discussion continued and there was no opposition or abstentions. • Town office repair were discussed. The answer for the grant application is in the mail. To be discussed at further meetings. It is not known if the grant will be forthcoming. The grant, if received, is for the exterior of the Town Hall. • Discussion was held on the options and long term commitments to the existing Town Hall building. 	
Action Items	<ul style="list-style-type: none"> • Capital Budget discussion was held. There will be future changes to the Capital Budget. New equipment, bridges, etc. Future items were discussed possibly 5 to 10 years in the future. • General Budget discussion held. Salary and salary adjustments were discussed. Heidi Racht (Town Clerk) voiced her opposition to the \$851 adjustment to be included. A discussion on cost of living adjustments and Merit Increases was held. Cost of living increases to be held at 1 ½% and total Merit dollar amount to be held in reserve by the Select Board and used as necessary. • Selectman Wayne Curley handed in his resignations notice to the board. 	
Public Comment	N/A	

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Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 10:08 PM 	<ul style="list-style-type: none"> Motion to adjourn made by Selectman Christiansen and seconded by Selectman Booth.

Date Unapproved Minutes to Town Clerk:

Thursday, January 6, 2011

Date Minutes Approved by Selectboard:

Monday, January 17, 2011

Date Approved Minutes to Town Clerk:

Thursday, January 20, 2011

RECEIVED *[Signature]*
DATE June 27, 2011