

Town of Huntington Selectboard (SB) Meeting
Date: Monday, July 26, 2010 – 7:00p.m.
Location: Town Office, Lower Level

**Unapproved
Minutes**

Attending:

Board Members: Dori Barton, Ed Booth (Chair), Jim Christiansen (Vice Chair), Wayne Curley, Joe Segale

Absent Members: n/a

Others Present: Yogi Alger (Road Foreman), Bruce Hennessey (Maple Wind Farm); Tate Jeffrey (Fire Chief)

Recorder: Barbara Elliott

Topics	Discussion	Action
Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:00 pm. 	
Correction / Approval of Minutes from July 12, 2010	<p>Corrections to the minutes of July 12th:</p> <ul style="list-style-type: none"> Corrected the spelling of Barbara Felitti Drop the beta web address In reference to the policy on vacation hours: Yogi told Dan he thought vacation hours were lost if they weren't used within six months of the employee's anniversary date. Joe corrected the chart of accounts portion: we have a budget surplus of \$78,000 from FY 2008-2009. 	<p>Motion – Minutes of 07/12/10</p> <ul style="list-style-type: none"> Wayne moved to approve the minutes of 07/12/2010 as amended. Seconded by Wayne. Passed with one abstention (Jim had not been able to attend that meeting).
Warrants	<p>Clarification:</p> <ul style="list-style-type: none"> Yogi clarified that the “porch decking” invoice from last meeting was paint (porch deck paint) for the garage floor. Skid steer rental: \$986 for brooms to sweep intersections. 	<p>Action Taken – Warrants:</p> <ul style="list-style-type: none"> All warrants were signed as presented.
Letters Received	<ul style="list-style-type: none"> Vermont Local Roads listing of workshop/class attendees: Steve & Roger attend workshop on maintaining gravel roads VLCT (VT League of Cities & Towns) Town Fair is 10/07. Selectboard usually sends the Town Administrator. Received a thank you letter from Howard Center for the Town’s FY 2010 \$600 contribution. 	
Road Foreman – Clinton “Yogi” Alger	<p>UPDATES</p> <p><u>Work Updates</u></p> <ul style="list-style-type: none"> Crew put a layer of reclaimed asphalt on Texas Hill and Economou (provides better base before using the chloride). Noted letter sent after the work on Hinesburg Hollow Road did not specify compensation in the form of asphalt. Pile of dirt at the “Y” at Moody and Carse is from the ditching work and was given to the property owner (who intends to use it as fill in his back yard). <p><u>Other Updates</u></p> <p><u>East Street Grant</u></p> <ul style="list-style-type: none"> East St. grant came through (\$178,000)! Need to have 3 bids. <p><u>Sand/Salt Shed</u></p> <ul style="list-style-type: none"> Tim Parent dropped off plans – thinks he may be starting the work in the coming week or two. Need to pick shed colors. 	<p><u>MOTION – Better Back Roads</u></p> <ul style="list-style-type: none"> Wayne moved to apply for the Vermont Better Back Roads Inventory Grant and the Vermont Better Back Roads Project Grant. Seconded by Joe. Passed unanimously. <p>ACTION ITEMS:</p> <ul style="list-style-type: none"> Yogi will pull together a list of his top (4 or more) potential projects that could use special assistance from the Better Back Roads Project Grant. Ed B will get a copy of the grant applications to Yogi. Yogi will review the Better

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	<p>ACTION ITEMS – Jim led the discussion of the following:</p> <p><u>Inventory Grant from Better Back Roads</u></p> <ul style="list-style-type: none"> • Opportunity to apply for a “Category A” Inventory Grant from Vermont Better Back Roads – which provides funds to evaluate overall condition and techniques used in maintenance of gravel roads and right-of-way work. There is a required Town match. Application date is in the fall. <p><u>Project Grant from Better Back Roads</u></p> <ul style="list-style-type: none"> • “Category B” Project Grant provides funds (up to \$10,000) to evaluate and repair a specific road or right-of-way project and is intended to be a teaching process for current accepted standards of maintenance. Also requires 10% Town match and application date is in the fall. Yogi noted that we’ve received funds from this grant in the past. <p><u>Vermont Better Back Roads Procedures Manual</u></p> <ul style="list-style-type: none"> • Ed W made copies available to Selectboard & Yogi. Covers basic standards for repairing and maintaining gravel roads and rights-of-way. • Jim proposed we adopt these as our guidelines. • Joe noted he is not comfortable with adopting these as Huntington’s standards as many of the items are more advisory (e.g.: that ditches be sized so they are large enough to handle runoff; that roads be rebuilt with 2-3” of gravel every 4-5 years). While these may be good ideas, he questioned how they tie to our current road standards. • Ed B proposed holding off until the inventory has been completed. • Joe recommended asking the CCMPO for assistance in consolidating this and converting it into a truly useful document. • Jim noted that Sherman Hollow looks great where the mowing is happening because of how the roadside was previously cut back. Yogi stated that the standard cut back is 12’ from the side of the road. • It was noted that the Tree Warden plays a role in determining roadside cutting. • Additional ditching work will start next May. 	<p>Back Roads Procedure Manual and provide specific comments at the August 2 meeting.</p> <ul style="list-style-type: none"> • Yogi will prepare a synopsis of how he determines roadside cutting and what his practice is for various roads (including his protocol for talking with property owners). • Yogi will get 3 bids for the East Street excavation work: Jeff Palin, John Scott and one additional contractor. • Dori will ask Aaron Worthley to do computerized paint color samples for the sand/salt shed to assist in picking the colors.
<p>Fire Department – Tate Jeffrey</p>	<p>Tate attended to discuss the response delay to a call-in by the BPMS custodian, Sandy Heyman regarding the dishwasher at the school.</p> <p><u>Background</u> - Sandy initially called the Huntington Fire Department non-emergency number and got the answering machine. She then called 911 to report the smell of smoke – stating that there was no visible fire but that she would like the fire department to respond. A second call was placed about 40 minutes later as there had been no response. About 50 minutes after the initial call, a Huntington and a Richmond responder arrived. The Richmond fire truck response was called off.</p> <p><u>Resolution</u> - Tate explained that the protocol is for there to be 2 pages (the 2nd being placed if no response to the 1st after 5 minutes). After that, Shelburne will dispatch another fire</p>	

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	<p>department. Tate has spoken with the Shelburne supervisor regarding this problem. He noted that this is the first time we've run into a problem.</p> <p><u>Note</u> – Tate noted that the Road Crew will sometimes run the trucks but they have not had all the specialized training. He also noted that no one in Town is actually guaranteed fire protection. While the intent, most certainly, is to provide coverage, it is not a legal requirement</p>	
<p>Maple Wind Farm Cattle Drive</p>	<p>Bruce Hennessey attended to discuss plans for moving their cattle from Teal Farm back to the top of Carse. They are completing the necessary paperwork and making the contacts necessary with people along the proposed route. Not 100% sure what the date will be—might be 08/29 or 09/12. They won't do it over Labor Day weekend. Bruce will keep in touch with Ed W and the Selectboard as plans firm up.</p>	
<p>Possible Sanders Earmark for Bridge 8 (Sheldrake)</p>	<ul style="list-style-type: none"> • Ed B noted that we've received a follow-up email from Sanders office requesting cost estimates. Ed B sent information and gave Jeff at Sanders' office a call. He stressed we have 22% of the bridges in the CCMPO district. • Jim noted that Sanders is interested in seeing some of the money filter down to the small towns and that our having the details in place may make a difference. • Wayne recommended looking now at the scoping for Bean Bridge so that we are prepared on those plans as well. 	<p>Action Item – Bean Bridge</p> <ul style="list-style-type: none"> • Intent is to discuss Bean Bridge scoping at the August 2 meeting and make a final decision on August 16th.
<p>Salt shed</p>	<ul style="list-style-type: none"> • 	<p>Action Item – Salt Shed</p> <ul style="list-style-type: none"> • Selectboard will have a formal vote on the Salt Shed at the 08/02 meeting.
<p>Executive session</p>	<ul style="list-style-type: none"> • 	<p><u>MOTION – Executive Session:</u></p> <ul style="list-style-type: none"> • Wayne voted to go into executive session for the purposes of discussing employee evaluations and a personnel issue at 8:31 pm. Seconded by Jim. Passed unanimously.
	<p>→ Need to add in the details from the Executive session.</p>	<ul style="list-style-type: none"> •
<p>Adjournment</p>	<p>The Selectboard meeting adjourned at x:xx pm.</p>	<p><u>MOTION – Adjournment:</u> xx moved to adjourn at x:xx pm. Seconded by xxx. Passed unanimously.</p>

Date Unapproved Minutes to Town Clerk: Sunday, August 01, 2010

Date Minutes Approved by Selectboard:

Date Approved Minutes to Town Clerk:

*Received for Record
11.8.10*

Jeff W. Your Clerk