

Received for Record
 August 27, 2009
[Signature]

Town of Huntington Selectboard (SB) Meeting
 Date: Monday, June 15, 2009 – 7:00p.m.
 Location: Town Office, Lower Level

Approved
 Minutes

Attending:

Board Members: Ed Booth (Chair), Jim Christiansen, Wayne Curley, Jim Hildebran, Joe Segale (Vice Chair)

Absent Members: n/a

Others Present: Clinton “Yogi” Alger (Road Foreman), Liz Greenberg (Times Ink! Reporter), Heidi Racht (Town Clerk), Harvey Schugar, Ed Wildman (Town Administrator)

Recorder: Barbara Elliott

Topics	Discussion	Action
Call to Order	Ed B called the meeting to order at 7:01 p.m. with all Selectboard members present.	
Selectboard (SB) Minutes: 06/01/2009	<p>Corrections to the minutes of June 1st included:</p> <ul style="list-style-type: none"> • Page 1 – Allison Forrest (not Forest) • Page 1 – Laura’s full name is Laura Hill Bermingham. • Page 2 – plow truck is to be covered by a loan not a bond. • Page 3 – Ed will call SDI (not SD Ireland) regarding the Sand/Salt Shed. • Page 4 – Library Trustees are a board not a committee. 	<u>MOTION – Minutes:</u> Jim H moved to accept the minutes of June 1, 2009 as amended. Seconded by Jim C. Passed unanimously.
Warrants	6 warrants were presented to the Selectboard for signature.	<u>SIGNED – Warrants:</u> 6 warrants signed as presented.
Public Comment	n/a	
Union Meeting House (UMH) Painting	<p>Harvey Schugar, from the Library Board discussed reallocation of maintenance funds for the Union Meeting house. The Board would like to switch the use of \$3,200 from painting over to repair work on the bell tower. Harvey distributed a handout titled “Reallocating \$3,200 of the 2008/2009 Library Painting Budget”. Discussion included:</p> <ul style="list-style-type: none"> • Wayne asked if there is a current assessment from the Trustees on the full scope of work that is needed to complete the repair/maintenance of the building. • Joe noted the Selectboard has discussed separating the UMH expenses from the Library expenses. The Trustees are looking for the Town to play a bigger role in the maintenance of the UMH building. • Ed W noted that last year, the Selectboard agreed to maintain the building. • Jim C asked if we have a baseline for what work is needed. Ed W responded that the Trustees have been finding unanticipated problems and worse conditions as work is done on the building. • One open question on the building is whether to keep 	<p><u>ACTION NEEDED – UMH Meeting:</u> Ed W will convene a UMH Maintenance subcommittee with representatives from the Library Board, people who have worked or will be working on the building, and the Selectboard Wayne and Jim C. will represent the Selectboard.</p> <p><u>APPROVAL – Reallocation of Funds:</u> The Selectboard concurred with the Library Trustee recommendation on reallocating painting funds to work on the bell tower.</p>

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	<p>painting the exterior or use an alternate siding.</p> <ul style="list-style-type: none"> Wayne stated that clarification is needed on how the Selectboard works with the Trustees—Ed B suggested this is an off-line discussion. A subcommittee will be formed to address UMH maintenance issues. Membership is hoped to be Library Trustees, Jim C, Dave Cozzens (who is taking over work on the building from Nat Grant), Nat Grant, and Mary Jane Pointer (who just completed an audit of the building). Harvey noted that \$14,000 was originally allocated to painting the worst portions of the building (the south side & bell tower). Only 1 bid was received for led removal. 	
<p>Road Foreman – Clinton “Yogi” Alger</p>	<p><u>Computer Installation Status:</u></p> <ul style="list-style-type: none"> Due to a misunderstanding on the hook-up a new appointment has been made for June 24th. Access will be overhead, not underground. <p><u>Salt Contract:</u></p> <ul style="list-style-type: none"> Estimated tonnage was sent to the State. Yogi will be checking with other places on pricing. <p><u>Road Signs:</u></p> <ul style="list-style-type: none"> Not sure where money for the Carse Road stop sign will come from as Yogi is out of money for this year. Robert’s Park has not been posted. Yogi doesn’t have any 25 MPH signs. He only has the 15”x18” 35 and 45 MPH signs left. It was noted that the Town has an ordinance stating the speed limit for Robert’s Park is 25 MPH. Yogi will be purchasing new posts when the new budget year begins. <p><u>Paint Spraying:</u></p> <ul style="list-style-type: none"> Crosswalks have been repainted. Yogi will try painting the side lines by rigging the unit with 4 wheels. If it works, he will be painting the side lines in the Center and Lower Village. <p><u>Hinesburg Hollow Road Work:</u></p> <ul style="list-style-type: none"> Work was not performed correctly on about ½ mile of road and as a result, it has not settled out smoothly. Joe recommended payment be withheld for the maintenance work until the surface is fixed. Worst case scenario is that a new inch of overlay will be needed if the surface doesn’t settle out. Joe noted that the Town should have contract specifications for work that is to be performed, which would address issues like this. 	<p><u>ACTION NEEDED - Signage:</u> Yogi is to prepare a comprehensive list of all signs that are needed to comply with the Safety Review Report and other requested postings.</p> <p><u>ACTION NEEDED – Letter:</u> Ed W will send a letter regarding the unacceptable Hinesburg Hollow road work and our intent to withhold payment until the problems are corrected.</p> <p><u>ACTION RECOMMENDED – Withholding Payment:</u> Until the surface issue has been resolved on the Hinesburg Hollow road work, payment will not be processed.</p> <p><u>MOTION – Plow Truck:</u> Joe moved to approve the purchase of a tandem plow truck—authorizing Yogi to get the best price he can on the vehicle. Seconded by Jim H. Passed unanimously.</p>

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	<p><u>Plow Truck</u></p> <ul style="list-style-type: none"> • Yogi presented verbal numbers on plow truck pricing— with the most recent pricing coming in lower than those previously presented. Clark’s pricing is the best so far, with a single axle at \$131,333 and a tandem at \$145,069. This pricing includes the trade-in value of the current truck, but it does not include the warranty which costs an additional \$10,000. We would have 6 months to decide whether to purchase an extended warranty. Service work on the truck does not have to be performed where the truck is purchased. • The waiting period can be 3-4 months. • Yogi stated that hauling our own gravel rather than having it delivered will not reduce the life span of the truck. Hauling is estimated to be 36 days/year (times \$20-25/hr labor). • Joe asked, for the record, if the tandem is more expensive to run than a single axle. Yogi stated in response that it does not cost more to run a tandem than a single axle truck. • Jim C noted that based on the increased trade-in value of a tandem versus a single axle, it makes sense to go with the tandem. • Selectboard determined that the article voted at Town Meeting does not limit spending to \$140,000 but that it does limit us to not borrow more than \$140,000. • Ed B stated his preference for having Hinesburg Hollow deliver rather than having our road crew do the hauling. • Wayne noted he prefers to see the savings from hauling ourselves. He also stated that he likes having a mix of vehicles in our fleet. • Wayne noted that he would like to see all crew members have their CDL—and he prefers not to have our most experienced/highest paid people doing the hauling. • Selectboard noted that it will be important to maintain a log on the truck’s usage. 	
<p>Administrator’s Correspondence & Updates</p>	<p><u>Clerk & Treasurer Compensation:</u> Handouts were presented summarizing Clerk and Treasurer compensation, reflecting the 2 ½% salary increase that was part of the originally approved budget. Discussion included:</p> <ul style="list-style-type: none"> • Heidi and Dan receive some benefits which can be converted to salary (and as such, are taxable). The Town flexible benefit plan allows for up to \$2,000, giving them the option to convert some of the health insurance money to flexible benefits instead of using it to increase their salary. In addition, they each receive the standard \$500 flexible benefit 	

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	<p>dollars.</p> <ul style="list-style-type: none"> • Heidi explained the background on how the benefits were established—going back to when the 2 positions were held by one full-time person. Barbara noted the total cost of the Town Clerk/Treasurer was reduced when it went from one person to 2 part-time staff (Heidi and Dan). • The previous Selectboard agreed that Dan and Heidi should receive the same recompense as their predecessor received. • Joe asked for clarification on what the question is that is being put forward—and Ed W stated that the request is to have the compensation approved before July 1st. • Wayne stated that he has no problems with the quality of the work that is being done and the compensation. He also stated he would like the Selectboard to re-evaluate the way that the compensation for the Clerk/Treasurer is represented in the budget so that it would provide more transparency. • Wayne noted that we should have salary ranges for all Town positions. • Ed B and Jim C are investigating opt-out plans. • The one and only control the Selectboard has over elected employees is that the Selectboard approves their budgets, including salaries. • Joe noted that in order for the Selectboard to make informed decisions, information such as the compensation figures presented at this meeting need to be presented to Selectboard members in advance, with the question that is to be considered clearly outlined. <p><u>Time Trials – Bicycle Races:</u></p> <ul style="list-style-type: none"> • Green Mountain Bike Club will be doing timed travels again this year for the staged bicycle races. They are to be reminded that they are not to block the dry hydrants with their vehicles. 	
Executive Session: 8:42 pm	Selectboard went into Executive Session at 8:42pm.	<u>MOTION – Executive Session:</u> Joe moved to go into Executive Session for the purpose of discussing personnel evaluations. Seconded by Jim C. Passed unanimously
Adjournment	The Selectboard meeting adjourned at xxx p.m.	xxx moved to adjourn. Seconded by xxx. No discussion. Passed unanimously.

Date Unapproved Minutes to Town Clerk: July 5, 2009
Date Minutes Approved by Selectboard: August 17, 2009
Date Approved Minutes to Town Clerk: August 26, 2009