

Town of Huntington Selectboard (SB) Meeting
Date: Monday, July 06, 2009 – 7:00p.m.
Location: Town Office, Lower Level

Approved
Minutes

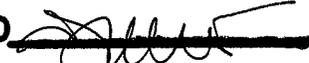
Attending:

Board Members: Ed Booth (Chair), Jim Christiansen, Wayne Curley, Joe Segale (Vice Chair)

Absent Members: Jim Hildebran

Others Present: Clinton “Yogi” Alger (Road Foreman), Liz Greenberg (Times Ink! Reporter), Tate Jeffrey (Fire Chief), Heidi Racht (Town Clerk), Dan Stoddard (Town Treasurer), Ed Wildman (Town Administrator)

Recorder: Barbara Elliott

RECEIVED 
DATE August 27, 2009

Topics	Discussion	Action
Call to Order	Ed B called the meeting to order at 7:02 p.m.	
Warrants	4 warrants were presented to the Selectboard for signature.	4 warrants were signed as presented.
Town Clerk - Heidi Racht	<p><u>Land Recording Fees</u></p> <ul style="list-style-type: none"> The Selectboard discussed the letter submitted by Heidi regarding land recording fees. The State sets recording fees at \$10.00 per page, an increase of \$2 effective on July 1; a portion of this money can be put in an account for restoration of records —and she found out recently that any increase over \$1.00 requires Town voter approval. Two years ago, recording fees were raised \$1.00 and this was set aside to be allocated to recording book restoration (a cost of \$650 per book). The voters need to approve this extra \$1 going into the restoration fund. The additional \$2.00 recording fee increase went into effect last week. Heidi recommends the additional \$2 be put into reserve for future vault expansion as a way of offsetting this costly capital expense. At the current rate of recording, this would yield about \$4,000 per year. Heidi further recommended the \$2.00 increase be voted on at next year’s Town Meeting. If voted down, the funds already collected would be diverted to the general fund rather than the special vault reserve fund. 	<p>MOTION—Land recording Fees: Wayne moved that, effective July 1 2009, the \$2.00 land recording fee increase be put into a temporary account for vault expansion which, pending approval by tax payers on Town Meeting Day, March 2, 2010, would be used as a reserve fund for future vault expansion. Seconded by Joe. Passed unanimously.</p>
Fire Department – Chief Tate Jeffrey	<p><u>Fire Truck</u></p> <ul style="list-style-type: none"> Tate requested signature approval be made available for the final fire truck contract which, if signed by next Wednesday, will reflect an additional \$4,000 price reduction. The Fire Department will be responsible for any amount in excess of \$225,000. 	<p>Fire Truck Contract: A Selectboard representative will sign the final contract when it is available.</p>
Road Foreman	<u>Computer & Monitor</u>	Driveway runoff: Yogi, Ed B,

Topics	Discussion	Action
<p>– Clinton “Yogi” Alger</p>	<ul style="list-style-type: none"> • Equipment has been set up. Dan will get it running tomorrow. Comcast provides free municipal service. <p><u>Line Painting</u></p> <ul style="list-style-type: none"> • Main Road striping has been completed and looks great. Additional paint is now in. Yogi will pick it up and complete the lines in the Center. <p><u>Signs</u></p> <ul style="list-style-type: none"> • Yogi’s received all the signs. <p><u>Driveways</u></p> <ul style="list-style-type: none"> • Yogi’s been focusing on fixing problems caused by driveway runoff. 3 spots in Town Have ongoing problems. • Joe noted that potential issues need to be addressed at the time we are approving driveway permits in order to prevent runoff problems. • Ed W noted that other towns cut drainage or water bars within their rights-of-way. • Wayne requested that Yogi recommend specific corrective action steps to be taken. • Ed B called for an ad-hoc committee to analyze the situation. <p><u>Ditching & Culverts</u></p> <ul style="list-style-type: none"> • Joe noted that stabilization is need where Yogi completed ditching work on Pond Road. Recommendations on ditching are available in the handbook on ditching and should be followed. • Yogi will work on this on Thursday afternoon. <p><u>Work Status</u></p> <ul style="list-style-type: none"> • Jim C stated that it would be helpful to have reports at each meeting on what work has been completed since the previous meeting, and what work will be addressed in the next 2 weeks. • Wayne requested a status update on the insulation project. • Jim C asked about the status of corrective action on Hinesburg Hollow. Yogi will ask a Selectboard member to attend the meeting with the contractor. <p><u>Plow Truck</u></p> <ul style="list-style-type: none"> • Yogi got revised pricing from Clark’s and J&B. The warranty cost from Clark’s is \$9,114. 	<p>& Wayne will present a recommendation to the Selectboard for addressing driveway runoff.</p> <p>Agenda item for next meeting: Review list of bond projects.</p> <p>MOTION – Plow Truck: Joe moved to purchase the plow truck and extended warranty from Clark’s per their proposal dated June 18, 2009. Seconded by Jim C. Passed unanimously.</p>
<p>Town Administrator’s Report – Ed Wildman</p>	<p><u>Road Related Computer Programs</u></p> <ul style="list-style-type: none"> • A program has been set up that replaces the spread sheet for jobs, equipment use, miles, etc. and which has automated report generation. Another program is in the works that tracks inventory for culverts, signs, etc.; and a third program will track bridge inventory. <p><u>SSTA Transportation Use by Residents</u></p>	

Topics	Discussion	Action
	<ul style="list-style-type: none"> • The Town pays \$1,000/year and the government pays \$4,000/year for our SSTA services. Use has increased dramatically as a result of one individual's daily parole visits. As a result, we are over budget. Towns can establish criteria for discretionary trips—such as limiting individuals to a certain number of round-trips per month. Based on SSTA funding, we can increase our usage (and correspondingly, increase our costs) by up to 12% in the coming year. • Wayne stated his conviction that it is important for people to get where they need to go, and at the same time, we want to stay within our budget limitations. He asked what our options are as we continue to monitor usage. • It was noted that Jim H is a member of the HERO Committee. • Ed B requested monthly reports on SSTA usage. <p><u>Halloween in Lower Village Park</u></p> <ul style="list-style-type: none"> • Travis Jerome, who has done the celebration for the past 2 years, requested permission to host the event again this coming Halloween. It's been a great event, and the Selectboard granted permission. <p><u>Mowing Expense</u></p> <ul style="list-style-type: none"> • The mowing budget for the coming year has been cut to \$4,000. Year to date expense is already over \$6,000. • Ed W will contact the Cemetery Commission and Pat Fitzgerald in order to ensure the budget is not exceeded. <p><u>Ed W Upcoming Vacation Time</u></p> <ul style="list-style-type: none"> • July 17th • July 25th – August 10th off. 	
<p>Action Items & Other Selectboard Business</p>	<p><u>Paving Loan</u></p> <ul style="list-style-type: none"> • Dan Stoddard presented loan options to the Selectboard for the Hinesburg Hollow paving loan. The paving invoice is for \$111,790; the 2008-2009 budgeted amount covers \$28,000 of the expense; the balance to be covered by the loan is \$83,790. The loan will be on a year-to-year basis, however it can be rolled over up to 20 times (20 years). <p><u>Monthly Budget Process</u></p> <ul style="list-style-type: none"> • All Committees & Commissions will be given monthly budget reports in order that they can monitor their expenses and stay within their budget. Committees that are not on track will be asked to attend an upcoming Selectboard meeting to discuss corrective steps. <p><u>Vendor Coordination</u></p> <ul style="list-style-type: none"> • Wayne proposed that the Selectboard incorporate a process for coordinating vendors who support multiple 	<p>MOTION – Paving Loan: Joe moved to take the \$83,790 loan from Chittenden Bank, who presented the lowest interest rate at 2.25%, for the Hinesburg Hollow Paving Loan. Seconded by Jim C. Passed unanimously.</p> <p>MOTION – Setting the Tax Rate: Joe moved to establish the tax rate for 2009-2010 calculated based on: the voter approved budget amount of \$1,241,657 plus the voter approved plow truck expense for this year in the amount of</p>

Topics	Discussion	Action
	<p>committees, departments, or commissions into the budget planning process.</p> <p><u>Establishing the Tax Rate</u></p> <ul style="list-style-type: none"> The Selectboard set the tax rate. 	<p>\$34,182 plus the voter approved fire truck expense for this year in the amount of \$14,379, for a total requirement of \$1,290,218 less the estimated non-tax income of \$245,096, for a total amount required from taxes of \$1,045,123 divided by the lodged grand list of \$178,820,245, for a municipal tax rate for the 2009-2010 fiscal year of 5.845 cents per \$100 of assessed value. Seconded by Wayne. Passed unanimously. Tax rate was signed by the Selectboard.</p>
Signatures	<p>Road Foreman Evaluation</p> <ul style="list-style-type: none"> Selectboard members signed Yogi's performance evaluation (which he had previously signed). <p>Telecom Right-of-Way Petitions</p> <ul style="list-style-type: none"> Selectboard signed two petitions, previously approved by Yogi. 	
Adjournment		<p>Jim C moved to adjourn. Seconded by Joe. No discussion. Passed unanimously.</p>

Date Unapproved Minutes to Town Clerk: Sunday, July 19, 2009
Date Minutes Approved by Selectboard: Monday, August 17, 2009
Date Approved Minutes to Town Clerk: Wednesday, August 26, 2009