

Town of Huntington Selectboard (SB) Meeting

Date: Monday, May 18, 2009 – 7:00p.m.

Location: Town Office, Lower Level

Approved
Minutes

Attending:

Board Members: Ed Booth (Chair), Jim Christiansen, Wayne Curley, Jim Hildebran, Joe Segale (Vice Chair)

Others Present: Tom Bailey (Planning Commission), Alan Brace (Huntington Conservation Commission), Liz Greenberg (Times Ink! Reporter), Lucinda Hill (Town Auditor & Planning Commissioner), Ed Wildman (Town Administrator)

RECEIVED 
DATE June 8, 2009

Recorder: Barbara Elliott

Topics	Discussion	Action
Call to Order	Ed B called the meeting to order at 7:01 p.m.	
Warrants	7 warrants were presented to the Selectboard for signature.	7 warrants signed as presented.
Public Comment	Huntington Conservation Commission – Supported by the full Commission, member Alan Brace attended to request approval from the Selectboard to increase Commission membership from 7 to 9. Currently, 1 person has expressed interest. Openings have been posted in the Times Ink. Since Aaron Worthley left the Commission, meetings have been—and will continue to be—chaired on a rotational basis until someone feels comfortable taking on the ongoing responsibility.	MOTION: Composition of Conservation Commission • Jim H moved to increase the number of Conservation Commission members from 7 to 9. Seconded by Joe. Passed unanimously.
Plow Truck Expense Analysis	Joe recommended tabling the discussion as Yogi was not present and Joe would like to hear from Yogi regarding the analysis Ed W emailed. Wayne said he has questions about the information that can only be answered by Yogi.	Tabled until next meeting.
Administrator's Correspondence & Updates	Fire Station & Town Garage Roof/Insulation Project Brett Hamilton has put forth recommendations for the Town Garage that may be less expensive than foam. It was noted that the Fire Station is a retrofit and the roof is not being replaced therefore foam insulation may be the only viable option. 1715 Main Road Slide Ed B recommended everyone take a look at the work. It was noted that Yogi usually takes pictures of these kinds of projects. Joe suggested it would be a good photo display for "your tax dollars at work" at next Town Meeting. Scoping Bridges 8 & 10 Bridge 10 contract went out (\$65,000). We pay 3% (\$1,800) of the cost—funds that are an unbudgeted expense. Huntington Woods Update Ed W received email about excessive noise, outdoor fires, and people wandering around from Lucinda and other neighbors—	Fire Station & Town Garage Roof/Insulation Project Next Steps: • Joe, Wayne & Yogi will meet with Brett. • Brett & Mary Jane will discuss spray versus rigid foam. • Joe will coordinate writing up the information so a request for prices can be solicited. Town Meeting Photo Display • Idea for next year: "Your tax dollars at work" Huntington Woods Update • Ed W will email phone numbers for the Department for Child & Families and State Police to neighbors—as complaints must

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	<p>although it has been quieter lately. Zoning Administrator Cathleen Gent plans to meet with the property owner. ACO Megan Curran is following up on unregistered dog concerns. Fire Warden Ken Russin responded to unapproved fires. The Department for Children and Families and State Police have said neighbors need to call directly with concerns as they can not take complaints from 3rd parties. Joe requested Ed W make sure neighbors have the correct phone numbers and Lucinda said she would make sure the numbers get disseminated.</p> <p><u>Town Office South Side Gutter</u> Ed W spoke with Dave Cozzens—who is going to look at what needs to be done to repair this.</p> <p><u>Roadside Trash Dumping</u> Additional trash dumping was done on Pond Road. Contents indicated the dumping was done by the same resident as previously identified. State Police contacted the individual. Not sure if a fine is going to be levied. Wayne asked if we had a Town Ordinance covering this issue. While we have one, it makes sense to let the State Police follow up.</p> <p><u>Town Agent Appointment</u> Wayne noted the Selectboard’s previously adopted process was not followed in making this appointment—and we should hear directly from Mary Taft. Joe noted it was an oversight that Mary’s name was not on the ballot at Town Meeting.</p> <p><u>Planning Commission Appointment</u> Notice of the opening was previously posted in the Times Ink and Front Porch Forum. The value of diverse representation on Town Commissions was noted—and it could be helpful to have a developer on the Commission. (Note: Applicant Gordon Miller is not a developer—he’s in the real estate business.) Tom Bailey stopped by to answer any questions the Selectboard might have had, but there weren't any.</p> <p><u>CCMPO Technical Advisory Committee –</u> This is one avenue for where Ed W gets information regarding bridges, stimulus grants, various opportunities, etc.—and is an opportunity for him to interact with VTrans, the Regional Planning Commission and representatives from other towns. Ed W has been serving this role for 5 years. Meetings are the 1st Tuesday of every month at 9:00 a.m.</p> <p><u>Zoning Administrator Hours</u> Planning Commission noted that 5 hours/week isn’t sufficient for Cathleen to handle all the new regulations. 3-4 additional hours/week over the next 8 weeks would cost \$500-\$1,000</p> <p><u>Bi-Weekly Pay Period Discussion</u> Ed W noted that Laurel is not supportive of this proposal, and</p>	<p>be registered directly and not through Ed or other 3rd parties.</p> <p><u>Town Ordinances</u> • Ed W will send the Selectboard copies of the Town Ordinances.</p> <p><u>Town Agent Appointment MOTION:</u> • Joe moved to appoint Mary Taft as Town Agent. Seconded by Jim C. Passed unanimously.</p> <p><u>Follow-Up:</u> • Ed W will provide Selectboard with additional information on the role of the Town Agent.</p> <p><u>MOTION: Planning Commission Appointment</u> • Joe moved to appoint Gordon Miller to the Planning Commission. Seconded by Jim C. Passed with one abstention (Jim H—who had not been able to review the information Gordon submitted).</p> <p><u>MOTION: CCMPO Technical Advisory Committee</u> • Joe moved to appoint Ed W as the Town representative to the CCMPO Technical Advisory Committee. Seconded by Jim C. Passed unanimously. • Ed Booth will serve as alternate.</p> <p><u>Letters to Committees, Commissions & Departments</u> • Selectboard signed the letter. Copies of the new budget will be included with the letter.</p> <p><u>Zoning Administrator Hours</u> • By consensus, the Selectboard agreed it is important for Cathleen to spend the time needed to implement the new regulations. • Selectboard requested that Cathleen present a 1-2 year forecast of anticipated hours.</p>

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	<p>if it is implemented, she would like the pay schedule to be on an alternate schedule with her husband's pay schedule. It was noted that the Town could not establish a pay schedule based on this request. Yogi previously expressed disfavor with the proposal—although the Selectboard is unclear if his concern is as an individual or on behalf of the full Road. Joe noted it is unclear if there would be cost savings in dollars in addition to in hours of work. Wayne noted that it may be easier for folks to budget weekly rather than bi-weekly—and questioned if making the change for the sake of a couple hours efficiency would be worthwhile. Jim H noted this issue should be revisited in light of the significant number of changes made recently that impact employees. Wayne would like to have input directly from the full road crew. Jim C noted that, for simplicity sake, it would be nice to go to 2 weeks—but that perhaps this could be bundled into a future change along with direct deposit in order to have a streamlined payroll process.</p> <p><u>Sand Shed Project: Grant Extension</u> The request to extend the grant has not been finally approved but it looks like there will be provisions for a 2 year extension. Joe noted preference for proceeding this year even though it appears an extension may be granted. Ed W has let them know we would like to proceed with work this construction season.</p> <p><u>Sand Shed Project: SDI Soil Boring Contract</u> The \$1,500 cost of boring would be paid out of the bond. Joe noted that all we need are 4 samples. Wayne noted that we will need to make sure the area is cleared ahead of time.</p>	<p><u>MOTION: Sand Shed Project: SDI Soil Boring Contract</u></p> <ul style="list-style-type: none"> • Joe moved to approve SDI for the soil borings for the Sand/Salt Shed project. Seconded by Wayne. Passed unanimously. • Ed W will coordinate this.
Adjournment	The Selectboard meeting adjourned at 8:15 p.m.	Jim H moved to adjourn. Seconded by Joe. No discussion. Passed unanimously.

Date Unapproved Minutes to Town Clerk: Monday, May 25, 2009

Date Minutes Approved by Selectboard: Monday, June 01, 2009

Date Approved Minutes to Town Clerk: Sunday, June 7, 2009