

**Town of Huntington Selectboard (SB) Meeting**

**Date: Monday, June 1, 2009 – 7:00p.m.**

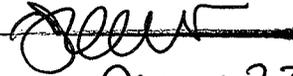
**Location: Town Office, Lower Level**

Approved  
Minutes

**Attending:**

Board Members: Ed Booth (Chair), Jim Christiansen, Wayne Curley, Jim Hildebran, Joe Segale (Vice Chair)

Others Present: Clinton “Yogi” Alger (Road Foreman), Alan Brace (Huntington Conservation Commission), Alison Forrest (Town Hall Committee), Liz Greenberg (Times Ink! Reporter), Ed Wildman (Town Administrator)

RECEIVED   
DATE June 22, 2009

Recorder: Barbara Elliott

Topics	Discussion	Action
Call to Order	Ed B called the meeting to order at 7:02 p.m.	
Selectboard (SB) Minutes: May 4, 2009 and May 18, 2009	<p><b><u>Revisions to May 18<sup>th</sup> minutes are noted below in red:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Fire Station &amp; Town Garage Roof/Insulation Project</u></b></li> <li>• <i>FROM:</i> Brett Hamilton has put forth recommendations that it would be less expensive to put foam insulation on top of ply wood and then put roofing on top of the ply wood. It was noted that the Fire Station is a retrofit and the roof is not being replaced.</li> <li>• <i>TO:</i> Brett Hamilton has put forth recommendations for the Town Garage that may be less expensive than foam. It was noted that the Fire Station is a retrofit and the roof is not being replaced therefore foam insulation may be the only viable option.</li> </ul> <p><b><u>Sand Shed Project: Grant Extension</u></b></p> <ul style="list-style-type: none"> <li>• The request to extend the grant has not been finally approved but it looks like there will be provisions for a 2 year extension.</li> </ul>	<p><b><u>MOTION - Minutes:</u></b></p> <ul style="list-style-type: none"> <li>• Joe moved to accept the minutes of 05/04/2009 as presented and 05/18/2009 as amended. Seconded by Jim. Passed unanimously.</li> </ul>
Warrants	5 warrants were presented to the Selectboard for signature.	5 warrants signed as presented.
Public Comment	<p><b><u>Jim C - Article distributed:</u></b> titled “Researchers find road salt affects Minnesota lakes and rivers” published in the 2009 Star Tribune (Minneapolis/St. Paul).</p> <p><b><u>Alan Brace – Conservation Commission:</u></b> requested Selectboard input regarding Laura Hill Bermingham serving as both a member and the paid recording clerk of the commission.</p> <p><b>Consensus of the Selectboard is that it is preferable to have these be separate positions</b>—particularly since it is difficult to be a fully participating member and take minutes—and that they recommend the commission seek someone to fill the clerk position. However, in the interim, they are not against her holding both positions.</p> <p><b><u>Alison Forrest – Town Hall Committee:</u></b> is pursuing a</p>	<p><b><u>Establishing Committee/ Commission Membership:</u></b></p> <ul style="list-style-type: none"> <li>• Finalizing this process will be on the agenda for the next meeting.</li> </ul>

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	<p>Vermont Community Development Program planning grant—the beginning of a 3 year process—with the goal of determining a business plan for what to do with the building to bring it back into community use. A Town match is not required for the grant. The amount of the grant has not been determined, but total funds for renovation will probably be in the \$600,000-\$800,000 range. The planning grant would also help determine whether the building should remain on the current site or be moved to a new location.</p> <p><b>Selectboard consensus is that it will be good for the Committee pursue the grant. Jim C is planning to attend the Town Hall Committee’s meetings.</b></p>	
<p><b>Road Foreman – Clinton “Yogi” Alger</b></p>	<p><b><u>Project Updates:</u></b></p> <ul style="list-style-type: none"> <li>• 25 MPH signs were installed on Bridge &amp; East Streets.</li> <li>• The bridge guard rails at Carse Road were hit, again. a</li> <li>• Yogi has turned in evaluations for the Road Crew.</li> </ul> <p><b><u>New Plow Truck:</u></b></p> <ul style="list-style-type: none"> <li>• Joe noted that a fundamental question in determining whether to purchase a single or a tandem axle truck is whether or not it will save the Town money to haul our own gravel rather than having it delivered.</li> <li>• Yogi stated that the single and tandem axle trucks would get about the same gas mileage.</li> <li>• Yogi stated that maintenance costs for single and tandem axle trucks would run about the same.</li> <li>• Wayne noted there would be significant extra miles put on the truck if we haul the gravel ourselves. Jim C noted concern that our hauling the gravel would take a year off the life span of the truck.</li> <li>• Yogi stated that we would recuperate about \$25,000 more in selling a tandem truck over selling a single axle truck at the end of the truck’s lifespan.</li> <li>• Based on Yogi’s figures, Jim C calculated the final cost difference in the vehicles would be \$13,000 more for the tandem (\$38,000 upfront minus \$25,000 in increased trade-in value = \$13,000).</li> <li>• Yogi stated that the best time to trade in a truck is when the warranty is about to expire (about 7 years).</li> <li>• Yogi noted labor rates: J&amp;B’s run \$81/hour; Clark’s runs \$100/hour.</li> <li>• Estimated amount of gravel to haul = 223 truck loads.</li> <li>• Some of our stockpile would still have to be delivered by Hinesburg.</li> <li>• Barbara noted that the article voted at Town Meeting</li> </ul>	<p><b><u>Yogi’s To Do:</u></b></p> <ul style="list-style-type: none"> <li>• Need to install stop sign at the end of Carse Road.</li> <li>• Need 25 MPH sign installed at Roberts Park.</li> <li>• Repair mailboxes hit during the winter.</li> <li>• Complete self-evaluation.</li> </ul> <p><b><u>Selectboard’s To Do:</u></b></p> <ul style="list-style-type: none"> <li>• Discuss Road Crew’s evaluations on 6/15.</li> <li>• Dedicated a 6/29 meeting to employee evaluations.</li> </ul> <p><b><u>Plow Truck:</u></b></p> <ul style="list-style-type: none"> <li>• At Joe’s request, Yogi will present final numbers that include the total fit up cost (specifying details); warranty cost and details; trade in value of our current truck; and what would be covered by a loan versus reserves.</li> <li>• Above information is to be presented for both a single and a tandem axle truck.</li> </ul> <p><b><u>Line Sprayer:</u></b></p> <ul style="list-style-type: none"> <li>• Yogi will contact manufacturer about why he is unable to paint road side lines with the unit advertised and purchased for that purpose.</li> </ul>

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	<p>implies no more than \$140,000 total funds are to be spent on the truck: <i>“Shall the voters of the Town of Huntington authorize the Selectboard to purchase a replacement plow-truck for the highway department and borrow funds, not to exceed \$140,000 plus interest? (This to be paid for over a period of not more than 5 years at the most competitive rate possible.)”</i></p> <ul style="list-style-type: none"> <li>• Yogi stated \$40,000 is available in the reserve fund.</li> </ul> <p><b><u>Crosswalks &amp; Road Side Lines:</u></b></p> <ul style="list-style-type: none"> <li>• Yogi will be painting the crosswalks, but says he can not paint the side lines with the unit he purchased for that purpose last year.</li> </ul>	<p><b><u>Fire Station / Town Garage Insulation Project:</u></b></p> <ul style="list-style-type: none"> <li>• Need final information from Brett.</li> </ul>
<p><b>Administrator’s Correspondence &amp; Updates</b></p>	<p><b><u>State Salt Contract Option:</u></b></p> <ul style="list-style-type: none"> <li>• We will need to determine soon whether to participate in the State’s salt buying pool contract.</li> <li>• The State charges an additional storage fee of \$3.50/ton for the salt we don’t take delivery of by December 15<sup>th</sup>.</li> </ul> <p><b><u>Salt/Sand Shed Status:</u></b></p> <ul style="list-style-type: none"> <li>• All set to proceed on boring holes. Dean is going to give Ed W a drawing tomorrow. Ed W will call SDI. Haven’t heard back on the grant extension yet.</li> </ul> <p><b><u>Rowe Quarry (Main Road – near Carse):</u></b></p> <ul style="list-style-type: none"> <li>• Because so many trucks were passing their house, the Kellogg’s on Main Road emailed Ed W to ask if a new quarry had been opened. They questioned whether an Act 250 permit had been secured. Lucinda researched the history: quarry activity did begin before the 1970 enactment of Act 250. However, subsequent increase in activity may have triggered a requirement for a permit, making it unclear if the quarry is still grandfathered. Ed W is speaking with ANR for clarification.</li> </ul> <p><b><u>Office Repair:</u></b></p> <ul style="list-style-type: none"> <li>• Ed W spoke with Dave Cozzens, who estimates the work will cost about \$1,300 - \$1,400 (staging will be required). There are no funds for this work in this year’s budget—but Dave can’t do the work until July anyway. This work will consume about ½ of the total budgeted line item for next year. Not sure what other projects are anticipated.</li> <li>• \$40,000,000 has been allocated to VT for municipality insulation and weatherization projects. The Fire Station/ Garage might qualify for funds, which must meet a project minimum of \$300,000. Wayne suggested projects might be able to be bundled so the Town Office could be included.</li> </ul> <p><b><u>Request for Librarian Pay Increase:</u></b></p> <ul style="list-style-type: none"> <li>• A letter from the Library Board was received stating that</li> </ul>	<p><b><u>Salt Contract:</u></b></p> <p>Ed B requested Yogi get pricing from Barrett for salt.</p> <p><b><u>Infrastructure Bond Documents:</u></b></p> <ul style="list-style-type: none"> <li>• Selectboard signed the Infrastructure bond documents.</li> </ul> <p><b><u>Committee / Commission Budgets:</u></b></p> <ul style="list-style-type: none"> <li>• Each department will be issued quarterly statements so they can track where they are against budget—and will be asked to identify and bring forward any potential problems</li> </ul> <p><b><u>Town Trash Ordinance:</u></b></p> <ul style="list-style-type: none"> <li>• Ed W will re-circulate the draft ordinance.</li> </ul>

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	<p>starting July 1, 2009 and ending June 30, 2010, the library director's salary would be increased from \$289/week to \$320/week and the assistant director's salary would increase to \$163/week.</p> <ul style="list-style-type: none"> <li>• While Selectboard signs/approves warrants, they do not have authority to approve the library salaries. So long as the library stays within their total budget, they can spend their budgeted funds as they see fit.</li> <li>• Joe suggested the message back to the Library Board indicate that the Selectboard recognizes they have authority to designate raises, but they must still operate within their approved budget.</li> <li>• Wayne suggested this type of conversation should have occurred prior to finalization of the budget.</li> <li>• It was noted that if the Town exceeds budgeted expenses, then the deficit amount is taken to the Town at the next Town Meeting for a determination of how to pay for it.</li> <li>• Jim C requested that library trustees and other committees present 5-10 minutes on their vision for the future (short term—1 year, mid-range and long term views) prior to, or as part of, budget planning for next year.</li> </ul> <p><b><u>Trash Ordinance:</u></b></p> <ul style="list-style-type: none"> <li>• Seeing more signs of trash being dumped along side of the roads. Selectboard needs to determine whether or not to implement a Town trash ordinance. One concern with the template circulated is the 300' distance requirement—which may conflict with areas such as Bert White's junk yard. This will be on the agenda for a future meeting.</li> </ul>	
<b>Adjournment</b>	The Selectboard meeting adjourned at 8:51 p.m.	Jim H moved to adjourn. Seconded by Jim C. No discussion. Passed unanimously.

Date Unapproved Minutes to Town Clerk: Sunday, June 07, 2009  
Date Minutes Approved by Selectboard: Monday, June 15, 2009  
Date Approved Minutes to Town Clerk: Sunday, June 21, 2009