

Town of Huntington Selectboard (SB) Meeting
Date: Monday, January 26, 2009 – 7:00p.m.
Location: Town Office, Lower Level

Approved
Minutes

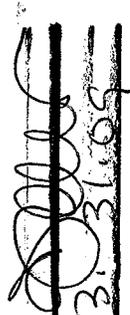
Attending:

Board Members: Ed Booth, Harry Frank, Jim Hildebran (Vice Chair), Joe Segale, Roman Livak (Chair)

Absent Members: n/a

Others Present: Clinton “Yogi” Alger (Road Foreman), Tom Bailey (Planning Commission), Dori Barton (Planning Commission Chair), Doug Graver, Ed Wildman (Town Administrator)

Recorder: Barbara Elliott

Topics	Discussion	Action
Call to Order	Roman called the meeting to order at 7:05 p.m.	
Selectboard (SB) Minutes: xx/xx/xx	<p>A) Amendment to 12/01/08 minutes was to change: From: <i>Computer: Yogi now has a computer at the Town Garage.</i> To: <i>Computer: Yogi will be getting a computer to use at the Town Garage.</i></p> <p>B) 12/08/08 minutes – Approved with no changes.</p> <p>C) Amendment to 12/15/08 was to change: From: <i>Joe moved to adopt a rough screening process for ancient roads based on their ability to serve a transportation or recreation purpose, or to provide destination access to a place of interest. This criteria would be passed on to the Ancient Roads Committee in order that they could do an objective job of determining which roads fit these criteria. Seconded by Jim. Passed unanimously</i> To: <i>Joe moved to adopt a rough screening process for ancient roads based on their ability to serve a transportation or recreation purpose, or to provide destination access to a place of interest. The Selectboard will use this criteria to do an objective job of determining which roads we should consider further Seconded by Jim. Passed unanimously</i></p> <p>D) Amendment to 01/05/09 was to add the following to the Fire Department section:</p> <ul style="list-style-type: none"> • <i>Tate stated that the Fire Department’s original plan called for purchasing a new fire truck a year from now, and that while the fire department does not actually need to have the truck purchased in the coming year, they would like to accelerate the planned purchase by 1 year and have it included in this year’s budget. He stated that the Fire Department did not want to have the perception of a budget decrease in the coming year followed by a budget increase the following year—and that by</i> 	<p>Motion on the Minutes: Jim moved to accept the minutes of 12/01/08, 12/15/09 and 01/05/09 as amended (<i>see specifics to the right</i>) and to accept the minutes of 12/08/08, 01/12/09, and 01/14/09 with no changes. Seconded by Ed B. Passed unanimously.</p> <div style="text-align: right; margin-top: 20px;">  RECEIVED _____ DATE 3/31/09 </div>

Topics	Discussion	Action
	<p><i>pushing the purchase up by a year, there would be a perception of a level funded budget rather than having to go to the voters a year from now and try to explain a budget increase.</i></p> <p>E) 01/12/09 minutes – Approved with no changes. F) 01/14/09 minutes – Approved with no changes.</p>	
Warrants	3 warrants were presented to the Selectboard for signature.	3 warrants were signed as presented.
Road Foreman – Clinton “Yogi” Alger	<p><u>Current projects</u></p> <ul style="list-style-type: none"> • Clearing out some pucker brush and busy plowing. • Truck 1 requiring lots of maintenance—so far this year, maintenance for it has run close to \$8,000. It’s loosing hydraulic fluid. • The dry bay is working out great for truck repairs. <p><u>Staffing</u></p> <ul style="list-style-type: none"> • Steve is waiting for the doctor to call back. He had some damage to his heart from the heart attack. It may be a while before he can come back—probably at least 6-8 weeks. Steve has a lot of sick time available. • Yogi is looking for someone (like Billy Lewis) for temp work at least during the week so he has some help getting roads ready for the school busses. • Yogi called a couple of schools to see about CDL licensing for Roger. <p><u>Labor & Materials Worksheet</u></p> <ul style="list-style-type: none"> • Roman noted that the information needed is: name, task, location of the work, equipment used, fuel consumption, hours. • Hours on the tracking sheet should match the number of hours worked. <p><u>Main Street Slide</u></p> <ul style="list-style-type: none"> • Joe noted that bids are needed for the slide work—and any other Town work—and that it needs to be a more open process. The word needs to go out so that people know the project is coming up and they have an opportunity to bid on it. • Open bid processes are important for transparency and perception. • May need more rock from Jim Rowe to do the slide. • This project is on the bond for \$95,000 • Yogi noted that he likes using the Tatro folks because they do so much of this work and they have an easy time getting jobs approved. • Joe noted that there is a lot more to having the job “ready to go” than having the bids in place. • Work on the slide is slated for the spring. We have the 	<p><u>Staffing</u></p> <ul style="list-style-type: none"> • Yogi needs to look at the budget before hiring someone even on a temporary basis. • Yogi needs to continue to keep an eye on overtime. • Ed W will pull together an overtime status report. <p><u>Worksheet</u></p> <ul style="list-style-type: none"> • Ed B & Roman will put together a labor & materials worksheet to discuss at the next meeting. <p><u>Main Street Slide Work</u></p> <ul style="list-style-type: none"> • Need to post this for an open bid process—at the stores, the Post Office & in the Times Ink. • Per Dori’s suggestion, the bid will be sent out to the list of pre-qualified contractors maintained by the River Management folks. <p><u>Checkbook</u></p> <ul style="list-style-type: none"> • Yogi will return the checkbook to Dan. <p><u>CCMPO Workshop</u></p> <ul style="list-style-type: none"> • Yogi received an invitation to the Road Foreman’s workshop/meeting for tomorrow.

Topics	Discussion	Action
	<p>engineering specs on the slope.</p> <ul style="list-style-type: none"> • Ed W has all the permits in order for the bridge work. • Dori suggested bid notices could be sent to the River Management's list of "pre qualified" contractors. <p>Selectboard thanked Dori for this excellent suggestion.</p> <p><u>Checkbook</u></p> <ul style="list-style-type: none"> • Per the outside auditors (as noted in the Management Discussion & Analysis), it is recommended that the checkbook be turned over to Dan—and not be under Yogi's control. Meal expense for workshops should be handled by submitting a reimbursement voucher. 	
Public Comment	No citizens presented input to the Selectboard.	
Zoning & Subdivision Regulations	<p><u>Comments by Joe</u></p> <ul style="list-style-type: none"> • Page 5: 1.4.2 - structures of less than...—add square to feet (so it reads square feet, not just feet) • Page 7: table 1: setback is 65' and on page 10 it says the set back 60'. It should be 60' in both places (change page 7). • Joe feels that building density in village areas should be closer to 15'—not as far as specified in the regulations, but this is a larger issue that should be addressed when we address the density issue of the villages. In concept, Joe thinks that buildings should be able to be located closer together—and that it is a problem that we have such varied scenarios in Town. • Permitted use: page 10 #20 is mixed use, which is great. But it is like a catchall because it is so vague. • Town road standards are referenced throughout the document—Joe is concerned about how wide the roads are designated for subdivisions because they are usually too wide. At some point we need to come up with road standards that are more comprehensive. This needs to be added to the Selectboard work plan. This might fall under the purview of the CCMPO. • Page 30: off street parking standards. Need to change the 1-way footage from 12' to 9' and the 2-way traffic footage from 24' to 18'. • Joe would like to see parking designated to be either behind or in back of buildings. <p><u>Comments by Roman</u></p> <ul style="list-style-type: none"> • Section 4-4. Wondering why the regulations are getting into the business of driveway permits—and why people on Class 4 roads would have to go through 2 processes for access cuts (the Selectboard & Zoning). Roman thinks this might be redundant since 	<p><u>Motion on Zoning & Subdivision Regulations:</u></p> <p>Ed B moved to place approval of the Zoning & Subdivision document on the Town ballot. Seconded by Joe.</p> <p>Ed B moved to amend the motion to enter the documents as two separate votes on the ballot. Seconded by Jim. Opposed: Harry and Joe. In favor: Ed B, Jim, & Roman. Amendment carried.</p> <p>Amended motion passed unanimously.</p> <p><u>Road Standards</u></p> <p>Need to add review of road standards to the Selectboard work plan.</p>

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	<p>the Selectboard handles driveway permits—and would like to see this issue addressed in amendments down the road.</p> <p><u>Comment by Dori</u></p> <ul style="list-style-type: none"> • Under streams, the Conservation Commission gave wording on page 42 Section 5.22.1 b) to specify Jenkins Brook, which is what is listed in the document. However, the correct name might be “unnamed tributary”, but they are asking people about what the tributary is commonly known as. Roman noted that it could be kept as is and then changed through an amendment. <p><u>Comments by Tom Bailey</u></p> <ul style="list-style-type: none"> • The language of the statute (Section 4442 Title 24) clarifies that we shouldn't really make changes other than typos without having another hearing. • The Planning Commission will address planning for density in Huntington's villages to their work plan. 	
Action Items /	<p>Selectboard signed the Official Warning for Town Meeting.</p> <p><u>Fire Truck Bond Hearing</u></p> <ul style="list-style-type: none"> • There were enough signatures collected by the Fire Department to place the truck on the ballot. • There was some misinformation posted on the Front Porch Forum. • Taking it out of the budget decreased the budget by \$22,500 for the coming year. 	<p><u>Motion on Fire Truck Bond Hearing</u></p> <p>Harry moved to hold a Bond Hearing on February 23, 2009 at 7pm at the Fire House. Seconded by Ed B. 4 in favor, 1 opposed. Motion carried.</p>
Administrator's Correspondence & Updates	<p><u>Animal Control Officer</u></p> <ul style="list-style-type: none"> • Megan is hoping to move back to the area – and if she does, she is interested in this position. <p><u>State Police</u></p> <ul style="list-style-type: none"> • Citizen Advisory Board survey is included in the Selectboard's packet. Copies will be distributed at Town Meeting. <p><u>Bridges</u></p> <ul style="list-style-type: none"> • Scoping came in for Bridge 8 and the contract was signed. • Planned Bridge Work: Contractors have been contacted. We must know that we can do the work in 90 days. We should be alright if the stimulus money comes through. Earliest expected is September. If the package comes through - we have options: Carse Bridge could be widened and the deck could be replaced with pre-cast concrete and this would be a longer term fix. If that happens, then Moody would have to be replaced because Carse would have to be 	<p><u>Railroad Flat Car Bridge Replacement Information:</u></p> <p>Ed W will resend the rail road flat car bridge information packet that Barbara had passed on to the Selectboard from Michael Russom last year. This is a low cost replacement solution that has been successfully used by other towns/states.</p>

Topics	Discussion	Action
	<p>closed.</p> <ul style="list-style-type: none"> • Wing wall on Bridge 10 - lot of work has to be done on the fascia and beams. Could also install a pre-cast - but would also have to have a temporary bridge. The fix would be a lot longer term. 	
Adjournment	<p>The Selectboard meeting adjourned at 8:32 p.m.</p> <p>Upcoming meetings:</p> <ul style="list-style-type: none"> • February 2: Ancient Roads • February 16th: Fire Department • February 23: Public Hearing 	<p>Joe moved to adjourn. Seconded by Jim. No discussion. Passed unanimously.</p>

Date Unapproved Minutes to Town Clerk: Tuesday, February 24, 2009

Date Minutes Approved by Selectboard: Monday, March 16, 2009

Date Approved Minutes to Town Clerk: Monday, March 30, 2009